

**Village of Arcanum Council Meeting**  
**Tuesday, May 30, 2017**  
**7:00 PM**

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

**Swearing in of Councilman:** Mayor Judith Foureman swore in new Councilman Gregory Baumle.

Council members Jerry Boolman, Bonnie Millard, Vanessa Delk, Monte Clark, Greg Baumle, and Eric Van Hoose answered roll call. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, and Mike Bruns from Mote & Associates.

**Council Minutes:** Mayor Foureman asked for approval of the minutes of May 9, 2017. A motion was made by Clark to approve the minutes of the May 9, 2017 Council meeting. Van Hoose seconded. Boolman, Millard, Clark, and Van Hoose voted yea. Delk and Baumle abstained. Motion passed. Mayor Foureman asked for approval of the minutes of May 17, 2017. A motion was made by Millard to approve the minutes of the May 17, 2017 Special Council meeting. Delk seconded. Boolman, Millard, Delk, and Clark voted yea. Van Hoose abstained. Motion passed.

**Expenditures:** Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Van Hoose to pay the properly appropriated and funded expenditures. Delk seconded. All present voted yea. Motion passed.

**Amendments to the Agenda:**

**Comments from the Public:** Mike from Mote & Associates gave a brief update on the Wastewater Treatment Plant Project. There will be an advertisement in the paper tomorrow for the final wetlands determination, the release of funds will be advertised in the paper around June 8<sup>th</sup>, and the Thursday after that, we will have the actual release of funds from CDBG. Mike anticipates a preconstruction meeting mid-July.

**Administrative Reports:**

**Mayor:** Mayor Foureman reported on the following:

- An updated phone listing with email addresses was prepared by the tax administrator – copies were passed out for everyone's review – Mayor Foureman asked that if anyone had anything to be changed or updated, to please get that information to Nola
- Mayor Foureman informed Council that she recently issued two nuisance notices, and those residents have 10 days to comply or make contact with the Mayor before further action can or will be taken

**Solicitor:** Nothing at this time.

**Village Administrator:** Bill Kessler reported on the following:

- **Sale of Village property** – Bill had gotten information to Nicole since the last meeting about items that the Village wanted to sell – Nicole prepared the legislation for tonight's meeting
- **West South Street Property** – reporting back after receiving a note from Millard because of the tall grass - property is in foreclosure – Sheriff's sale is June 19<sup>th</sup> – there is a phone number on the door of the house to call for maintenance of the property – Bill just got the phone number about an hour before this meeting and will call to follow up further
- **Pool** – on track to open Monday, June 5<sup>th</sup> – probably have about another day's worth of water to put in the pool – computer is set up and pool employees are starting to login and get familiar with the calendar
- **Grants** – still waiting to hear back on grant applications
- **Street Department** – Bill has been helping with mowing grass – Bill also passed along that the street department has requested that any resident who cuts down a whole tree to please schedule limb pickup rather than just set it out for regular limb pickup – this really slows them down on regular limb pickup days – Bill also reported that someone ran into the back of the wood chipper – no damage was done to the wood chipper and the accident was not the fault of any Village employee

**Fiscal Officer:** Woodall reported on the following:

- Woodall informed Council that when Doss was here to do the virus scans on all the Village computers, it was determined that the Village is low on hard drive space – Deanna provided a quote for additional hard drive space with labor to install of \$683 – the additional hard drive space is needed – Woodall also reminded Council that two new servers will need to be purchased and installed by the end of 2019 as Microsoft will no longer support or provide updates or patches for our current servers – the additional hard drive space that Doss quoted would get the Village through until the new servers are installed

**Village of Arcanum Council Meeting  
Tuesday, May 30, 2017**

- Woodall put an overall cash reconciliation versus system reconciliation together per the auditor's request – she will determine at the close of May if this will work for the auditor's requirements – if not, she will get with the auditor again to determine where to go from here as far as reconciling to get the Village back on track – Woodall had Council sign off on the report that she came up with for April month-end reconciliation

**Committee Reports:**

**Service & Leisure Committee:** Meeting was held on Thursday, May 25, 2017 at 5:00PM in Council Chambers. Committee members present were Eric Van Hoose, Bonnie Millard, and Monte Clark. Also present was Village Administrator Bill Kessler. Van Hoose reported on the following:

- **Old Fashioned Days** – Bill provided a recap of the weekend – on the whole, it went very well and the Business Association felt they may have broken even – new rides brought in approximately \$11K – seemed to be a hit – more rides for adults – Dock Dogs was a success; however, the car show was dampened by the rain – Bill is going to track costs to the Village in the future
- **Sidewalks** – all letters for North Main and East South will be mailed in the next couple of days – Bill to provide committee with responses on replacement timing
- **Pool Status** – on track for June 5<sup>th</sup> opening – inspection scheduled for Friday, June 2<sup>nd</sup> – Bill established food pricing to see some profit to offset expenses – McVay's and Sutton's will be the food vendors – Bill worked today getting the network done and computer to be setup soon – lifeguard schedule is done for the first month – door frame repaired – spot painting still needs to be done
- **Street Repair** – Bill is getting with Brent with Wagner Paving to review the following streets: Maple Lane, West First, East First, North Main, Parkdale, Weisenbarger, and the park streets – also reviewed North Street with Mike's feedback on resubmitting grant this year – based on Bill's feedback, committee will look at costs and determine next steps with consideration of Village match for North Street of \$272K – Millard added that the grant was submitted last year under the small government option in which the Village does not have to match – Mike from Mote & Associates then added that one of the three options available does require the \$272K match

