

Village of Arcanum Council Meeting
Tuesday, February 13, 2018
7:00 PM

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Vanessa Delk, Blaine Vencill, Greg Baumle, Eric Van Hoose, and Jerry Boolman answered roll call. Mayor Foureman asked for a motion to excuse Millard. A motion was made by Boolman to excuse Bonnie Millard. Van Hoose seconded. All present voted yea. Motion passed. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, Erik Martin from the Daily Advocate, and resident Joe LeMaster.

Council Minutes: Mayor Foureman asked for approval of the minutes of January 30, 2018. A motion was made by Delk to approve the minutes of the January 30, 2018 Council meeting. Van Hoose seconded. All present voted yea. Motion passed.

Expenditures: Mayor Foureman moved the approval of properly appropriated and funded expenditures after New Business.

Amendments to the Agenda:

Comments from the Public:

Administrative Reports:

Mayor: Nothing at this time.

Solicitor: Nothing at this time.

Village Administrator:

- **Water Tower Update** – Bill has been unsuccessful in getting Consolidated Tank to actually come look at the water tower – therefore, now the weather is warmer, Keir is going to work on making the necessary repairs to the pea-sized hole in the water tower – once repair is complete, Bill will start looking for to various companies for quotes to paint the water tower

Fiscal Officer: Woodall reported on the following:

- **Tax Department** – Woodall reported numbers given to her by the Tax Administrator for 2017 tax collection – 2017 collection was down approximately \$35K, mostly due to changes in HB5 and due dates for withholdings – of the summons served for failure to file, half were resolved before going to court – Woodall commended the Tax Administrator, Nola Ditmars, for what a good job she does for the Village

Committee Reports:

Service & Leisure Committee: Meeting was held on Wednesday, February 7, 2018 at 5PM at 1 Pop Rite Drive. Committee members present were Eric Van Hoose and Jerry Boolman. Also present were Village Administrator Bill Kessler and Tax Administrator Nola Ditmars. Van Hoose reported on the following:

- **Pool** – Bill would like to hire a pool manager this year – need to check with Finance to see if feasible – will limit number of participants in morning and evening swim lesson sessions due to issues from last year - baby pool needs to be painted (\$305 for paint, \$132 for primer) – big pool needs painted (\$4500 for paint and primer) – may hold off painting big pool until next year because of financing
- **Ballpark** – contract with junior baseball will remain the same this year (\$3K for the season) – concession stand needs a new air conditioner and lock for the door – junior baseball plans to paint all dugouts and bleachers this year – joint effort between the Village and junior baseball to put orange caps on fencing – Village will pay for caps (\$2700) and junior baseball will install them
- **Ivester Park** – Bill needs approval to pursue the Darke County park grant to pave the parking lot to the playground and permission to put a flag pole by the Scout House – the Boy Scouts want to put a flag pole by the scout house – the Scouts will raise the money for the flag pole – the big rock that was on Ivester Lane is going to be put there as well as a memorial for retired flags (a plaque will be put on the rock signifying this – the Scouts will raise the money for the plaque also) – Mayor Foureman asked for a motion authorizing the Village Administrator to pursue the parks grant. A motion was made by Delk authorizing the Village Administrator to pursue the Darke County Parks Grant. Boolman seconded. All present voted yea. Motion passed.
- Mayor Foureman requested that Van Hoose make sure to give Woodall a copy of the committee meeting minutes to have on record

Safety Committee: Nothing at this time.

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Utility Committee: Meeting was held on Monday, February 12, 2018 at 5PM at 1 Pop Rite Drive. Committee members present were Vanessa Delk and Eric Van Hoose. Also present were Mayor Judith Foureman and Village Administrator Bill Kessler. Delk reported on the following:

- **Generators** – well fields (ordered) – WWTP (ordered) – utility building (fall) – new building (TBD)
- **Long Term Planning** – switch gear – remove 2400V – need to convert high power 2400V line to 7200V over the next 5-7 years – Bill would like Council's blessing to pursue alternative forms of power generation/storage – Bill indicated there are some natural gas wells that are capped off throughout the Village that might be an option – DP&L does own the rights to these wells, but if the Village could purchase from DP&L, it would save the Village the transport fees we are currently paying, which is where the biggest rise in cost is at this point – solar power is another option that can be looked at
- **New Municipal Building Utilities** – if the VFW site ends up being the site of the new building, there will need to be a new 12" water line installed – will be installed from the water plant to East Second Street
- **New Water/Wastewater Employee** – on 3rd interview with candidate
- **Digger Truck/Lift Truck** – digger truck is out of service until June – bucket truck is back in service – Piqua has been helping us out when we have poles down and need a digger truck (and not charging us) – repair cost to digger truck is \$13K – within the next 2 years, will not be able to certify bucket truck anymore and will have to replace – can certify one more time before then but will be absolutely done in 2023
- **Mower** – will be purchased by end of month
- **Scada Software & Hardware** – will need to be updated before the new plant opens
- **AMP Report** – need to revisit becoming part of the Efficiency SMART Program
- Billed Vectren for gas leak situation
- Council authorization is needed for two non-cash adjustments on sewer bills that exceed \$100 due to water pipes that broke during the recent cold spell – sewer costs are being forgiven – credits of \$121.81 and \$123.68 – A motion was made by Delk authorizing the Utility Clerk to complete non-cash adjustments on 2 sewer bills in the amount of \$121.81 and \$123.68. Van Hoose seconded. All present voted yea. Motion passed.
- Woodall said that Keir gave her a PO for a load of utility poles for \$13K, and she and Keir were told in the past that approval from Council was needed prior to ordering for that amount – Mayor Foureman said she thought that was already in the budget for 2018 – Woodall said the poles were already accounted for in the 2018 budget and appropriations just as they were in the previous situation, but she was instructed by a council member that approval for a PO over \$5K was still needed by Council – the Mayor stated that it already went through Finance during the budget, and then she asked Boolman if it was necessary to bring it back through Council again since it was already in the appropriations – Boolman said it was necessary since it was not outside the norm – the Mayor thanked Darcy for bringing it forward

