

Village of Arcanum Regular Council Meeting
January 29th, 2019
7:00 p.m.

Mayor Baumle opened the meeting by asking everyone to join him in the Pledge of Allegiance to the Flag.

Council Members Jerry Boolman, Vanessa Delk, Tim Philpot, and Eric VanHoose answered to roll call. A motion was made by Boolman to excuse Millard and Vencill. VanHoose seconded. All present voted yea. Motion passed. Mike Bruns from Mote and Associates and Toni Stanley were also present.

A motion was made by Boolman to approve the minutes of the January 8th meeting. VanHoose seconded. Boolman, Delk, and Vanhoose voted yea. Philpot abstained. Motion passed.

A motion was made by VanHoose to approve the minutes of the January 8th Organizational Meeting. Boolman seconded. All present voted yea. Motion passed.

A motion was made by Boolman to approve the minutes of the January 22nd Special Council Meeting. VanHoose seconded. All present voted yea. Motion passed.

Administrative Reports:

Mayor:

Mayor Baumle announced that Toni Stanley was in attendance at the meeting and will begin her training in the near future. Both Baumle and Village Administrator Kessler stated they have noticed positive changes occurring within the Village office. Baumle stated he believes the Village is headed in a new direction. Baumle thanked the Village employees for their continued hard work and also thanked Darcy Woodall for her service.

Baumle stated that he anticipated the Village Solicitor to arrive at the meeting a little late.

Village Administrator:

Village Administrator Bill Kessler reported that the Village has received a grant from the Darke County Health Department for mosquito spraying. The grant provides coverage for three sprayings and there is no cost to the Village as long as we continue to use the same company we have used in the past. The cost is \$130 per spray. Kessler will be scheduling the sprayings.

Kessler presented a non cash adjustment to Council for a water leak at 104 South High Street. Kessler stated that the problem at the residence has since been fixed. The adjustment totaled \$237.66. Kessler asked for a motion from Council to approve the adjustment. A motion was made by Boolman to approve the adjustment of \$237.66. VanHoose seconded. All Council members stated they were in agreeance with the approval.

Kessler stated that he verified that the insurance coverage that the Village currently carries will take care of any bond issues or requirements for Toni Stanley. Kessler stated that not only is Stanley covered but the policy covers all of the Village employees.

Kessler will be providing paperwork for tree removal on North Main Street at the next Council meeting.

Kessler reported that the schools will be donating the playground equipment that is currently located at the field house to The Village. The donation comes with the stipulation that The Village remove the equipment. The equipment may potentially be relocated to an area close to the ball fields. Kessler is currently trying to verify which company manufactured the equipment in order to obtain some new poles to make the reinstallation less labor intensive.

Kessler stated that he has been working with the Beesecker family in regards to the banners that will be displayed down town. When the weather allows, he will be meeting with them in order to insure the brackets for the banners are going to work.

Boolman inquired about the two new buildings at the new water plant. Mike Bruns explained the structure and purpose of each building to Council. Bruns anticipates that the meter at the construction site will be changed over to the Village around May 24th.

Kessler announced that he had attended a water/wastewater seminar which provided some information that may be of help regarding concerns/problems with inflow and infiltration (I and I) that the Village has been dealing with. He will be using this information to assist in getting the Village's I and I numbers down in the future. He will be using new flow meters to indicate where the water is infiltrating from. Lake County will also be checking for leaks in the near future.

Boolman inquired about the expense report for the meeting. It was determined that an expense report had not been provided in the packets.

Mote & Associates:

Mike Bruns from Mote & Associates reported that the new water/wastewater facility is coming along as planned. At last report, the facility is 80 percent complete. There have been minimal change orders in the project. Due to the lack of change orders, we will be able to look at additional options that may be able to extend the longevity of the plant. Bruns provided some options to the Village at a previous meeting in order to prioritize. There are approximately fifteen additional options. The contractor will be providing some budget numbers for the additional items for the Village to review. Ahead of schedule, the completion date of the new facility will be May 22nd, 2019 (the current contract states May 24th, 2019). Bruns anticipates that we will begin testing at the new facility within the next two to three months (before the actual completion date of the facility). Bruns is working with the EPA to coordinate testing.

Bruns asked that a Service and Leisure meeting be scheduled to discuss the North Street project. Soil borings have been completed and we are waiting on testing results from the topographic survey. Plans for sidewalks have been completed and can be reviewed/discussed at the committee meeting. A meeting was scheduled for Tuesday February 5th, 2019.

Committee Reports:

Service & Leisure: A meeting was scheduled for Tuesday February 5th at 5:30 p.m.

Utility: A meeting was scheduled for Wednesday February 6th at 5:15 p.m.

Planning: A meeting was held on February 4th, 2019. Garman Miller presented some information on the finishing touches for the new Village offices. The interior/exterior of the building was discussed. Data and networking information was reviewed also as well as exterior signage. Garman Miller was asked for revised renderings of the plans in order to go over the options which have been selected. These renderings will be brought to Council for review. A meeting will be scheduled in the near future to include Ashley Kelly from the USDA.

Personnel: Delk was asked by Mayor Baumle to follow up with the Village Solicitor regarding the completion of the Village Personnel Manual. Delk indicated she would do so before the next meeting.

Finance: Nothing at this time.

Old Business:

New Business:

ORD 2018-68: A motion was made by Delk to adopt ORD 2018-68. Boolman seconded. Delk, Boolman, and VanHoose voted yea. Philpot abstained. Motion passed.

ORD 2019-01: 1st Reading.

ORD 2019-02: 1st Reading. Mayor Baumle mentioned that there would be a cost of approximately \$2400 for anticipated training costs for the new fiscal officer. Training costs will come out of administrative costs and money will need to be appropriated accordingly from the general fund.

ORD 2019-03: 1st Reading. Delk made a motion to approve the hire of Rick Snyder at the rate of \$26.00 per hour. Boolman seconded.

ORD 2019-04: 1st Reading.

RES 2019-01: 2nd Reading.

RES 2019-02: 1st Reading.

RES 2019-03: 1st Reading.

RES 2019-04: 1st Reading

Announcements:

Kier Smith has been back to work in the past week. He will be working as his treatment allows.

Adjournment: A motion was made by Boolman to adjourn. Delk seconded.

Fiscal Officer

*Transcribed by Vanessa Delk, Council Member

Mayor Greg Baumle