

**Village of Arcanum Council Meeting**  
**Tuesday, October 9, 2018**  
**7:00 PM**

Mayor Judith Foureman opened the meeting by asking everyone to join her in the Pledge to the Flag, with the Mayor concluding "In God We Trust".

Council members Jerry Boolman, Bonnie Millard, Vanessa Delk, Blaine Vencill, and Greg Baumle answered roll call. Mayor Foureman asked for a motion to excuse Van Hoose. A motion was made by Millard to excuse Eric Van Hoose. Delk seconded. All present voted yea. Motion passed. Van Hoose arrived at 7:15PM. Also present were Village Administrator Bill Kessler, Fiscal Officer Darcy Woodall, Solicitor Nicole Pohlman, Erik Martin from the Daily Advocate, and Mike Bruns from Mote & Associates.

**Council Minutes:** Mayor Foureman asked for approval of the minutes of September 25, 2018. A motion was made by Millard to approve the minutes of the September 25, 2018 Council meeting. Delk seconded. All present voted yea. Motion passed.

**Expenditures:** Mayor Foureman asked for a motion to approve the properly appropriated and funded expenditures. A motion was made by Millard to pay the properly appropriated and funded expenditures. Boolman seconded. All present voted yea. Motion passed.

**Amendments to the Agenda:** Ordinance No. 2018-56 was removed because OWDA is paying the contractor directly for the water line project on Albright Street. These additional appropriations are not currently needed.

**Comments from the Public:**

**Fire Chief Kurt Troutwine:**

- Chief Troutwine passed out some information and a map concerning the possible purchase of land behind the fire department that had previously been discussed – Kurt is going to follow up with the County Auditor to clarify what will happen if the Village resets the fire levy in the middle of the current levy and it fails – Chief Troutwine's main point was it would be beneficial to obtain the property for future use – he has no immediate plans to do anything with the property – there was some general discussion and questions from Council and the Mayor – it was decided it would be talked about further and more of a definitive decision made at the next meeting
- Chief Troutwine passed out information breaking down what grants the fire department had filed for – filed for a BWC grant to purchase new, highly protective firefighter hoods and gloves – both items are designed to reduce cancer causing contaminants getting into the firefighter's body – an AFG firefighter grant will be filed for in the next few days to purchase all new air packs and replace those purchased in 2004, which are two generations behind current ones being sold
- Chief Troutwine attended a meeting in North Star last night with all the fire chiefs – there are still issues with the new MARCs system in the northern part of the county – Kurt does not want to sell any of the old equipment until a decision is made concerning how these ongoing issues will be handled
- The annual open house was a success

**Mike Bruns from Mote & Associates:**

- Mike passed out a project update booklet for the WWTP explaining the project is just over halfway complete – the booklet contained some photos of the project to date as well as an updated sources and uses of funds breakdown

**Administrative Reports:**

**Mayor:** Mayor Foureman reported that Community of Faith Church reached out to her and would like to have a breakfast for all Village employees, including volunteer firefighters. Mayor Foureman asked Council if they were okay with the church having this appreciation breakfast for the employees. It will require the office to be closed for one hour and open at 9AM instead of 8AM. Council had no problem with the employees attending the breakfast.

**Solicitor:** Nothing at this time.

**Village Administrator:** Kessler reported on the following:

- **Water Tower** – Shawn finally got in touch with Consolidated Tank – they are about a week out – they have assured Shawn they will have the water tower painted before the weather breaks and turns cold
- **Traffic Lights** – lights are functioning on new electronics – a change order for the meter base will be coming
- **12" Water Line on Albright Street** – construction is complete – there have been a few obstacles, which has created a second and third change order – Change Order #2 – ran into old septic – additional cost of \$4900 – Change Order #3 – more mulching and seed due to additional work – additional cost of \$2400 – may be reduced or eliminated altogether – total in change orders of approximately \$9750, which can be added to the OWDA loan or paid out of pocket – council needs to decide if change orders will be added to the loan or paid from the Water Fund – because the Water Fund isn't very healthy, the Fiscal Officer recommends adding to the loan – council agreed – A motion

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was made by Millard to add all change orders for the Albright Street 12" Water Line Project to the OWDA Loan. Boolman seconded. All present voted yea. Motion passed.

