

Village of Arcanum Council Meeting
Tuesday, October 11, 2016
7:00 PM

Mayor Judy Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Monte Clark, Bonnie Millard, Eric Van Hoose, Jerry Boolman, Julie Willis, and Vanessa Delk answered roll call. Also present were Darcy Woodall, Mike Bruns from Mote & Associates, and Village residents, Joe Loffer, Bailey Favorite, Chandler Elifritz, and Trevor Osswald.

Council Minutes: Mayor Foureman asked for approval of the minutes of September 27, 2016. A motion was made by Delk to approve the minutes of the September 27, 2016 Council meeting. Clark seconded. All present voted yea. Motion passed.

Expenditures: Mayor Foureman asked for the approval of properly appropriated and funded expenditures to be moved after New Business.

Amendments to the Agenda: None

Comments from the Public:

Resident, Joe Loffer: Mayor Foureman started out by explaining that the resident purchased a lot at 701 West George Street in 2014. At the time, there was much discussion about what could be built on the lot. Since that time, no minimums for water and sewer have been paid. The Mayor also explained that the utility clerk had run figures for if the resident would be paying just sewer or water and sewer minimums for that timeframe, and the Mayor is unsure if the resident would owe for both or just sewer. That is why she brought it to council. The resident wants to know because he would like to come in to the Village office in the morning and pay what is owed. Millard asked if there was ever anything on the lot. The resident stated that there used to be a trailer on the lot, but the trailer has not been on the lot since he bought it. Delk asked if there is nothing on the lot, then shouldn't there just be sewer minimums due. Mayor Foureman agreed and said that the sewer minimums are to go toward the Village's debt reduction, and the reason she is questioning charging water minimums is because she doesn't know what water debt the Village would have. Millard and Clark's interpretation was that the minimums always included water and sewer regardless of the situation or debt. Clark then asked what the Village charges the "snowbirds". Delk thought just sewer, but Millard said "snowbirds" are charged for everything. Mayor Foureman said that is because they are hooked into everything. It was pointed out that if there was a trailer on that lot at one time, it would have been hooked into water, and the water lines are still there. Millard asked how long the Village has been charging minimums, but the Mayor didn't know. Millard said if minimums were being charged before Phase I, II, and III, then the minimums couldn't have been put in place for just debt reduction. It was decided that some further research needed to be done before telling Mr. Loffer if he would owe for sewer or sewer and water. Mr. Loffer asked if anything would be known by tomorrow morning, but the Mayor explained that the ordinances go back quite a few years so it will take some time to get through it all to get a clear answer. She told Mr. Loffer that she had his phone number and would contact him as soon as a clear decision had been reached.

Bailey Favorite, Chandler Elifritz, and Trevor Osswald: Mayor Foureman asked the three young residents what they would like to address council about. They asked the group what they needed to do to be able to build a skate park, or rather what they needed to ask the Village to do to have a skate park built. The Mayor asked to hear their sales pitch on why a skate park is needed. The boys explained that if they had a skate park to go to, they wouldn't get yelled at by residents and business owners for skateboarding places they aren't supposed to like the library and uptown on the sidewalks. They stated that when they skate in these places, they get the police called on them, and having the skate park would help keep them out of trouble. The Mayor asked if there is anywhere that they are able to skate now. The boys said the only place they can skate is parking lots, but there are always cars there, plus the Mayor added that is private property, so they really shouldn't be skating there either. The boys said the next closest skate parks are in Greenville. Millard asked where in Greenville, and the boys said the skate park is located near the football field in Greenville. Millard stated that the town had talked about a skate park in the past, and the issue of liability to the town had been an issue. She explained that this would have to be looked into, and the Village could even contact Greenville to ask questions about how they handle liability issues, etc. The boys added that the skate parks they've been to have signs posted with rules stated to be followed (i.e. must wear a helmet, etc.) Millard asked where the boys were proposing the skate park be. They suggested at the very back of the pool parking lot or at the ballpark past diamond 3 by the cornfield. Millard said it is something that wouldn't happen until next year at the earliest, so it gives council time to talk about it. The Mayor thanked the boys for coming. Once the boys left, there was some further discussion amongst council members about possible grants that might be available for such a project. There was also some discussion where concerns were expressed by some council members about previous and current behavior and complaints about the same individuals requesting the skate park. The complaints had come from business owners in town, and there had also been some issues with the same individuals at the pool over the summer concerning behavior and not following established rules. The business owners complaints centered around the individuals causing problems inside their establishments as well as riding their skateboards on the sidewalks outside their establishments and running into people. Millard did add that if

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they had a skate park to go to maybe they would not be inside or outside these businesses causing these problems. Willis and Millard both expressed again their concern about liability to the Village if someone was injured at the skate park. The Solicitor did state that it's no different than if someone is injured at the ballpark or park, the Village is generally immune from liability from those types of incidents where the dangers are inherent.

