

**Village of Arcanum Council Meeting**  
**Tuesday, June 26, 2018**  
**7:00 PM**

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Blaine Vencill, Greg Baumle, Eric Van Hoose, Jerry Boolman, Bonnie Millard, and Vanessa Delk answered roll call. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, Marcie Longenecker and Lauren Daum from the State Treasurer's Office, and Erik Martin from the Daily Advocate.

**Council Minutes:** Mayor Foureman asked for approval of the minutes of June 12, 2018. A motion was made by Boolman to approve the minutes of the June 12, 2018 Council meeting. Delk seconded. All present voted yea. Motion passed.

**Expenditures:** Mayor Foureman moved the approval of properly appropriated and funded expenditures after New Business.

**Amendments to the Agenda:**

**Comments from the Public:**

**Lauren Daum and Marcie Longenecker from the State of Ohio Treasurer's Office:** Lauren introduced herself and Marcie as representatives from the State of Ohio Treasurer's Office. They were in attendance to present ohiocheckbook.com to Council. Lauren explained that she had been in contact with Darcy over the last three years at different times about the possibility of the Village using Ohio Checkbook as a platform to show transparency of the Village's finances online (as they are already public record anyway). The State has become much more familiar with other accounting systems outside of UAN, including CMI, and this is a completely free service provided by the State. If the Village decides to move forward, Marcie and Lauren will develop a test site with the Village's data that can be viewed by Council and Darcy before it goes live. Even after the site goes live, the site can be taken down if for some reason the Village is not satisfied or decides they no longer want the information out there. The site is set up with a Google style search bar, meaning anyone could type in a specific expense and find all expenditures of that type. Delk made a motion authorizing the Fiscal Officer to move forward and work with the State Treasurer's Office to take the necessary steps to get the Village's financial information online via ohiocheckbook.com. Van Hoose seconded. All present voted yea. Motion passed.

**Administrative Reports:**

**Mayor:** Nothing at this time.

**Solicitor:** Nothing at this time.

**Village Administrator:** Kessler reported on the following:

- **WWTP Add-on** – monitoring device that matches up to monitoring device that is being purchased for the well fields – will add \$5662 to cost of generator on the project – the generator itself does have monitoring capabilities – however, this monitoring system will allow for remote monitoring capabilities (Monico Monitoring System Plus) – Millard made a motion approving the add-on of the Monico Monitoring System Plus for the generator at the WWTP at a cost of \$5562. Delk seconded. All present voted yea. Motion passed.
- **Preliminary Architectural Report (PAR)** – Garmann/Miller completed the PAR for the new building – came in at \$2.3M – is high, but things can always be eliminated – some of the cost increase is due to the required tornado shelter and some of the data Bill asked to be included – in order to seek the required financing through USDA, the PAR needs to be approved tonight – this does not mean that the Village is committing to moving forward with a loan – it simply means, the Village is moving forward with applying for financing through USDA – Boolman made a motion accepting the PAR prepared by Garmann/Miller & Associates. Baumle seconded. Vencill, Baumle, Van Hoose, Boolman, and Delk voted yea. Millard voted no. Motion passed.
- **Evaluation of Old Building** – due diligence requires that the Village have the old building evaluated to determine costs of abatement and remodel in order to move back in – side note from Bill that if the Village were to move back in, the Police Department would most likely not be able to move back in due to the remodel that was done on the second floor prior to moving out – due Bill obtained quotes from Mote and Garmann/Miller for this evaluation – Mote for \$12,500 – Garmann/Miller for \$11,800 - Millard made a motion approving Mote & Associates to evaluate the building located at 104 West South Street at a cost of \$12,500. Vencill, Van Hoose, Boolman, Millard, and Delk voted yea. Baumle voted no. Motion passed.

**Fiscal Officer:** Nothing at this time.

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**Committee Reports:**

**Service & Leisure Committee:** Meetings were June 13 and June 25, 2018 at 1 Pop Rite Drive. Committee members present were Bonnie Millard, Eric Van Hoose, and Vanessa Delk. Also present was Mayor Judith Foureman, Village Administrator Bill Kessler, and Susan Laux from Mote & Associates (June 25 only). Van Hoose reported on the following:

**June 13<sup>th</sup>:**

- **North Street** – Bill found a \$17K project from 1984 that will give us 1 more point – Mote did a traffic study during Old Fashioned Days (1 point) – that puts us at 57 points, which is what we need
- **Pool** – Bill is coming up with a program for special needs individuals – this will help us be eligible for grants – the pool manager is going to try to have 3 new events
- **Park Grant** – looks promising – pave a path from parking lot to playground and then to a couple of benches
- **West South Street** – Bill to get quotes on crack sealing
- **Park** – need to spray around trees so do not get too close when mowing and tear off bark around the trees – need to have the utility department spray for weeds in the park

**June 25<sup>th</sup>:**

- **Park Grant** – Village was awarded \$2500 for the project in the park – will need to come up with about \$1000 for remainder of the project – will use funds from the park levy for the additional \$1000
- **Utility** – helping Mark clean up the fence row back by the park
- **North Street Reconstruction** – looking at different options – Susan from Mote is getting some more prices
- Did put tick treatment down in the park – Bill will schedule with Bug-A-Boo for mosquito spraying
- Mayor Foureman added that Jeni in the Street Department was injured on the job and would be off work for 8-16 weeks – due to this development, the Mayor has advertised for a part-time person to help Mark in the Street Department until she returns

Next meeting is Monday, July 9, 2018 at 5PM at 1 Pop Rite Drive.

