

Village of Arcanum Council Meeting
Tuesday, September 11, 2018
7:00 PM

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Blaine Vencill, Greg Baumle, Jerry Boolman, and Bonnie Millard answered roll call. Eric Van Hoose arrived at 7:02PM. A motion was made by Boolman to excuse Vanessa Delk. Baumle seconded. All present voted yea. Motion passed. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, and Erik Martin from the Daily Advocate.

Council Minutes: Mayor Foureman asked for approval of the minutes of August 28, 2018. A motion was made by Millard to approve the minutes of the August 28, 2018 Council meeting. Boolman seconded. All present voted yea. Motion passed.

Expenditures: Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Boolman to pay the properly appropriated and funded expenditures. Vencill seconded. All present voted yea. Motion passed.

Amendments to the Agenda:

Comments from the Public:

Administrative Reports:

Mayor: Nothing at this time.

Solicitor: Nothing at this time.

Village Administrator: Kessler reported on the following:

- **Feral Cats** – brochure is finished – Bill has looked into what some of the contacts in the brochure will do in case the Village receives phone calls from residents – Bill made it clear that ALL programs bring the spayed or neutered animal back – that is the only way to start to control the problem because they can no longer reproduce – if you simply trap the cat and don't bring it back, new feral cats will take over the territory and continue to reproduce - one trap has been donated
- **Traffic Lights** – fixtures have been replaced – waiting for Capital Electric to come back and put in a meter base so Keir can run a line up and hook the electric up
- **Park Grant Work** – has been moved back to mid-October – the weather has put Mike Pollard behind - this time line is okay with the park district, and the park district informed Bill that everyone is behind
- **12" Waterline on Albright Street** – Durst has started work
- **Water Tower** - still nothing – Bill has turned it back over to Shawn, and Shawn will try to contact
- Baumle stated that a few members of Council had received an email today from a resident with some concerns, and he asked who was going to follow up on the email – the Mayor said that she and Bill would follow up

Fiscal Officer: Nothing at this time.

Committee Reports:

Service & Leisure Committee: Nothing at this time.

Safety Committee: Meeting held Tuesday, September 4, 2018 at 1 Pop Rite Drive. Committee members present were Greg Baumle, Blaine Vencill, and Eric Van Hoose. Also present was Village Administrator Bill Kessler, Police Chief Ashbaugh, and Fire Chief Troutwine. Baumle reported on the following:

- Fire Department open house is October 6th
- Chief Troutwine would like to sell a set of out-of-service turnout gear and a used set of boots to one of our former volunteer firefighters – the request was directed to Nicole due to the gear and boots being Village property – first response was that the Village could not just sell it outright to the former volunteer – Bill and the other committee members then explained this particular set of gear had been special made for this particular volunteer because she was very small, and the gear had been taken completely out of service because there would not be anyone else that would be able to wear it due to its very small size – Baumle wondered if a disposal form could be done since it had been deemed out of service – Baumle was then told that typically when the Village gets rid of capital type items, they are advertised first – Nicole then made the statement that if it was valued at less than \$500, it could potentially be handled differently – Vencill stated that Chief Troutwine intended to sell it to the individual for \$150 – Nicole said to go ahead and make the motion to sell it to the former volunteer – A motion was made by Baumle authorizing Fire Chief Troutwine to sell a set of out-of-service turnout gear and

**Village of Arcanum Council Meeting
Tuesday, September 11, 2018**

boots valued at less than \$500 to a former volunteer firefighter. Van Hoose seconded. All present voted yea. Motion passed.

- Chief Troutwine would also like to sell the department's old VHF radios on gov deals – asking if he can sell them directly on gov deals or if he needs to advertise locally first – Nicole said he can use gov deals, but Council has to pass a resolution authorizing him to sell the radios on gov deals – Baumle will have Chief Troutwine email Nicole a description of what he wants to sell so she can prepare the legislation for the next council meeting
- An Ohio BWC Grant for police body armor is now available – Chief Ashbaugh is aware and will be pursuing that
- The police are working on the Neighborhood Watch program again – Chief Ashbaugh would like to name Sarah Billenstein as the chairperson (she is one of the new owners of Picnic's Pizza)

A motion was made by Baumle to move to executive session for discussion of possible Land Acquisition. Millard seconded. All present voted yea. Council went into executive session at 7:15 PM.

*******Executive Session*******

A motion was made by Baumle to return from executive session. Millard seconded. Council returned from executive session at 7:19 PM.