Mike Bruns from Mote & Associates:

- The resurfacing and subgrade stabilization project in Highland Subdivision is complete. The final walkthrough is scheduled for tomorrow, October 12th.
- First order of business – approve change order - \$13,740 deduction change order – less aggregate and less asphalt used, sidewalks not installed, manholes that didn't need adjusted, and instead of seeding and mulching, Hensley bermed it at no charge. This brings the \$103,965 contract down to \$90,225. Mayor Foureman asked for a motion to approve the deduction change order for Highland Subdivision Resurfacing Project. Millard made a motion to approve the deduction change order for Highland Subdivision Resurfacing Project. Van Hoose seconded. All present voted yea. Motion passed.
- Once change order is signed, the Village will receive a letter from the County Commissioner requesting the Village's payment. The overall project cost \$90,225. The CDBG grant covers \$40,000, so the Village's portion will be \$50,225.
- The second sheet of the report is Pay Request #1, which is for the cost of the whole project except for the retainage making the request \$86,616. Mayor Foureman asked for a motion to approve the \$86,616 Pay Request. Millard made a motion to approve the \$86,616 Pay Request. Clark seconded. All present voted yea. Motion passed.
- The last sheet of the report is the remaining \$3,609, which is the retainage Pay Request. Mike stated the retainage amount could be handled one of two ways. This pay request could be approved tonight pending tomorrow's walkthrough and contingent upon Hensley fixing anything that would come up as an issue on the punch list during the walkthrough, or Mike can come back to a later meeting once the walkthrough is complete. Council agreed to hold off until after the walkthrough is complete.

Committee Reports:

Service & Leisure Committee: Nothing at this time.

Safety Committee: Meeting was held on Monday, October 3, 2016 at 5:00PM in Council Chambers. Committee members present were Monte Clark, Bonnie Millard, and Eric Van Hoose. Also present were Mayor Judith Foureman, Police Chief Andrew Ashbaugh, and Village Solicitor Nicole Pohlman. Clark reported on the following:

- Any local violations of codes referred to in the ORC Manual will be addressed in County Court.
- Any new or old local nuisance ordinance violations will be resolved by Solicitor Nicole Pohlman in court. A portion of these fines and court costs will be returned to the Village of Arcanum.
- An engineering survey of vehicular speed must be done before any change in speed limit is even an option. Arcanum Chief of Police Andrew Ashbaugh will be in contact with County Engineer to discuss details for procedures needed for this survey and for posting "reduced speed ahead" signs. Permission is needed from the Darke County Engineer to put up the signs because they will be outside the Village limits approaching town. Mayor Foureman reported that the Darke County Engineer does give permission for the Village to put up the signs. The County can order the signs. The Village pays the County for the signs, but the Village will need to install the signs. The Village can also order and install the signs. Chief Ashbaugh has the regulations and specifications on file as to where the signs have to be placed, etc. Millard requested that Chief Ashbaugh check pricing with the County Engineer and where the Village normally orders signs from to see where the Village can get the better price.

Utility Committee: Nothing at this time. Next meeting is Monday, October 17, 2016 at 4:30PM at the VA Office.

Planning Committee: Nothing at this time. Next meeting is Thursday, October 13, 2016 at 4PM in Council Chambers. Willis did inform the committee that Nicole had sent them all an email, and she had also forwarded it to the Mayor to have.

Personnel Committee: Nothing at this time. Next meeting is Wednesday, October 12, 2016 at 4PM in Council Chambers.

