

**Village of Arcanum Council Meeting**  
**Tuesday, March 27, 2018**  
**7:00 PM**

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Greg Baumle, Eric Van Hoose, Jerry Boolman, Bonnie Millard, and Vanessa Delk answered roll call. Mayor Foureman asked for a motion to excuse Vencill. A motion was made by Delk to excuse Blaine Vencill. Boolman seconded. All present voted yea. Motion passed. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Mary Jones from the Daily Advocate, Susan Laux from Mote & Associates, members from Arcanum High School Class of 1966 Ron Baker, Shirley Baker, Jennifer Burkett, Sue Besecker, and Jan Rust, representatives from Girl Scout Troop 32131 Shannon and Rhiannon Denniston, Brooke, Alex, and Lauren Rader, Megan and Mahayla Locke, Kristen, Liela, and Gabby Fugate, Morgan and Elizabeth Parks, Tonya and Faye Tomlinson, and Britny and Payten Bolinger, and residents Joe LeMaster and Wayne Stutz.

**Council Minutes:** Mayor Foureman asked for approval of the minutes of March 13, 2018. A motion was made by Millard to approve the minutes of the March 13, 2018 Council meeting. Boolman seconded. All present voted yea. Motion passed.

**Expenditures:** Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Delk to pay the properly appropriated and funded expenditures. Van Hoose seconded. All present voted yea. Motion passed.

**Amendments to the Agenda:**

**Comments from the Public:**

**Girl Scout Troop 32131:** Representing Girl Scout Troop 32131, Alex Rader and Rhiannon Denniston, read a proposal to Council asking for permission to start a community garden. They explained this would help them earn their Silver Award. They asked to use space in Ivester Park, possibly in an area near the Scout Cabin. The Troop plans to sell the crops at the farmer's market and use the proceeds to give back to other organizations in the community. Any surplus of crops will be donated to local food banks. The garden will be completely maintained by the Girl Scouts. A motion was made by Boolman authorizing Girl Scout Troop 32131 to start a community garden in Ivester Park. Delk seconded. All present voted yea. Motion passed.

**Arcanum High School Class of 1966 Alumni:** All the alumni present have fathers that are veterans of WWII. This group would like to implement the Troop Banner Program on the light poles here in town like they have in towns similar to Arcanum (i.e. West Milton and Ansonia) to honor veterans. The size of the banners would be 18 x 36 and would hang from May through Labor Day. This group is coming to Council first because they need permission to hang the banners on the light poles. They would also need help from Village employees to hang the framework on the poles as well as help putting up and taking down the banners. Council had various questions for the group, but they are in the very beginning stages of trying to implement the program. The first step is to get permission from the Village for use of the light poles. Council told the group that this idea will be discussed further in committee, and someone will get back to them with a decision.

**Administrative Reports:**

**Mayor:** Nothing at this time.

**Solicitor:** Absent.

**Village Administrator:** Will report during committee reports.

**Fiscal Officer:** Nothing at this time.

**Committee Reports:**

**Service & Leisure Committee:** Meeting was held on Monday, March 19, 2018 at 5PM at 1 Pop Rite Drive. Committee members present were Eric Van Hoose and Jerry Boolman. Also present was Village Administrator Bill Kessler. Van Hoose reported on the following:

- **Park Grant** – Ivester Park – asking for \$5K to pave from parking lot to new playground equipment then to park bench
- **Street Sweeper** – Greenville has a 2012 street sweeper for sale for \$65K – Village has \$40K set aside in Street Fund and can take remaining \$25K from Storm Sewer Surcharge Fund – now that the Village is not doing the curbs and sidewalks on North Main and East South, do not need to take part of street sweeper out of ¼%
- **Pool** – planning to open the pool on Monday, June 4<sup>th</sup>

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- **LMI Survey (Low to Moderate Income)** – have received back about 75 surveys of the 175 sent out – need 121 back to complete the requirements – Bill has worked with Susan to put together packets to go door-to-door to finish out the surveys – will need Council's help to complete - deadline for CDBG application for West South Street resurfacing project is April 25<sup>th</sup>
- **North Main and East South Streets** – Village will not do curbs/sidewalk project – will enforce sidewalks and trees that are in violation with Village ordinances
- **West North Street** – will reapply for CDBG grant (August)
- Millard made a motion authorizing the Village Administrator to pursue the purchase of a street sweeper from the City of Greenville. Delk seconded. All present voted yea. Motion passed.