- Police Chief would like to place a yield sign northbound on Weisenbarger Court where the big stone used to be – Nicole will prepare legislation for the next council meeting
- The Mayor informed Baumle that she was waiting for Bill to let give her the green light on Code Red before she put it in her newsletter – Bill said the map is now complete and includes everyone

Utility Committee: Meeting held Monday, September 10, 2018 at 1 Pop Rite Drive. Committee members present were Bonnie Millard and Vanessa Delk. Also present was Village Administrator Bill Kessler and Utility Clerk Angie Lear. Millard reported on the following:

- **Underground Projects** – still waiting on Ritter to review projects
- **Sawvel update** – discussed having a third party, MESA, evaluate generators and present Village with best options – a rep from Sawvel wants to be present when this is performed – Bill to coordinate – cost is \$5950 – legislation in packet for approval – Bonnie inquired about the legislation since it was not on the agenda – Mayor Foureman explained it was sent too late in the day and was not ready to come before Council – Baumle asked if the \$5950 was just to evaluate the generators and Millard and Kessler confirmed that it was – Baumle and Boolman both stated it better be a pretty in depth study for \$6K – Woodall added the proposal for MESA's evaluation will be attached to the legislation in the next council packet so all council members will be able to see what is included for the \$5950 – at this time, Mayor Foureman added that any legislation that is to come before council, needs to be to Nicole the Friday before the council meeting because of situations like this one – it puts Nicole on the spot and Darcy on the spot to get it done, especially in a case like this one where it was not an emergency and finance and the Fiscal Officer were not consulted if funds were in place for this
- **12" Waterline on Albright Street** – installation has begun

Next meeting TBD at a later date

Planning Committee: Meeting held Tuesday, September 4, 2018 at 1 Pop Rite Drive. Committee members present were Jerry Booman and Greg Baumle. Also present was Village Administrator Bill Kessler and representatives from Garmann-Miller. Boolman reported on the following:

- **Discuss ways to reduce size and cost of new building** – reviewed existing prints and determined there are several items that can be removed and resized to down size of building – Garmann-Miller to make some rough drafts and recalculate the estimated cost – Garmann-Miller not to do final prints for quoting until after review of new recommendations
- **Old city building** – still waiting on Mote & Associates for remediation costs and operating estimates – need to get this quickly to move forward or stop spending any more money on the old building – Bill added that he should have something by this Friday
- **Action item** – Bill to get with Mote for reports, and we will schedule meeting to discuss findings and next steps

Personnel Committee: Nicole reviewed the Clemans & Nelson retainer agreement and saw nothing keeping us from terminating. It can be effective immediately. A motion was made by Baumle to terminate the Village retainer agreement with Clemans & Nelson effective immediately. Van Hoose seconded. All present voted yea. Motion passed. Darcy will draft a letter and send with the next invoice for payment.

**Village of Arcanum Council Meeting
Tuesday, September 11, 2018**

Finance & Audit Committee: Meeting scheduled for Wednesday, September 19, 2018 at 5PM at 1 Pop Rite Drive.

Old Business:

New Business:

Resolution No. 2018-35 – Mayor Foureman read by title only a Resolution authorizing the Village Tax Administrator to enter into a debt collection agreement with the Ohio Attorney General for the collection of delinquent income taxes. This is the second reading.

Resolution No. 2018-36 – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to the Village of Ithaca, Darke County, Ohio. This is the first reading.

Resolution No. 2018-37 – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to Twin Township, Darke County, Ohio. This is the first reading.

Resolution No. 2018-38 – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to Van Buren Township, Darke County, Ohio. This is the first reading.

Resolution No. 2018-39 – Mayor Foureman read by title only a Resolution authorizing certification to the County Auditor for nuisance abatement fees and declaring an emergency. A motion was made by Boolman to waive the three reading rule on Resolution No. 2018-39. Van Hoose seconded. All present voted yea. Motion passed. Boolman made a motion to adopt Resolution No. 2018-39. Van Hoose seconded. All present voted yea. Boolman made a motion to declare an emergency on Resolution No. 2018-39. Van Hoose seconded. All present voted yea. Legislation passed.

Announcements:

Adjournment: A motion was made by Boolman to adjourn. Baumle seconded. Meeting ended at 7:40 PM.

Fiscal Officer, Darcy Woodall
*Transcribed by Darcy Woodall (clerk to Council)

Mayor Judith F. Foureman