**Safety Committee:** Nothing at this time.

**Utility Committee:** Meetings was Monday, June 25, 2018 at 1 Pop Rite Drive. Committee members present were Bonnie Millard, Eric Van Hoose, and Vanessa Delk. Also present was Mayor Judith Foureman, Village Administrator Bill Kessler, and Utility Clerk Angie Lear. Millard reported on the following:

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- **Tree Trimming Quotes** – only one quote received for high voltage trimming from Foster's at \$32,845 – budget was only for \$14K – will need to transfer additional money – this is for a two year period – none was done last year – Judy to advise Darcy to prepare legislation for meeting for additional transfer of funds
- **Sawvel** – discussion with President Donald Geuenemeyer was held on June 13<sup>th</sup> – Sawvel will prepare an agreement for review that will cover costs for preparation of a distribution system study, a generation economic analysis, a power cost adjustment review, and a cost of service and rate design study
- **Generation Charge** – the month-to-month fluctuation of the Village's generation charge causing higher kilowatt charges due to timing of receipt of AMP's bill – Sawvel did recommend setting a steady 6-month charge per kilowatt – committee is recommending a generation charge of .0895 cents/kilowatt for a 6-month period and then review at 6 month intervals – Nicole will prepare legislation for this set generation charge
- **Resident Discrepancy** – billed \$100 for weekend call-in for a water shutoff per ORD 2018-19 – resident feels she should have the choice of who turns water off – per ORC, if tampering occurs, a resident could be fined – Bill did clarify that our utility guys were present and turned the water back on, not someone else, so nothing was "tampered" with in this case
- **Utility Agreement** – committee finalized their review of document and Angie to update and prepare copies for each council member for their review prior to legislation – there were 8 points that Bonnie went through at the council meeting and then asked all council members to carefully review the updated agreement and email her with any issues, concerns, or suggestions before the next utility meeting on July 9<sup>th</sup>
- Millard added something that was Service & Leisure related – there is legislation that will be forthcoming related to the potential North Street Reconstruction – the committee wanted it to go three readings instead of being an emergency so had intended it to be on tonight's agenda, but it is not – therefore, it will now have to be an emergency because the deadline for application is the end of July – however, Darcy pointed out and Nicole confirmed that even at the third reading at the July 24<sup>th</sup> meeting, the legislation still wouldn't have been effective for 30 days after adoption – the only time legislation is effective immediately is when an emergency is declared

Next meeting is Monday, July 9, 2018 at 4PM at 1 Pop Rite Drive.

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**Planning Committee:** Meeting scheduled for Wednesday, June 27, 2018 at 5PM at 1 Pop Rite Drive.

**Personnel Committee:** Meeting scheduled for Tuesday, July 10, 2018 at 6PM at 1 Pop Rite Drive.

**Finance & Audit Committee:** Vencill reported two recommendations from the meeting that was held on Wednesday, June 20, 2018. The first recommendation was to hire a part-time office worker not to exceed 40 hours per bi-weekly pay period. The second recommendation was to start looking for a new water/wastewater supervisor. The current supervisor has asked to step back down to being an operator. Millard asked to discuss that issue further, and the Mayor stated that would have to be executive session.

Next meeting is Wednesday, July 11, 2018 at 5PM at 1 Pop Rite Drive.

**Old Business:**

**New Business:**

**Ordinance No. 2018-25** – Mayor Foureman read by title only an Ordinance providing for an amendment to Ordinance 2009-44, establishing rules for the conduct of business of the Village Council. This is the third reading. A motion was made by Boolman to adopt Ordinance No. 2018-25. Delk seconded. All present voted yea. Legislation passed. Ordinance No. 2018-25 will become effective July 26, 2018.

**Ordinance No. 2018-26** – Mayor Foureman read by title only an Ordinance providing for public parking on certain real estate owned by the Village of Arcanum, Ohio and establishing the regulation thereof. This is the third reading. A motion was made by Boolman to adopt Ordinance No. 2018-26. Vencill seconded. All present voted yea. Legislation passed. Ordinance No. 2018-26 will become effective July 26, 2018.