Next meeting is Wednesday, April 4, 2018 at 5PM at 1 Pop Rite Drive.

**Safety Committee:** Meeting scheduled for Tuesday, April 3, 2018 at 7PM at 1 Pop Rite Drive.

**Utility Committee:** Meeting was held Tuesday, March 20, 2018 at 5PM at the VA Office. Committee members present were Bonnie Millard, Eric Van Hoose, and Vanessa Delk. Also present were Village Administrator Bill Kessler and Solicitor Nicole Pohlman. Millard reported on the following:

**WATER/SEWER:**

- Ordinance that was tabled in regards to a uniform policy for billing customers is continuing to be discussed – Nicole attended last meeting and suggested that Bill check with Ashley Kelly with USDA to discuss stipulations on loan repayment.
- Water shut off charges – discussed the request from utility personnel for water shut off charges during working hours – for residents that do not have a water shut off valve in their house and requires utility personnel to shut off at street – residents will be notified in monthly newsletter and on their next billing statements that there will be a morning window and an afternoon window for these services to be scheduled – an emergency will be a charge of \$50 per trip – legislation will be prepared for March 27<sup>th</sup> council meeting
- Tampering with meters – ORC 4933.18 – Nicole will further research but possibly no Village ordinance is required – this needs to be re-communicated to our customers through newsletter and billing statements
- Water tower update – estimate from Pitt Tank & Tower for \$64,350 – includes power washing, seal and paint, and cleanup of any residue – told we could probably get an additional 5+ years out of the water tower by doing this – Millard added that she has concerns about the high cost of repairs to the water tower along with adding another employee to the water department as well as the \$30K for the water line for the new building – all of these costs would almost completely deplete the water fund – because of the amount of the cost estimate for repair on the water tower, this item will have to be put out for bid, which will require legislation to be passed authorizing Bill to place an ad for bids
- Large meter replacement – 5/8", (2) 1", 1-1/4", (7) 1-1/2" need replaced – currently getting costs on 2 for replacement at Sutton's – depending on cost, will determine replacement on the other 9
- Water line to new office building – currently getting estimates on engineering and installing a 12" line – Choice One has told Bill they believe it will be around \$30K but haven't actually taken a look at it yet
- SCADA update – waiting on price from Pro-Tech on upgrading PC and new software for remote monitoring on new WWTP – Mike Bruns is getting a cost from a company in Cincinnati – will compare costs
- Replacement for water/wastewater – 3 or 4 applications are being looked at

**ELECTRIC:**

- Resident complaints regarding high electric bills – Sawvel & Associates will furnish Bill with the latest report for review – need to have a cost analysis performed by Sawvel – they can also advise on reworking the generators for peak shaving (if emissions can be controlled – Village may be able to use old generators) – all this will help aid in regulating generation charge – Bill added there are some items that need to be addressed before the cost analysis is done (i.e. our short-term rates)
- Street lights – Bill checked out price break on purchasing a large quantity – possibly a \$12-\$15 savings per light – 140 lights would cost \$29,231 (\$199/light and Brownstown will warehouse them for the Village) – the new LEDS would save the Village roughly \$15K-\$20K per year – Keir is also getting a quote from Phillips to compare
- ORD 2011-28 (Rules and Regulations for Electric Service) – working to review and update – Angie is presently going through and noting changes that she is aware of - further review/update is needed by Utility Supervisor, VA, and committee

Next meeting is Wednesday, April 4, 2018 at 6PM at 1 Pop Rite Drive.