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Finance & Audit Committee: Meeting was held on Tuesday, October 4, 2016 at 4:30PM in Council Chambers. Committee members present were Bonnie Millard, Jerry Boolman, and Monte Clark. Also present were Mayor Judith Foureman and Fiscal Officer Darcy Woodall. Millard reported on the following:

- **Reviewed farm ground dollars per acre the past 6 years** – Ranged from \$252 to \$353/acre. Committee recommended bidding at a minimum of \$250 and a contract for one year with option up to 3 years. Legislation to be prepared for next council meeting.
- **Pool revenue to expenses starting fair week through Labor Day** – 15 days revenue of \$842 to expenses of \$3134. Millard noted the numbers did not include the concession stand dollars. \$450 of the revenue was pool parties. Discussed being open only for pool parties, monitoring chemical delivery closer toward end of season. Informed that chemicals were delivered on a weekly basis. At this point, Mayor Foureman reported that the last 4 weeks of the season, Mark monitors the amount of chemicals more closely, and rather than just topping off the chemicals, the company only delivers what is needed. This way, there is very little chemicals left when the pool closes. At this time, there are a couple of gallons of chemicals left, and those chemicals can be held over until next pool season. Pool season recap: revenue \$21,225 and expenses \$35,088, levy funds used to offset expenses. Darcy was asked to pull the chemical delivery invoices to check how much was being delivered weekly. No decisions, still under review.
- **2017 budget** – began budgeting process with general fund revenue and appropriations on miscellaneous accounts in the General Fund. Requesting some tax information from Nola, and Darcy is questioning why Public Utility and Rollback revenues are less than estimated. To be reviewed in next meeting. Committee requested a separate line item for SRO reimbursements.
- **Utility payments** – Darcy informed committee that a bad check was returned after 10 days for insufficient funds. This customer escaped being turned off as a result of writing a bad check. Discussion followed. Jerry felt that our current legislation does not address this and that new legislation needs drawn up for a 3 read to reflect “only cash or money order after the 15th” will be accepted for payment.
- After Millard concluded her report, Willis and Mayor Foureman questioned the revenue versus expenses for the pool. Willis didn’t understand how the expenses from this report could be so high compared to the report the Mayor had previously brought to council. Millard explained that the numbers came from the fund reports. Expenses for the 2016 pool season were paid from the Pool Fund and the Parks and Pool Levy Fund, so combined those expenses totaled \$35,088. The Mayor also expressed that she had several questions about the numbers as well. She stated that when the Finance Committee gets to the Pool Fund for budgeting for next year, everything can be looked at more closely, more questions asked, and it can be determined per the County Auditor what can be paid from a tax levy. Willis and the Mayor do not believe that wages can be paid from a tax levy. The Mayor acknowledged that Council believes employee wages to be an operating expense, which can be paid from a tax levy, but the Mayor stated that payroll is approved through appropriations specifically for that. She then stated that there is no specific legislative record for that. Millard added that the levy was written to state that it was for covering the operating expenses of the parks and pools. Mayor Foureman responded that it comes down to what is an operating expense. Is it mechanics and supplies, or does it include wages? That is what needs to be clarified. Willis still expressed her surprise at the expense versus revenue of operating the pool because she felt that the pool had a very good summer with walk-ins and pool party dollars being way up from last year.

Next meeting is Tuesday, October 18, 2016 at 4:30PM in Council Chambers.

Administrative Reports:

Village Administrator: Acting Village Administrator Mayor Foureman reported on the following:

- **STREET DEPT**
 - All stump grinding is done – invoice submitted
 - Pollard and street worker preparing for paving at ballpark and Harvest Fields today and will continue rest of week; Millard requested a proposal from Pollard to black top walkway for handicap – 8 ft wide around entire concession stand and a finger off the area where the shelter/restrooms are - will be \$5800 with a \$1000 discount – must know tomorrow while he is here doing the parking lot – Mayor Foureman asked for a motion to move forward with Seamless Asphalt to pave area off concession stand to shelter/restroom area for wheelchair access at the ballpark for \$4800. Delk made a motion to move forward with Seamless Asphalt to pave area off concession stand to shelter/restroom area for wheelchair access at the ballpark for \$4800. Willis seconded. All present voted yea. Motion passed. Willis stated she had spoken with the Arcanum Junior Baseball Commissioner, Matt Trittschuh, and he requested that as part of the parking lot being repaved that the Village make sure that the handicapped spaces have more access (similar to the spaces at Walmart that are a different direction) and also that the normal parking spaces be made wider as well.