**Ordinance No. 2018-27** – Mayor Foureman read by title only an Ordinance authorizing entry into a contract to provide police services for the Arcanum-Butler Local School District. This is the third reading. A motion was made by Boolman to adopt Ordinance No. 2018-27. Baumle seconded. All present voted yea. Legislation passed. Ordinance No. 2018-27 will become effective July 26, 2018.

**Ordinance No. 2018-37** – Mayor Foureman read by title only an Ordinance establishing certain water and sewer charges for the Village of Arcanum, Ohio. This is the first reading.

**Ordinance No. 2018-38** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (General Fund-Community Environment & Town Hall) A motion was made by Baumle to waive the three reading rule on Ordinance No. 2018-38. Boolman seconded. All present voted yea. Motion passed. Baumle made a motion to adopt Ordinance No. 2018-38. Boolman seconded. All present voted yea. Motion passed. Baumle made a motion to declare an emergency on Ordinance No. 2018-38. Boolman seconded. All present voted yea. Legislation passed.

**Ordinance No. 2018-39** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Street & Storm Sewer Surcharge Funds) A motion was made by Van Hoose to waive the three reading rule on Ordinance No. 2018-39. Millard seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Ordinance No. 2018-39. Millard seconded. All present voted yea. Motion passed. Van Hoose made a motion to declare an emergency on Ordinance No. 2018-39. Millard seconded. All present voted yea. Legislation passed.

**Ordinance No. 2018-40** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Parks, Pool, & Recreation Levy Fund) A motion was made by Delk to waive the three reading rule on Ordinance No. 2018-40. Baumle seconded. All present voted yea. Motion passed. Delk made a motion to adopt Ordinance No. 2018-40. Baumle seconded. All present voted yea. Motion passed. Delk made a motion to declare an emergency on Ordinance No. 2018-40. Baumle seconded. All present voted yea. Legislation passed.

**Ordinance No. 2018-41** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Electric) A motion was made by Boolman to waive the three reading rule on Ordinance No. 2018-41. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Ordinance No. 2018-41. Delk seconded. All present voted yea. Motion passed. Boolman made a motion to declare an emergency on Ordinance No. 2018-41. Delk seconded. All present voted yea. Legislation passed.

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**Ordinance No. 2018-42** – Mayor Foureman read by title only an Ordinance providing for an amendment to the 2018 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency. (Electric Fund) A motion was made by Baumle to waive the three reading rule on Ordinance No. 2018-42. Van Hoose seconded. All present voted yea. Motion passed. Baumle made a motion to adopt Ordinance No. 2018-42. Van Hoose seconded. All present voted yea. Motion passed. Baumle made a motion to declare an emergency on Ordinance No. 2018-42. Van Hoose seconded. All present voted yea. Legislation passed.

**Resolution No. 2018-20** – Mayor Foureman read by title only a Resolution authorizing the Village Administrator to enter into a mutual aid agreement with the Ohio Water/Wastewater Agency Response Network. This is the second reading.

**Resolution No. 2018-21** – Mayor Foureman read by title only a Resolution authorizing the purchase of a street sweeper from the City of Greenville. This is the second reading.

**Resolution No. 2018-23** – Mayor Foureman read by title only a Resolution of necessity to levy a renewal tax in excess of the ten-mill limitation for the current operating expenses of the Village of Arcanum, Ohio and declaring an emergency. A motion was made by Millard to waive the three reading rule on Resolutuion No. 2018-23. Van Hoose seconded. All present voted yea. Motion passed. Millard made a motion to adopt Resolution No. 2018-23. Van Hoose seconded. All present voted yea. Millard made a motion to declare an emergency on Resolution No. 2018-23. Van Hoose seconded. All present voted yea. Legislation passed.

**Resolution No. 2018-24** – Mayor Foureman read by title only a Resolution of necessity to levy a renewal tax in excess of the ten-mill limitation for the current operating expenses of the Village of Arcanum, Ohio and declaring an emergency. A motion was made by Millard to waive the three reading rule on Resolutuion No. 2018-24. Delk seconded. All present voted yea. Motion passed. Millard made a motion to adopt Resolution No. 2018-24. Delk seconded. All present voted yea. Millard made a motion to declare an emergency on Resolution No. 2018-24. Delk seconded. All present voted yea. Legislation passed.

**Expenditures:** Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Delk to pay the properly appropriated and funded expenditures. Baumle seconded. All present voted yea. Motion passed.

A motion was made by Boolman to move to executive session for Personnel. Baumle seconded. All present voted yea. Council went into executive session at 8:22 PM.

\*\*\*\*\***Executive Session**\*\*\*\*\*

A motion was made by Delk to return from executive session. Van Hoose seconded. Council returned from executive session at 8:50 PM.

**Announcements:**

**Adjournment:** A motion was made by Delk to adjourn. Boolman seconded. Meeting ended at 8:51 PM.

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Fiscal Officer, Darcy Woodall  
\*Transcribed by Darcy Woodall (clerk to Council)

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Mayor Judith F. Foureman