Planning Committee: Kessler provided a brief update on the request for an architect. Kessler was contacted by 7 architectural firms, and one firm has delivered him a package with their qualifications. WDC Group is still working on the concept drawings for the new building. Kessler expects to hear from several more architectural firms by this Friday.

Personnel Committee: Delk reported that Boolman expressed he was not comfortable being chair of the Finance Committee. Delk asked Vencill if he was willing to switch with Boolman, and Vencill had no objection. As long as there are no objections, Boolman will now be the chair of Planning, and Vencill will be the chair of Finance. There were no objections. The change was made official.

Finance & Audit Committee: Meeting was scheduled for Wednesday, February 21, 2018 at 6PM at 1 Pop Rite Drive.

Old Business:

New Business:

Ordinance No. 2018-08 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Street Fund) A motion was made by Boolman to waive the three reading rule on Ordinance No. 2018-08. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2018-08. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2018-08. Delk seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-09 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-New Build) A motion was made by Delk to waive the three reading rule on Ordinance No. 2018-09. Vencill seconded. All present voted yea. Motion passed. Delk made a motion to adopt Ordinance No. 2018-09. Vencill seconded. All present voted yea. Motion passed. Delk made a motion to declare an emergency on Ordinance No. 2018-09. Vencill seconded. All present voted yea. Legislation passed.

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Ordinance No. 2018-10 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Fire Fund) Training for fire inspectors. A motion was made by Boolman to waive the three reading rule on Ordinance No. 2018-10. Van Hoose seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2018-10. Van Hoose seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2018-10. Van Hoose seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-11 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-Community Environment) Village portion of utilities at 1 Pop Rite Drive. A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2018-11. Delk seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2018-11. Delk seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2018-11. Delk seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-12 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Electric Fund) A motion was made by Boolman to waive the three reading rule on Ordinance No. 2018-12. Van Hoose seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2018-12. Van Hoose seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2018-12. Van Hoose seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-13 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (WWTP Improvements Project Fund) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2018-13. Vencill seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2018-13. Vencill seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2018-13. Vencill seconded. All present voted yea. Legislation passed.

Resolution No. 2018-05 – Mayor Foureman read by title only a Resolution authorizing the issuance of requests for qualifications for architectural and engineering design services and declaring an emergency. A motion was made by Delk to waive the three reading rule on Resolution No. 2018-05. Vencill seconded. All present voted yea. Motion passed. Delk made a motion to adopt Resolution No. 2018-05. Vencill seconded. All present voted yea. Motion passed. Delk made a motion to declare an emergency on Resolution No. 2018-05. Vencill seconded. All present voted yea. Legislation passed.

Resolution No. 2018-06 – Mayor Foureman read by title only a Resolution providing for various appropriation transfers among individual funds of the Village of Arcanum, Darke County, Ohio and declaring an emergency. A motion was made by Boolman to waive the three reading rule on Resolution No. 2018-06. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Resolution No. 2018-06. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Resolution No. 2018-06. Delk seconded. All present voted yea. Legislation passed.

Expenditures: Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. Boolman asked about the trash pump purchased from the Village of New Madison. Kessler stated the pump was purchased to be used in multiple departments. It will be used to pump out the pool, clean out catch basins, and a couple different uses in the utility department. Boolman also asked about the consulting services of Rick Snyder. Kessler answered that he was brought in when there was an issue with the generators when Shawn was off. A motion was made by Boolman to pay the properly appropriated and funded expenditures. Van Hoose seconded. All present voted yea. Motion passed.

Announcements:

- Mayor Foureman announced there would be an Old Fashioned Days meeting on February 26th at 6:30PM. Anyone interested in helping is welcome to attend.
- Resident, Joe LeMaster also commented that he had been looking over ORD 2009-44 (Rules of Council) and is sure that there is a handbook that employees of the Village have to follow. However, he did not see anything in the Rules of Council pertaining to guidelines for attendance or leave or discipline of council members or reasons for dismissal. Mayor Foureman explained that council members are elected officials so are not governed by the handbook. Mr. LeMaster wanted to know if there is anything that council has done to police themselves. She said no because elected officials are under the ORC. He pointed out that guidelines were established in the rules of council for pay but not for attendance or leave or reasons for dismissal. Mr. LeMaster then said he will just go to his next step.

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Adjournment: A motion was made by Boolman to adjourn. Baumle seconded. Meeting ended at 7:36 PM.

Fiscal Officer, Darcy Woodall
*Transcribed by Darcy Woodall (clerk to Council)

Mayor Judith F. Foureman