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- ODOT has decided the Village is to fix the corner of South Main and East South St and take the cost from the State Highway Fund
- Tree will be removed on East First St that was damaged by street sweeper a year ago
- Preparing for the removal of rock/foundation at entrance of park – rock will go into park
- Leaf machine has been checked out and tested last week
- Limb pick up was done Oct 6th but not scheduled and will be done again this Thursday, Oct 13th
- Mayor signed a copy of proposal from J&A for crack sealing so they can pencil the work in
- Walk through scheduled for tomorrow morning for Highland Subdivision black topping
- UTILITY
 - Work on Otterbein-Ithaca (Judy's) completed – also Chad Wilson's on State Route 49
 - Coleman on Littles Rd has paid his delinquent installation bill
 - Working on Bears Mill Rd – a property owner requested a night light – also need to replace the pole and wiring from pole to house and set some additional poles while on this project
 - Switching lights to LED in school parking lot
 - Harvest Fields – water line to Niswonger project and electric service to Benanzer project
 - Valve exercising is complete
 - Flushing hydrants this week
- WATER/WASTEWATER
 - Starter on old truck has been rebuilt by Besecker and replaced shocks
 - Moody's to come and evaluate South Well problem – pump kicks on and off – evaluation will determine if an electric problem on our end – Moody's problem – or control problem (Protech)
 - Can't do monthly well flushing until problem is resolved – then will be twice a month – probably will get rusty water
 - Artesian was to come last week and look at leaking valve
 - Austen passed his CDL written permit test
 - Plant lead will have knee surgery end of year – if needs both done, will be first of next year
- Mayor Foureman attached a report from Integrity Electric for council to review. The report contained recommendations from Integrity's walk through of the Village offices after the lightning strike to evaluate the condition of the building's electrical.
- MERRITT PROJECT– copies for Nicole – there is an agreement signed April 30, 2015, invoice dated October 28, 2015 to be paid in 60 days and sent again September 7, 2016 with the explanation of charges from Mote
- Time Warner Cable has CATV power supply on 7 poles in the Village – Village will begin billing them \$4823.78 per month in November – Mayor stated that Time Warner had not been billed for this power supply for several years
- The Loffers' have gotten a zoning permit to build on the 701 West George St vacant lot – they owe the Village the minimum utility of \$1411.80 for water and sewer accrued since April 2014 when they bought the property – the Mayor has a copy of the invoice data if anyone wants a copy
- RUMPKE – it looks like the Village will be bidding Rumpke services alone if the Village bids this year – Rumpke has provided a contract renewal for Jan through Dec 2017 and the same amount for a 2-year renewal – Mayor will give Nicole a copy of renewal for her review – a copy was also attached to report passed out to all council members – Mayor would like Nicole to review because she is thinking that a governmental agency can only hold a contract for 5 years without putting it out for bid. The Village was under contract with Rumpke for 3 years, and then renewed for 1 year last year. The Mayor is not sure then if the Village can do the 2-year renewal.
- Millard asked if the street department worker scheduled for surgery had the surgery. The Mayor confirmed that the worker did have surgery. Millard asked if the employee had turned in their work cell phone before leaving to be off for surgery. Mayor Foureman stated that the phone was not turned in, but she made a note and stated she would get it back. Willis asked if the length of time the employee would be off was known. Mayor Foureman said the employee believed they would be off approximately 8 weeks. The employee's doctor believes they will be off more like 3-4 months. Ultimately, the employee can only come back to work when they have a medical release from their doctor.

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Mayor: Nothing at this time.

Discuss Hiring a New Village Administrator: Mayor Foureman spoke on the following:

