

AGENDA
Arcanum Village Council Meeting
Tuesday, February 12, 2019
7:00 P.M.

Call to Order:

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call:

Council Members Jerry Boolman, Vanessa Delk, Tim Philpot, Eric VanHoose and Blaine Vencill answered to roll call. A motion was made by J. Boolman to excuse B. Millard. E. VanHoose seconded. All present voted yea. Motion passed. Bill Kessler, Nicole Pohlman, Toni Stanley and Bruce Shank were, also, present.

Minutes – Corrections and Approvals:

Council Meeting, January 29, 2019 - A motion was made by J. Boolman to approve the minutes of the January 29th Council Meeting. E. VanHoose seconded. All voted yea. Motion passed.

Special Council Meeting, February 06, 2019 - A motion was made by E. VanHoose to approve the minutes from the February 6th Special Council Meeting. J. Boolman seconded. All voted yea. Motion passed.

Approval of Properly Appropriated and Funded Expenditures:

Mayor Baumle asked that the expenditure vouchers from 01/04/2019 to 02/10/2019 be approved. J. Boolman had a question about the budgeting for the tree trimming. Village Administrator Bill Kessler stated that the tree trimming had been placed in the budget and the trimming was in the process of being completed. A motion was made by J. Boolman to approve the vouchers dated from 01/04/2019 to 02/10/2019. Seconded by V. Delk. All present voted yea. Motion passed.

Amendments to the Agenda:

J. Boolman asked if there were any amendments to the agenda. None were brought forward. XXX asked if there were any comments from the public.

Comments from the Public:

N. Pohlman, on behalf of the Arcanum Athletic Boosters, asked if purchase of a family pool pass to put into their silent auction. Village Administrator Kessler will reserve one for this event.

B. Shank asked if there were any village residents who were also concerned about the rate at which electricity usage (kilowatt hours) was being billed over the past several months compared to the past several years. Discussion on energy audits, usage, readings, and possible troubleshooting ideas. There has only been one complaint made to the office.

Administrative Reports:

Mayor, Gregory T. Baumle – Reported that Toni Stanley is now officially on board with the village as the Fiscal Officer and that D. Woodall will no longer be working part-time.

Village Administrator, Bill Kessler – Reported that the as much as possible of the playground equipment, currently located at the field house to The Village, will be re-used but some of the poles must be removed. No information is available on the equipment because the original manufacturer is no longer in business.

Fiscal Officer, Toni Stanley – Reported training on Payroll and Finance is on-going this week. Additional Clerk training is scheduled for March.

Committee Reports :

Service & Leisure Committee – T. Philpot stated that one correction needed to be made to the Tuesday, February 5th meeting minutes because Bonnie Millard was not present at the meeting. Discussion on the need to advertise for the manager and lifeguard positions for the Village pool. Village Solicitor, Nicole Pohlman, advised and it was decided to advertise for both manager and lifeguard positions. The next Service and Leisure meeting is scheduled for Tuesday, February 19th at 5:30 p.m.

Utility Committee – E. VanHoose reported that Sawvel and Associates is looking ways to reduce numbers. B. Kessler stated there 12 more water meters need to be ordered at a cost of approximately \$120 each. A motion was made by T. Philpot that 12 new water meters be purchased. J. Boolman seconded. All present voted yea. Motion passed.

An adjustment to Brumbaugh's bill needed to be made due to a double-billing clerical error. T. Philpot motioned that a credit adjustment be made. E. VanHoose seconded. All present voted yea. Motion passed.

The new well near the wastewater plant needed to be tested and the results sent to the Health Department. B. Kessler noted that this is the responsibility of the contractor and must be done by the end of April.

There are 12 computers that need to be updated in 2019 to be compatible with the new server, at an approximate cost of \$1800 each. The cost of the server was allocated in the budget last year.

The easement at Albright ends this year and a plan needs to be made to minimize any infringement on the property of village residents.

There was more reworking of pressure valves (24) on the water softeners (3). This is a cost of approximately \$4000. There will be 6 valves per year replaced and is to be scheduled around the first of March per B. Kessler.

As part of the on-going replacement of lids on meters, B. Kessler stated there are approximately 100 plastic lids left that need to be changed out at a cost of approximately \$6800. Replacement will be done as budget allows.

B. Kessler noted the cost of energy is on a downward trend over the past several years due to several things, such as the changeover of the streetlights to LEDs and other lighting to LEDs. The ability to purchase energy on the open market may, also, reduce the overall cost whether through AMP or JP Morgan.

Planning Committee – J. Boolman noted that Garman Miller sent an email with the estimated cost for the new building at \$1.9M, with a 10% contingency, that may bring it to \$2.2M. B. Kessler noted he has received new drawings for the change in placement of the retention pond. This change is believed to reduce the overall cost. Discussion of options for the building.

B. Kessler stated that the re-engineering of North Street was underway. Discussion on the replacement of drainage lines versus cleaning out drainage lines which would be a cost savings. The drainage to the creek needs to be resolved. There is no additional grant money available to do any additional work at this time. Kessler stated that a long-term plan is to have all the streets in the village graded to see which are in need of immediate repairs. The cost would be approximately \$3000 every three years, if necessary, to have this done.

Personnel Committee – N. Pohlman stated the Employee Handbook should be completed within the next two weeks.

Finance & Audit Committee – Nothing at this time.

Old Business:

New Business:

Ordinance 2019-03 – Third Reading. A motion was made by V. Delk to adopt ORD 2019-03. B. Vencill seconded. All voted yea. Motion passed.

Ordinance 2019-04 – Third Reading. A motion was made by V. Delk to adopt ORD 2019-04. E. VanHoose seconded. All voted yea. Motion passed.

Ordinance 2019-05 – A motion was made by B. Vencill to adopt ORD 2019-05. T. Philpot seconded. All voted yea. Motion passed. A motion was made by J. Boolman to declare an emergency. T. Philpot seconded. All voted yea. Motion passed.

Resolution 2019-05 – A motion was made by E. VanHoose to adopt RES 2019-05. V. Delk seconded. All voted yea. Motion passed. A motion was made by E. VanHoose to declare an emergency. V. Delk seconded. All voted yea. Motion passed.

Resolution 2019-06 – A motion was made by B. Vencill to adopt RES 2019-06. E. VanHoose seconded. All voted yea. Motion passed. A motion was made by J. Boolman to declare an emergency. E. VanHoose seconded. All voted yea. Motion passed.

Announcements

Adjournment: A motion was made by J. Boolman to adjourn. V. Delk seconded.