Next meeting is Thursday, June 1, 2017 at 5:00PM in Council Chambers

**Safety Committee:** Nothing at this time.

**Utility Committee:** Nothing at this time.

**Planning Committee:** Meeting was held on Wednesday, May 10, 2017 at 4:30PM in Council Chambers. Committee members present were Bonnie Millard, Jerry Boolman, and Vanessa Delk. Also present was Village Administrator Bill Kessler. Millard reported on the following:

- Reviewed and made changes to zoning ordinance regarding camping and recreational equipment (1131.02, Chapter 1133) and Vehicles more than 10,000 pounds GVW/Commercial and Heavy Vehicles (1167.27) – plan to do a final review after changes made to present and recommend to council May 30 for print – then goes to Zoning and Appeals Board for 30 days for approval – then council holds a public hearing before ordinance can be passed – copy was provided in packet for Council's review
  - One point for review was that the draft from committee stated that no non-commercial vehicles, etc... were to be parked on a public right-of-way for more than 1 hour – through discussion this was changed to 12 hours – Millard had then spoken with Nicole who asked if the Village really wanted those vehicles blocking alleys and/or roads for that length of time – Nicole pointed out that someone can always come in and ask for permission to park something for longer
  - Millard stated that something was requested to be changed to 72 hours but was typed as 48 hours – that will need to be updated
  - Millard then stated that something that was in the draft but not included in the update was: **All recreational vehicles and utility trailers that are longer than 30 feet, higher than 12 feet, or have more than 6 wheels are strictly prohibited from being stored on residential property within the Village**
- Discussed notice of violation letters – Bill to revise

Next meeting is Tuesday, May 23, 2017 at 4:30PM in Council Chambers

## **Village of Arcanum Council Meeting Tuesday, May 30, 2017**

Meeting was held on Tuesday, May 23, 2017 at 4:30PM in Council Chambers. Committee members present were Bonnie Millard, Jerry Boolman, and Vanessa Delk. Also present were Mayor Judith Foureman, Village Administrator Bill Kessler and visitor Greg Baumle. Millard reported on the following:

- Reviewed drafted amendment of changes on chapter 1133 of the planning and zoning code regarding utility trailers and camping and recreational equipment – also defined same in chapter 1131 – reviewed the addition of chapter 1167.27 in regards to commercial vehicles and construction equipment – with a few changes this will include the previous ordinances 2010-06 and 2010-07 – since Nicole typed up the first two drafts, the committee will try to have it retyped with the recommendations for council review at the May 30<sup>th</sup> meeting – if 2010-06 & 2010-07 are incorporated into the new ordinance, those two ordinances will need to be repealed
- Bill revised the “Notice of Violation of Village Ordinances” letter and committee added recreational vehicles to the list – this needs to be communicated to the police force along with some instructional training on reporting of the conditions listed as a nuisance – Millard also had a question on grass clippings because it isn’t specifically spelled out on the letter – it was determined that grass clippings would be added to the letter as well
- A 2007 ordinance regarding exterior property maintenance that council never acted on was passed out for committee review along with current nuisance ordinances – committee will study the information for discussion at next planning meeting that Chairman Baumle will be scheduling at the May 30<sup>th</sup> council meeting
- Discussed the letters from Tim Becker and Jeramy Hyden regarding Hyden’s property that is leaning into Becker’s house – Bill has been in discussion with the Mayor regarding this, and he will be issuing a letter of all known violations soon

**Personnel Committee:** Nothing at this time.

**Finance & Audit Committee:** Nothing at this time. Next meeting is June 6, 2017 at 5:30PM in Council Chambers.

### **Old Business:**

### **New Business:**

**Ordinance No. 2017-24** – Mayor Foureman read by title only an Ordinance increasing the debt reduction charge for Village sanitary sewer users. This is the second reading. Through some discussion, it was determined that the legislation needed to be amended to clarify that the Village residents would not be charged an additional \$17 on top of the \$10 that is already being charged for sewer debt reduction. The legislation will be amended to remove the words “an additional” from Section One. A motion was made by Millard to amend Ordinance No. 2017-24, Section One by removing the words “an additional”. Van Hoose seconded. Boolman, Millard, Delk, Clark, and Van Hoose voted yea. Baumle abstained. Motion passed.

**Ordinance No. 2017-25** – Mayor Foureman read by title only an Ordinance establishing a monthly charge for maintenance, operation, improvements, and repairs to the Village sanitary sewer system. This is the second reading. Through some discussion, it was determined that the legislation needed to be amended to clarify the purpose for the new charge to Village residents on their sewer bill. The legislation will be amended to remove the words “an additional” from Section One. A motion was made by Millard to amend Ordinance No. 2017-25, Section One by removing the words “an additional”. Boolman seconded. Boolman, Millard, Delk, Clark, and Van Hoose voted yea. Baumle abstained. Motion passed.