- Bill Sinnes turned in his resignation on September 28, 2016 to be effective on October 7, 2016. The Mayor did not feel she could move forward with anything until Council had accepted his resignation. Mayor Foureman asked for a motion to accept the resignation of Bill Sinnes as Village Administrator of the Village of Arcanum effective October 7, 2016. Millard made a motion to accept the resignation of Bill Sinnes as Village Administrator of the Village of Arcanum effective October 7, 2016. Boolman seconded. All present voted yea. Motion passed.
- The Mayor stated that she had reviewed the current job description for Village Administrator and did not feel that any changes needed to be made except that it says part-time, not full-time. The job duties for a full-time Village Administrator will be the same. The Mayor asked for authorization for the advertisement of the position as well as where the position would be advertised. Boolman made a motion to advertise for a Village Administrator in the Early Bird, Daily Advocate, Hometown Opportunities website, and AMP weekly newsletter for two weeks beginning October 14, 2016 and accepting applications until October 28, 2016. Delk seconded. All present voted yea. Motion passed.
- Mayor Foureman said that salary would not be put in the ad but wanted to know what council had in mind for a salary. Millard stated that it would have to be at least \$47,500 to comply with the new Department of Labor Law that goes into effect December 1, 2016. The starting figure of \$48,000 was decided on.
- When interviews begin, Mayor Foureman asked for three council members that would be willing to sit in on the interviews. Delk, Willis, and Millard volunteered to sit in on the interviews.
- Clark stated that he had been asked by a resident how the Village can afford a full time VA. His answer was "I don't know". The resident asked why the Village doesn't go back to a Board of Public Affairs, whose members get paid the same as Council members. The Solicitor did add in her opinion that there is typically a lot of in fighting between Council and a Board of Public Affairs. Willis asked what the people who are asking how we can afford a full time VA would suggest instead. Clark said they are wondering if the BPA is an option. Delk and Boolman both stated that the BPA is most likely no longer a viable option. The way that the business is run now and how much more quickly decisions need to be made, things cannot wait for the BPA to meet twice a month.
- The qualifications for the position were also discussed. Boolman was of the opinion that the Village should not take away from they are looking for in a Village Administrator. If the Village does not get any viable candidates after the first run of the ad, the Village can always re-evaluate and run the ad again.
- Millard circled back around to being asked by some members of the community how the Village can afford a full time VA and why the Village needs a full time VA. Her response to the residents was that with the upcoming WWTP project, the Village felt it was warranted, but the residents stated that is what the engineers are for. Willis wanted to know how people found out the Village was even going to be looking for a full time VA since that was discussed in executive session. Several council members answered that since Bill resigned, he could have told people. Willis responded that it was still discussed in executive session. Boolman stated that since he resigned, he can say or tell whatever he wants.
- Willis asked how long this process will take. The Mayor answered approximately 6-8 weeks. Willis addressed that the Mayor would have to continue as acting VA for the next two months and the Mayor with no extra compensation, and the Mayor confirmed yes because she is an elected official. The Mayor went on to say that after acting as VA for the last 7 days, she did not feel that a full time VA is necessary. Millard agreed. The Mayor said it is more foot work than actual work. She meets with the street employees to determine what needs done, and then meets back up to see where they are at. She has no issues with the utility department. The Mayor feels that the Village does not need a full time VA if they hire a part time VA that knows what they are doing.
- Millard asked if the motion should be changed to make the advertisement for a part time VA. The general consensus was to stick with an advertisement for a full time VA because there are a lot of projects coming up with the WWTP and with the potential of some long time employees retiring over the next few years. Boolman would also like to see a VA that actively writes and seeks grants for the Village. Willis also suggested that maybe instead of 20 hours, you hire someone at 30 hours.

Solicitor: Darcy had asked Nicole to look into what would need to be done in the way of advertising if people wanted to purchase bricks that were left over from tearing up South Main during the reconstruction. If it is under \$1000, the Village is not required to advertise. Nicole asked what people want to purchase them for. The Mayor said most people want to purchase them to build patios. Nicole said to be safe, the Village should advertise, and the minimum is to advertise for two weeks but no more than four weeks.

CDA – Darcy is looking into what a sinking fund and bond retirement fund is.

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Fiscal Officer: Woodall reported on the following:

- Cross training – the tax administrator would like something to be added to the utility clerk's job description that specifically states that she will be handling tax information to cover her from a legal perspective – the Mayor does not believe that there is any way that the tax administrator's job can be cross trained beyond what is being done now, which is taking payments in her absence. Nicole suggested that the Personnel Committee look at each job in the office and decide what needs to be cross trained on before changing the job descriptions, and she also said that she could provide any other input as needed.
- Boolman asked what happens if the utility clerk is out and bills need to be printed. Woodall explained that all office staff have the utility software on their computers. The basics of taking payments and posting batches for deposits is already cross trained. Woodall stated that in a worst case scenario, she or the tax administrator could call CMI and be walked through printing utility bills if the utility clerk was out of the office. This would only happen if the two had not yet been cross trained by the utility clerk on how to print bills. The same is true for payroll. Currently only Woodall knows how to process payroll. However, in an emergency situation prior to any cross training, CMI would be able to process the Village payroll or walk someone through processing payroll. Woodall has spoken with the tax administrator about learning PO's, but with the possibility of the tax administrator being out for surgery prior to the end of the year, that process had not been started yet.