**Planning Committee:** Meeting scheduled for Tuesday, April 3, 2018 at 6PM at 1 Pop Rite Drive. Baumle announced that the Village of Arcanum is now officially listed on the Ohio Means Jobs site for our industrial park.

**Personnel Committee:** Nothing at this time.

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**Finance & Audit Committee:** Woodall announced that the Village's federal audit requirements for the WWTP would need to be met by the end of May 2018. The Village is also supposed to have their normal 2-year audit this year as well, so Woodall will be contacting the State Auditor's office ASAP to get this scheduled.

**New Business:**

**Ordinance No. 2018-17** – Mayor Foureman read by title only an Ordinance authorizing a direct pay option for the Village of Arcanum, Ohio utility payments. This is the first reading. A motion was made by Millard to waive the three reading rule on Ordinance No. 2018-17. Van Hoose seconded. All present voted yea. Motion passed. Millard made a motion to adopt Ordinance No. 2018-17. Van Hoose seconded. All present voted yea. Legislation passed. Ordinance No. 2018-17 will be effective April 27, 2018.

**Ordinance No. 2018-18** – Mayor Foureman read by title only an Ordinance providing for adoption of a new job description for the Village Utility Clerk. This is the first reading. Millard said she was missing a page, so she read what was added to the job description. A motion was made by Millard to waive the three reading rule on Ordinance No. 2018-18. Boolman seconded. All present voted yea. Motion passed. Millard made a motion to adopt Ordinance No. 2018-18. Boolman seconded. All present voted yea. Legislation passed. Ordinance No. 2018-18 will be effective April 27, 2018.

**Ordinance No. 2018-19** – Mayor Foureman read by title only an Ordinance amending 2015-48 concerning water reconnection fees for the Village of Arcanum, Ohio. This is the first reading.

**Resolution No. 2018-09** – Mayor Foureman read by title only a Resolution authorizing the Fiscal Officer to enter into an agreement with Civica CMI. Woodall explained that finance, payroll, and tax are all included in the quote, but if the Village decides to not implement one, that software can be removed and does not change the pricing of the other software. There is also no timeframe from CMI as to when each one has to be implemented. Woodall also confirmed that the Village only pays for the implementation of each different type of software as it is installed. This is the first reading.

**Resolution No. 2018-10** – Mayor Foureman read by title only a Resolution authorizing an agreement with Wichert Insurance for property and casualty insurance coverage and declaring an emergency. A motion was made by Millard to waive the three reading rule on Resolutuion No. 2018-10. Van Hoose seconded. All present voted yea. Motion passed. Millard made a motion to adopt Resolution No. 2018-10. Van Hoose seconded. All present voted yea. Millard made a motion to declare an emergency on Resolution No. 2018-10. Van Hoose seconded. All present voted yea. Legislation passed.

**Old Business:**

**Announcements:**

- Mayor Foureman asked Mr. LeMaster if he had anything to address. He stated that he was there because it was his understanding that the council attendance issue was addressed by Millard in a statement after he had to leave the last council meeting. He was asked to come back to hear it. Millard stated that she was asked by Baumle to re-read her statement at tonight's meeting. Millard did re-read her statement from the previous meeting. Mr. LeMaster responded by stating that if members of council are on vacation, they should be on vacation, not conducting Village business from out of state. He also stated that he does not have a personal grudge against Millard. He believes he has not even personally met her before. LeMaster also brought up that a meeting had to be rescheduled while Millard was in Florida because another council member also could not come to the regularly scheduled meeting, and emergency legislation had to be passed. He pointed out that her extended absence creates this issue and an undue burden and strain. Millard responded by saying that has happened in the past, even when she has been here, caused by other members not attending. She gave tonight's meeting as an example. Vencill was absent, and she attended the meeting even though her father just passed away last night. Had she not attended, certain legislation could not have been passed. LeMaster asked why council rules were changed about the number of meetings that could be missed and still compensated. Millard replied they were not.

**Adjournment:** A motion was made by Boolman to adjourn. Delk seconded. Meeting ended at 8:16 PM.