

Village of Arcanum Regular Council Meeting
February 26, 2019
7:00 p.m.

Call to Order:

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call:

Council Members Jerry Boolman, Vanessa Delk, Tim Philpot, and Eric VanHoose answered to roll call. A motion was made by V. Delk to excuse Bonnie Millard and Blaine Vencill . J. Boolman seconded. All present voted yea. Motion passed. Bill Kessler, Toni Stanley, Bruce Shank, and Mike Bruns from Mote and Associates were, also, present.

Minutes – Corrections and Approvals:

Council Meeting, February 12, 2019 - A motion was made by J. Boolman to approve the minutes of the February 12th Council Meeting. V. Delk. All voted yea. Motion passed.

Approval of Properly Appropriated and Funded Expenditures:

Mayor Baumle asked that the expenditure vouchers from 2/11/2019 to 2/26/2019. A motion was made by J. Boolman to approve the vouchers dated from 2/11/2019 to 2/26/2019. Seconded by V. Delk. All present voted yea. Motion passed.

Amendments to Agenda:

Mayor Baumle asked if there were any amendments to the agenda. None were brought forward.

Comments from the Public:

Mayor Baumle asked if there were any comments from the public. None were brought forward.

Administrative Reports:

Mayor, Gregory T. Baumle – Reported that he was contacted by the Red Cross and asked that he declared March, “Red Cross Month” in the Village. The Red Cross informed the mayor that they have a program where they will provide smoke detectors for those who call and ask.

Call-In Pay for Street Department employees was researched by the mayor. Discussion regarding a letter from 2004 (memorandum of understanding) was located regarding Call-In Pay for a minimum of 2 hours, as well as, Ordinance 2011-21 which ensures Call-In Pay the rest of the Village employees.

The Mayor stated that a move to utilize the payroll to the fullest is needed. An example would be to utilize electronic leave requests. The goal is to implement the process by March 1, 2019. A motion to change the format in which daily time cards (electronic format) are tracked was made by V. Delk. Seconded by J. Boolman. All present voted yea. Motion passed.

Village Administrator, Bill Kessler – Reported that he has been working on getting grants for park projects this year. Examples include more walkways in the park and another up the Boy Scout cabin. Possibility that additional materials may be provided by the Rotary Club or another organization.

The Boy Scouts are looking for community projects. There was discussion on the possibility of adding a compost pile near the garden beds or behind the Scout cabin. Per discussion, if compost pile is allowed, then it would have to be placed by the creek or some other place out of sight. Further

discussion is needed.

Kessler stated that he would be working with the basketball team again this year on similar projects as last year. The basketball courts and walkways need to be re-sealed. A quote on the price is pending. Grants from ODNR, the Rotary Club, and/or Darke County may be pursued.

A new drinking fountain and a walkway to the gazebo or shelter will be considered. The plan is for the playground equipment will be installed near the old volleyball court.

A construction meeting will be held on March 24th with a plan for the startup being currently drafted. Another plan is for the flow meters to be billed as a change order. Some will be permanently installed and others will be mobile flow meters to detect leaks.

The contractor has been contacted for the maintenance of the driveway. More gravel may be needed to fix the potholes which have appeared due to the amount of rain we have seen.

A mitigation grant was mentioned as a possibility for the North Street project.

Fiscal Officer, Toni M. Stanley – Reported PO's and invoices should be caught up next week. This week is payroll. The supervisors are providing a lot of feedback and asking questions as needed. Stanley will be attending a conference in Columbus for Fiscal Officers as part of her training.

Committee Reports:

Service & Leisure Committee – T. Philpot reported that the committee met on the 19th and placed ads for the pool manager and lifeguards. An opening date for the pool of June 3rd with a closing date of August 15th was set. August 15th was chosen to avoid staffing conflict with the Fair and Fall semester of college. The cost of a pool membership was set at the 2018 rate. A slight increase in concession fees will be implemented this season. Discussion on the cost of lifeguard certification being reimbursed over a two year period. This would allow for an incentive for the lifeguard staying with us for the course of two years. Additional discussion on this topic will be added to the agenda for the March 12th meeting.

The baseball contract for 2019 was signed. The west North Street project is moving along. The storm drains will be scoped with a camera. The removal of the trees along North Street will be bid on by private contractors. The cost of the removal will be billed back to the property owner. This is consistent with the way the tree removal has handled along Main Street.

A grant is being investigated to see if funding is available for the upgrading of West North Street. This may take a year or two to complete.

Safety Committee – Nothing at this time.

Utility Committee – Nothing at this time.

Planning Committee – Discussion to review the notice to bidders that will be published.

Personnel Committee – V. Delk stated progress has been made on the personnel manual. It has been run through Clemmons & Nelson. Each of the Council will be provided with a copy and a personnel workshop needs to be scheduled some time before the March 26th meeting at 6:00 p.m. The Council will have a copy before the meeting and the major points will be discussed.

Finance and Audit Committee – Nothing at this time.

Old Business:

Mike Bruns is waiting on item list of extras to evaluate cost. The street evaluation project to grade the Village streets now compared to 2010. All streets will be evaluated and graded.

New Business:

None

Announcements:

The mayor thanked the administrative staff for working well together.

Adjournment: J. Boolman made a motion to adjourn. V. Delk seconded. Meeting adjourned.