New Business:

Ordinance No. 2016-41 - Mayor Foureman read by title only an Ordinance amending the deposit rate for trash collection services for the Village of Arcanum, Ohio. This is a third reading. Boolman made a motion to adopt Ordinance No. 2016-41. Van Hoose seconded. All present voted yea. Legislation passed.

Ordinance No. 2016-42 - Mayor Foureman read by title only an Ordinance establishing a fee for returned checks for Village utility and income tax payments. This is a third reading. Nicole explained at this time that it has always been a policy of the Village that once someone writes a bad check, any future payments must be made by cash or money order, but no previous legislation was able to be found where this was established. Nicole recommended that this legislation be amended at this time to include this policy. Millard made a motion to amend Ordinance 2016-42 to insert Section 2. Boolman seconded. All present voted yea. Millard made a motion to adopt Ordinance No. 2016-42 as amended. Boolman seconded. All present voted yea. Legislation passed.

Ordinance No. 2016-43 - Mayor Foureman read by title only an Ordinance amending the Utility Billing Policy for the Village of Arcanum, Ohio. This is a third reading. Boolman asked Woodall to refresh their memories on the legislation since this was a third reading. Boolman made a motion to adopt Ordinance No. 2016-43. Millard seconded. All present voted yea. Legislation passed.

Ordinance No. 2016-51 - Mayor Foureman read by title only an Ordinance providing for amendment to the 2016 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Sewer Fund) A motion was made by Boolman to waive the three reading rule on Ordinance No. 2016-51. Van Hoose seconded. All present voted yea. Boolman made a motion to adopt Ordinance No. 2016-51. Van Hoose seconded. All present voted yea. Boolman made a motion to declare an emergency on Ordinance No. 2016-51. Van Hoose seconded. All present voted yea. Legislation passed.

Ordinance No. 2016-52 - Mayor Foureman read by title only an Ordinance providing for amendment to the 2016 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-Ivester & General Administration) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2016-52. Clark seconded. All present voted yea. Van Hoose made a motion to adopt Ordinance No. 2016-52. Clark seconded. All present voted yea. Van Hoose made a motion to declare an emergency on Ordinance No. 2016-52. Clark seconded. All present voted yea. Legislation passed.

Resolution No. 2016-32 - Mayor Foureman read by title only a Resolution authorizing the Village Administrator to seek bids for the 2017 farm ground lease and declaring an emergency. A motion was made by Millard to waive the three reading rule on Resolution No. 2016-32. Boolman seconded. All present voted yea. Millard made a motion to adopt Resolution No. 2016-32. Boolman seconded. All present voted yea. Millard made a motion to declare an emergency on Resolution No. 2016-32. Boolman seconded. All present voted yea. Legislation passed.

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Expenditures: Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. Boolman asked what the mandatory cost for medical testing were for Hyden. Woodall explained that when someone becomes a full time officer and a member of Ohio Police and Fire, there are mandatory tests that must be done. Clark asked if the school would be paying for half of the costs. Mayor Foureman explained they would not because the Village would have paid these costs for any full time officer that was hired regardless. Millard asked about the payments for sidewalks that were removed from the last meeting's voucher list. Woodall explained that she did not have an answer before she ran the voucher list but did have an answer now. It was determined that the person who paid to put in the sidewalk should be reimbursed. Millard asked to amend the vouchers to pay Benanzer for 4 Harvest Dr sidewalk and Kaiser for 13 Harvest Dr. A motion was made by Millard to pay the properly appropriated and funded expenditures as amended. Van Hoose seconded. All present voted yea. Motion passed.

The Mayor asked if she should go to Council President Clark with questions she may have as acting VA. She was told yes.

Old Business:

Announcements:

Adjournment: A motion was made by Boolman to adjourn. Willis seconded. Meeting ended at 8:40 PM.

Fiscal Officer, Darcy Woodall
*Transcribed by Darcy Woodall (clerk to Council)

Mayor Judith F. Foureman