

Village of Arcanum Council Meeting
Tuesday, June 12, 2018
7:00 PM

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Vanessa Delk, Blaine Vencill, Eric Van Hoose, Jerry Boolman, and Bonnie Millard answered roll call. A motion was made by Boolman to excuse Greg Baumle. Delk seconded. All present voted yea. Motion passed. Baumle arrived at 7:17PM. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, and Erik Martin from the Daily Advocate.

Council Minutes: Mayor Foureman asked for approval of the minutes of May 15, 2018. A motion was made by Boolman to approve the minutes of the May 15, 2018 Council meeting. Van Hoose seconded. Van Hoose Boolman, and Millard voted yea. Delk and Vencill abstained. Motion passed.

Expenditures: Mayor Foureman moved the approval of properly appropriated and funded expenditures after New Business.

Amendments to the Agenda: add ORD 2017-69

Comments from the Public:

Administrative Reports:

Mayor: Mayor Foureman reported on the following:

- As part of the audit, it was stated that any new persons taking office or beginning a new term, it is a requirement to attend a public records training or designate someone to attend in your place. If someone is designated to attend in your place, it must be a part of the minutes. Darcy is signed up to attend a public records training this Friday, and she can be appointed as everyone's designee. A motion was made by Boolman designating the Fiscal Officer, Darcy Woodall, to attend public records training on behalf all council members required to attend during their term of office. Delk seconded. All present voted yea. Motion passed.

Solicitor: Nothing at this time.

Village Administrator: Kessler reported on the following:

- **Water Tower** – still has not been started
- **CDBG Grant for West South Street** – Village application was denied
- **Boy Scouts** – dedicated the monument in the park for retired flags – signage will be put stating what the monument is for once more money is raised
- **Catch Basins** – working on getting cleaned out by hand – will not be getting the new street sweeper for another month or so and current sweeper we have is inoperable
- **Pool** – doing really well so far
- **Water/Wastewater Employee** – will have to advertise again

Fiscal Officer: Woodall reported on the following:

- The audit has officially been posted on the auditor's website and is now a public record. Bill stated that he sat in on the formal exit interview and that the overall audit report was good and a testament to how well our Fiscal Officer is working for the Village.

Committee Reports:

Service & Leisure Committee: Meeting scheduled for Wednesday, June 13, 2018 at 5PM at 1 Pop Rite Drive.

Safety Committee: Nothing at this time.

Utility Committee: Meetings were May 23 and June 12, 2018 at 1 Pop Rite Drive. Committee members present were Bonnie Millard, Eric Van Hoose, and Vanessa Delk. Also present was Mayor Judith Foureman (June 12 only) and Village Administrator Bill Kessler and Utility Clerk Angie Lear (May 23 only). Millard reported on the following:

May 23rd:

- **Mutual Aid Agreement** – moving forward with Nicole preparing legislation
- **Infrastructure** – discussion continuing on our review of billing policy to establish a uniform policy for billing of customers who are not actively using water and sewer services – Bill is researching the debt service for the separation project and what amount is required from each resident based on balance of loans – that amount will be added to the \$22/month for the WWTP – only for those residents that will not be required to pay a minimum if not connected and meter has been removed

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- **Utility Agreement** – committee completed review of agreement – Angie preparing to have additions and deletions on document ready for committee review at next utility meeting – Keir and Bill are being asked to put together a worksheet for customers requiring electrical service work to be included in this revised Utility Agreement – this is something Keir requested awhile back
- Bonnie to check with Nicole for advice regarding a section pertaining to right-of-way for underground in lieu of easements
- Sawvel & Associates presentation will be Wednesday, June 13th at 3PM

Next meeting is Wednesday, June 6, 2018 at 9AM at 1 Pop Rite Drive. Meeting was cancelled due to lack of quorum.

June 12th:

- **Mutual Aid Agreement** – legislation in packet for tonight's meeting
- **Utility Agreement Update** – waiting on response from Nicole regarding a section pertaining to right-of-way
- **Underground Electric Project** – with Ritter due in for some rural area boring, Bill will discuss getting a quote from them on underground for Park/Ivester – discussed cost for Village to perform the underground for Northmoor/Meadowlawn at a cost of \$10/ft. vs. Ritter at \$30/ft. – area was determined to be more feasible for Village to do as to building locations, fences, etc.
- **Infrastructure Charges** – reviewed and discussed the debt charges that Bill provided from the workup of the commercial lots that were questionable – committee is now ready to recommend to Council that the flat fee to be charged for any lot which have previously been tapped into the Village water and sewer system but do not have a water meter shall be charged a flat fee of \$33.35/mo (\$22 for WWTP and \$11.35 for Phase III = \$33.35) – **Ordinance No. 2017-69 – Mayor Foureman read by title only an ordinance establishing certain water and sewer charges for the Village of Arcanum, Ohio. This is the third reading. There was no motion to adopt. Therefore Ordinance 2017-69 died due to lack of a motion to adopt.** at Council meeting following, it was determined to remove the grandfather clause from previous ORD 2017-69 and issue a new ordinance with Section Four with the grandfather clause to be removed – new ordinance will be a cut and dry situation with no questionable area – Nicole to prepare legislation for June 26th council meeting
- **A motion was made by Millard to have the Solicitor prepare legislation for the June 26th Council Meeting outlining the new infrastructure charges. Van Hoose seconded. Delk, Vencill, Van Hoose, Boolman, and Millard voted yea. Baumle abstained. Motion passed.**
- **Sawvel & Associates presentation is Wednesday, June 13th at 3PM at 1 Pop Rite Drive**

Next meeting is Wednesday, June 25, 2018 at 4PM at 1 Pop Rite Drive.