**Ordinance No. 2017-26** – Mayor Foureman read by title only an Ordinance providing for on call compensation for lifeguards of the Village of Arcanum, Ohio. This is the second reading. A motion was made by Millard to waive the three reading rule on Ordinance No. 2017-26. Delk seconded. All present voted yea. Motion passed. Millard made a motion to adopt Ordinance No. 2017-26. Delk seconded. All present voted yea. Legislation passed. Ordinance No. 2017-26 will be effective June 30, 2017.

**Ordinance No. 2017-27** – Mayor Foureman read by title only an Ordinance requiring extraterritorial customers to annex into the Village in order to receive Village services. This is the second reading.

**Ordinance No. 2017-28** – Mayor Foureman read by title only an Ordinance amending the bulk water rates for the Village of Arcanum and declaring an emergency. A motion was made by Boolman to waive the three reading rule on Ordinance No. 2017-28. Clark seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2017-28. Clark seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2017-28. Clark seconded. All present voted yea. Legislation passed.

**Village of Arcanum Council Meeting  
Tuesday, May 30, 2017**

**Ordinance No. 2017-29** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2017 appropriations of the Village of Arcanum, Darke County, Ohio, and declaring an emergency. (General Fund-Village Administrator) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2017-29. Clark seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2017-29. Clark seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2017-29. Clark seconded. All present voted yea. Legislation passed.

**Ordinance No. 2017-30** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2017 appropriations of the Village of Arcanum, Darke County, Ohio, and declaring an emergency. (General & Fire Fund) A motion was made by Clark to waive the three reading rule on Ordinance No. 2017-30. Van Hoose seconded. All present voted yea. Motion passed. Clark made a motion to adopt Ordinance No. 2017-30. Van Hoose seconded. All present voted yea. Motion passed. Clark made a motion to declare an emergency on Ordinance No. 2017-30. Van Hoose seconded. All present voted yea. Legislation passed.

**Resolution No. 2017-16** – Mayor Foureman read by title only a Resolution declaring necessity for renewal of a tax levy and requesting certification from the Darke County Auditor of revenue from 1.0 Mills. (Park Levy) This is the second reading. A motion was made by Clark to waive the three reading rule on Resolution No. 2017-16. Baumle seconded. All present voted yea. Motion passed. Clark made a motion to adopt Resolution No. 2017-16. Baumle seconded. All present voted yea. Legislation passed. Resolution No. 2017-16 will be effective June 30, 2017.

**Resolution No. 2017-17** – Council President Millard read by title only a Resolution declaring necessity for renewal of a tax levy and requesting certification from the Darke County Auditor of revenue from 2.0 Mills. (Fire Levy) This is the second reading. A motion was made by Van Hoose to waive the three reading rule on Resolution No. 2017-17. Delk seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Resolution No. 2017-17. Delk seconded. All present voted yea. Legislation passed. Resolution No. 2017-17 will be effective June 30, 2017.

**Resolution No. 2017-18** – Mayor Foureman read by title only a Resolution authorizing the Village Administrator to seek bids for certain personal property owned by the Village and declaring an emergency. A motion was made by Millard to waive the three reading rule on Resolution No. 2017-18. Boolman seconded. All present voted yea. Motion passed. Millard made a motion to adopt Resolution No. 2017-18. Boolman seconded. All present voted yea. Motion passed. Millard made a motion to declare an emergency on Resolution No. 2017-18. Boolman seconded. All present voted yea. Legislation passed.

**Announcements:**

- Millard informed Council that she was at a Memorial Day party on Oakes Road outside of Pittsburg on Monday, and she saw one of our police cruisers parked outside a residence there – Millard received a phone call later that evening from other individuals that were at the party asking her if she had seen the Arcanum police cruiser parked at the residence outside Pittsburg – she let them know that yes she did see it and was planning to bring it up at tonight's council meeting – Millard asked Mayor Foureman to check into this and find out what the cruiser was doing there – Mayor Foureman made a note of the time the cruiser was seen and said she would find out
- Boolman asked if it was posted anywhere that the trash would not be picked up in town today – the Mayor explained that the bid specs indicated that the holidays that would delay trash pickup by one day were Thanksgiving, Christmas, and New Year's – Best Way bid per the bid specifications – the contract that Best Way submitted added three additional holidays (Memorial Day, 4<sup>th</sup> of July, and Labor Day) – no one caught the addition of these holidays in the contract – now that we are aware of this, Boolman asked that this be communicated to the residents through the newsletter and possibly the website and posting at the utility window

**Adjournment:** A motion was made by Boolman to adjourn. Delk seconded. Meeting ended at 8:14 PM.

---

Fiscal Officer, Darcy Woodall  
\*Transcribed by Darcy Woodall (clerk to Council)

---

Mayor Judith F. Foureman