- **Utility Bill Adjustments** – Kessler explained there were three bills requiring sewer adjustments – Delk made a motion authorizing the Utility Clerk to make sewer adjustments of \$122.02, \$140.12, and \$238.50 on three different resident's utility bills. Vencill seconded. All present voted yea. Motion passed.

**Fiscal Officer:** Woodall reported that each council member needs to contact Deanna at Doss to set up their new Village email. Darcy obtained permission from Deanna to give each council member her contact information. She will forward this information to each member, and they will need to contact Deanna. Darcy will also be having Deanna set up Village emails for the Fire Chief, Police Chief, and each other full time police officer.

**Committee Reports:**

**Service & Leisure Committee:** Meeting held Wednesday, October 3, 2018 at 5PM at 1 Pop Rite Drive. Committee members present were Eric Van Hoose, Jerry Boolman, and Bonnie Millard. Also present was Village Administrator Bill Kessler and representative from Arcanum Junior Baseball, Rob Tegtmeyer. Van Hoose reported on the following:

- **Traffic Lights** – installed, which will allow police and fire to activate the traffic lights to red on an emergency run
- **Street Sweeper** – picking up on 10-4-18 – and our old one has been delivered to Greenville
- **Ivester Park** – work to start on the paved path near the playground in the next week or two – update – work was started today
- **Baseball Diamonds** – Rob Tegtmeyer from Arcanum Junior Baseball working with Walls Brothers to get gravel between the diamonds – need around 50 tons – cost \$11/ton – total \$550 – trying to negotiate cheaper price with Walls – **update** – Rob texted Eric today, and Walls is firm on the \$11/ton price - Diamond 1 & 2 repair – found infield dirt near Hamilton around \$1K – looking at options on replacing or repairing backstops – funds are in the park and pool levy to pay for the gravel and the dirt
- **Pool** – overall good report – spent more in wages due to having a pool manager, but chemical costs were down considerably having a manager there to monitor the chemicals – lost less money than last year – having the pool manager helped considerably – Millard thanked Darcy for preparing the report

**Safety Committee:** Baumle asked if the concerned citizen email had been answered. The Mayor answered that she responded today.

**Utility Committee:** Next meeting is Monday, October 15<sup>th</sup> at 5PM at 1 Pop Rite Drive.

**Planning Committee:** Meeting held Wednesday, October 3, 2018 at 1 Pop Rite Drive. Committee members present were Jerry Boolman, Greg Baumle, and Blaine Vencill. Also present was Village Administrator Bill Kessler and representatives from Mote & Associates. Boolman reported on the following:

- **Reviewed new layout and costs of new building** – reviewed preliminary drawing of smaller building after Garmann-Miller removed some areas in an effort to reduce costs – new cost estimates put the building at \$1.7M with \$245K soft costs for associated items in the building
- **Old City Building** – Mote provided the committee with their report and findings of estimated costs to repair and bring the current city building up to code – estimates would be to restore the first and second floor for usable accommodations – final engineering estimate for restoration is \$1.75M – this does not allow for the bat remediation, which is another \$67,500 – this puts total estimated cost for repairs and remediation to the current city building at \$1,817,500 – there is not type of grants or loans available for this type of activity through the government, so to complete this work a loan would have to be procured from a local banking source
- **Action Item** – committee recommendation is to move forward with obtaining the loan available from USDA this month for \$2.5M that the original PAR was submitted with – Village will not use all the money, but we do not know what we may have to spend in the future for the existing building and may need additional monies there – what is not used can be returned to USDA – need a motion to allow the Mayor or VA to notify USDA we are moving forward with the loan to reserve the money – project would not be complete until early 2020 – Boolman made a motion authorizing the Mayor to move forward with USDA to reserve \$2.5M in loan dollars for the new administrative/police building. Baumle seconded. All present voted yea. Motion passed.