Planning Committee: Meeting scheduled for Wednesday, June 27, 2018 at 5PM at 1 Pop Rite Drive.

Personnel Committee: Meeting scheduled for Tuesday, June 26, 2018 at 6PM at 1 Pop Rite Drive.

Finance & Audit Committee: Meeting scheduled for Wednesday, June 20, 2018 at 5PM at 1 Pop Rite Drive.

Old Business:

Military Banners: Ron Baker and two others were back to talk about the Military Banners that they had come to talk to Council about previously. The group now has 32 applicants and many outstanding applications. All the money has been collected, and the banners are ready to be made. The group is okay with the \$50/pole one-time fee that will be charged by the Village for the labor and storage that will be provided by the Village in connection with this program. Mr. Baker is making all the brackets to be hung on the poles for the banners at his own expense. The group is also willing to provide additional volunteers needed to help hang banners. The size of the banners is 18 x 36. The banners do need to be hung a certain way to help prolong the life of the banner. For 2018, they would like the banners to hang from August until Veteran's Day. In the years to follow, they would like the banners to hang from May until Veteran's Day. **A motion was made by Boolman authorizing the group to hang the military banners from August 2018 to November 11, 2018. Van Hoose seconded. All present voted yea. Motion passed. A motion was made by Boolman authorizing the group to hang the military banners starting in 2019 and in the following years from May to Veteran's Day. Millard seconded. All present voted yea. Motion passed.**

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New Business:

Ordinance No. 2018-25 – Mayor Foureman read by title only an Ordinance providing for an amendment to Ordinance 2009-44, establishing rules for the conduct of business of the Village Council. This is the second reading.

Ordinance No. 2018-26 – Mayor Foureman read by title only an Ordinance providing for public parking on certain real estate owned by the Village of Arcanum, Ohio and establishing the regulation thereof. This is the second reading.

Ordinance No. 2018-27 – Mayor Foureman read by title only an Ordinance authorizing entry into a contract to provide police services for the Arcanum-Butler Local School District. This is the second reading.

Ordinance No. 2018-32 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Electric Fund) A motion was made by Boolman to waive the three reading rule on Ordinance No. 2018-32. Millard seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2018-32. Millard seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2018-32. Millard seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-33 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-Community Environment and Street Fund) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2018-33. Baumle seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2018-33. Baumle seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2018-33. Baumle seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-34 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Sewer Fund) A motion was made by Millard to waive the three reading rule on Ordinance No. 2018-34. Boolman seconded. All present voted yea. Motion passed. Millard made a motion to adopt Ordinance No. 2018-34. Boolman seconded. All present voted yea. Motion passed. Millard made a motion to declare an emergency on Ordinance No. 2018-34. Boolman seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-35 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-Miscellaneous) A motion was made by Millard to waive the three reading rule on Ordinance No. 2018-35. Van Hoose seconded. All present voted yea. Motion passed. Millard made a motion to adopt Ordinance No. 2018-35. Van Hoose seconded. All present voted yea. Motion passed. Millard made a motion to declare an emergency on Ordinance No. 2018-35. Van Hoose seconded. All present voted yea. Legislation passed.

Ordinance No. 2018-36 – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Electric Fund) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2018-36. Millard seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2018-36. Millard seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2018-36. Millard seconded. All present voted yea. Legislation passed.

Resolution No. 2018-20 – Mayor Foureman read by title only a Resolution authorizing the Village Administrator to enter into a mutual aid agreement with the Ohio Water/Wastewater Agency Response Network. This is the first reading.

Resolution No. 2018-21 – Mayor Foureman read by title only a Resolution authorizing the purchase of a street sweeper from the City of Greenville. This is the first reading.

Resolution No. 2018-22 – Mayor Foureman read by title only a Resolution authorizing certification to the County Auditor for nuisance abatement fees and declaring an emergency. A motion was made by Van Hoose to waive the three reading rule on Resolution No. 2018-22. Baumle seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Resolution No. 2018-22. Baumle seconded. All present voted yea. Van Hoose made a motion to declare an emergency on Resolution No. 2018-22. Baumle seconded. All present voted yea. Legislation passed.

Expenditures: Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Boolman to pay the properly appropriated and funded expenditures from May 16th to May 29th. Van Hoose seconded. All present voted yea. Motion passed.

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Expenditures: Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Millard to pay the properly appropriated and funded expenditures from May 30th to June 12th. Boolman seconded. All present voted yea. Motion passed.

Announcements:

Adjournment: A motion was made by Boolman to adjourn. Baumle seconded. Meeting ended at 7:58 PM.

Fiscal Officer, Darcy Woodall
*Transcribed by Darcy Woodall (clerk to Council)

Mayor Judith F. Foureman