**Personnel Committee:** Delk reported that a meeting was held today, October 9<sup>th</sup> at 5:30PM. There is another meeting scheduled for Thursday, October 11<sup>th</sup> at 9AM. Delk made a motion authorizing the Village Administrator to offer an applicant for the Water/Wastewater Supervisor position up to \$27/hour (approximately \$56K annually) plus benefits. Millard seconded. All present voted yea. Motion passed.

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**Finance & Audit Committee:** Meeting scheduled for Wednesday, October 17<sup>th</sup> at 4:30PM at 1 Pop Rite Drive.

**Old Business:**

**New Business:**

**Resolution No. 2018-36** – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to the Village of Ithaca, Darke County, Ohio. This is the third reading. A motion was made by Delk to adopt Resolution No. 2018-36. Boolman seconded. All present voted yea. Legislation passed. Resolution No. 2018-36 will become effective November 9, 2018.

**Resolution No. 2018-37** – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to Twin Township, Darke County, Ohio. This is the third reading. A motion was made by Delk to adopt Resolution No. 2018-37. Vencill seconded. All present voted yea. Legislation passed. Resolution No. 2018-37 will become effective November 9, 2018.

**Resolution No. 2018-38** – Mayor Foureman read by title only a Resolution authorizing a contract for the Fire Department to provide service to Van Buren Township, Darke County, Ohio. This is the third reading. A motion was made by Delk to adopt Resolution No. 2018-38. Baumle seconded. All present voted yea. Legislation passed. Resolution No. 2018-38 will become effective November 9, 2018.

**Resolution No. 2018-41** – Mayor Foureman read by title only a Resolution establishing a maximum for blanket purchase orders for the Village of Arcanum, Ohio. This is the second reading.

**Resolution No. 2018-42** – Mayor Foureman read by title only a Resolution authorizing certification to the County Auditor for Nuisance Abatement fees and declaring an emergency. A motion was made by Baumle to waive the three reading rule on Resolution No. 2018-42. Delk seconded. All present voted yea. Motion passed. Baumle made a motion to adopt Resolution No. 2018-42. Delk seconded. All present voted yea. Baumle made a motion to declare an emergency on Resolution No. 2018-42. Delk seconded. All present voted yea. Legislation passed.

**Resolution No. 2018-43** – Mayor Foureman read by title only a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor and declaring an emergency. A motion was made by Van Hoose to waive the three reading rule on Resolution No. 2018-43. Vencill seconded. All present voted yea. Motion passed. Van Hoose made a motion to adopt Resolution No. 2018-43. Vencill seconded. All present voted yea. Van Hoose made a motion to declare an emergency on Resolution No. 2018-43. Vencill seconded. All present voted yea. Legislation passed.

**Mayor Foureman asked for a motion accepting the 2019 4.50% local government share from the County. A motion was made by Millard to accept the 2019 4.50% local government share from the County. Van Hoose seconded. All present voted yea. Motion passed.**

**Resolution No. 2018-44** – Mayor Foureman read by title only a Resolution authorizing the May 2, 2018 to September 30, 2018 utility write-off accounts and declaring an emergency. A motion was made by Baumle to waive the three reading rule on Resolution No. 2018-44. Van Hoose seconded. All present voted yea. Motion passed. Baumle made a motion to adopt Resolution No. 2018-44. Van Hoose seconded. All present voted yea. Baumle made a motion to declare an emergency on Resolution No. 2018-44. Van Hoose seconded. All present voted yea. Legislation passed.

**Resolution No. 2018-45** – Mayor Foureman read by title only a Resolution authorizing certification to the County Auditor for the collection of delinquent utility bills and declaring an emergency. A motion was made by Delk to waive the three reading rule on Resolution No. 2018-45. Boolman seconded. All present voted yea. Motion passed. Delk made a motion to adopt Resolution No. 2018-45. Boolman seconded. All present voted yea. Delk made a motion to declare an emergency on Resolution No. 2018-45. Boolman seconded. All present voted yea. Legislation passed.

**Announcements:**

**Adjournment:** A motion was made by Boolman to adjourn. Delk seconded. Meeting ended at 8:15 PM.