

**Village of Arcanum Council Meeting**  
**April 9, 2019**  
**7:00 p.m.**

**Call to Order:**

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

**Roll Call:**

Council Members Jerry Boolman, Bonnie Millard, Rick Genovesi, Tim Philpot, Eric VanHoose answered to roll call. A motion was made by B. Millard to excuse B. Vencill. T. Philpot seconded. All present voted yea. Motion passed. Also present were Bill Kessler, Nicole Pohlman, Toni Stanley, Mike Bruns (Motes & Associates), Cindy Dickman, Taylor Summers, Bruce Shank, Lauren Brandenburg.

**Minutes – Corrections and Approvals:**

Mayor Baumle asked for approval of the minutes of March 26, 2019. A motion was made by B. Millard to approve the minutes from March 26, 2019. E. VanHoose seconded. All present voted yea. Motion passed.

**Approval of Properly Appropriated and Funded Expenditures:**

Mayor Baumle asked if there were any questions regarding the approved expenditure list. B. Millard questioned a couple of items that appeared to be duplicate. A motion was made by B. Millard to approve the voucher register with amendments removing duplicate vouchers received through March 31, 2019. E. VanHoose seconded. All present voted yea. Motion passed.

**Amendments to Agenda:**

Mayor Baumle asked for any amendments to the agenda. None were made.

**Comments from the Public:** Mayor Baumle asked for comments from the public.

Laura Brandenburg, the High School Cheer Coach, asked Council for permission to hold a 5K Run to donate part of the proceeds to the Rhodehamel family. The date will be May 27, 2019 from 9 am to 11 am. A number of Village streets will need to be blocked off for the Run.

Taylor Summers, a new resident of the Village, attended. Just wanted to introduce himself and learn more about the Village.

Mike Bruns from Mote and Associates gave the final numbers for the purchase of the flow meters, the equipment to mount them, and the equipment to move them to different locations within the Village as needed. The portable mounts will utilize batteries to power the flow meters. The permanent mounts will have power run to them due to their close proximity to the Waste Water Treatment Plant.

Mike also described the need for a sludge press with automatic start-stop indicators. He also described the EQ Flow Control to balance the flow of incoming water into the Waste Water Treatment Plant. Additional discussion on the change order needs. A motion was made by B. Millard to increase the cost of the project to \$140,000.00. E. VanHoose seconded. All present voted yea. Motion passed.

Mike discussed the North Street project. There is some significant infrastructure that needs to be done. There is a grant that the Village can apply for that would assist with paying for this. Application for a CDBG grant with a minimum expenditure of 10% by the Village is in process. The present cost of

the project is estimated at \$325,000.00. All information and paperwork for the grant must be submitted to the County by May 10, 2019. Additional discussion needs to be completed during the next council meeting.

### **Administrative Reports:**

**Mayor:** The mayor stated that candidates for the open Street Laborer position were interviewed and he recommended hiring Zac Stanley. As Zac Stanley is the son of the Fiscal Officer, Toni Stanley, per the Personnel Manual, the approval of the Council is needed. Discussion as to the layers of reporting/supervision. The wage scale was set by council as \$14-\$17 per hour prior to the posting of this position. A motion was made by B. Millard to hire Zac Stanley for the Street Laborer position. R. Genovesi seconded. All present voted yea. Motion passed.

**Village Solicitor:** Nothing at this time.

**Village Administrator:** B. Kessler stated that Consolidated Tank will be coming to paint the green water tower sometime this Spring.

**Fiscal Officer:** Fiscal Officer Stanley stated that the processing of P.O.'s is up to date through the end of March. The Auditor's office will be on site for the next three weeks.

### **New Business:**

**Ordinance 2019-07** – An ordinance authorizing entry into a contract to provide police services for the Arcanum-Butler Local School. (3rd Reading). A motion was made by B. Millard to adopt Ordinance 2019-07. E. VanHoose seconded. All present voted yea. Motion passed

**Ordinance 2019-08** – An ordinance providing for the adoption of the new job description for certain village street laborer employees. Exhibit A. (2nd Reading). A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-08. T. Philpot seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-08. T. Philpot seconded. All present voted yea. Motion passed.

**Ordinance 2019-12** – An ordinance providing for reimbursement of training and certification expenses for lifeguards of the Village of Arcanum, Darke County, Ohio. (1st Reading).

**Ordinance 2019-13** – An ordinance establishing the rules for the conduct of business of the Village Council of Arcanum and repealing any other rules adopted by said Village Council prior to the adoption of this ordinance. (1st Reading).

**Resolution 2019-09** – A resolution adopting the Darke County Multi-Jurisdictional Hazard Mitigation 5-Year Plan Update. (1st Reading).

**Resolution 2019-10** – An resolution for providing for various appropriation transfers among individual funds of the Village of Arcanum, Darke County, Ohio, and declaring an emergency. A motion was made by B. Millard to waive the three-reading rule for Resolution 2019-10. E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Resolution 2019-10.

E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Resolution 2019-10. E. VanHoose seconded. All present voted yea. Motion passed.

**Resolution 2019-11** – An resolution authorizing the Village of Arcanum, Darke County, Ohio, to enter into a one-year agreement with the Local Government Services Section (LGS) of the Office of the Auditor of State and declaring an emergency. A motion was made by B. Millard to waive the three-reading rule for Resolution 2019-11. E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Resolution 2019-11. E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Resolution 2019-11. E. VanHoose seconded. All present voted yea. Motion passed.

**Resolution 2019-12** – An resolution authorizing the hiring of a pool manager. (1st Reading). A motion was made by B. Millard to waive the three-reading rule for Resolution 2019-12. E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Resolution 2019-12. E. VanHoose seconded. All present voted yea. Motion passed.

**Old Business:** None at this time.

**Committee Reports:**

**Service & Leisure Committee:** T. Philpot stated that a second Ballpark Rules sign is needed and will be placed by the restrooms. The cost of the sign is \$375.00. The sign company will make the sign and the Village will install it. A motion was made by T. Philpot to purchase the “Ballpark Rules” sign at a cost of \$375.00. B. Millard seconded. All present voted yea. Motion passed.

The cost for the water and electric for a season at the ballpark is approximately \$2600.00 which includes the cost of the transformers. The rental of the ballpark brings in \$3000.00 per season so the cost is covered.

The committee met with Aqua Source One from Miamisburg to get an estimate of the cost of needed repairs to the village pool for the upcoming season. Two repairs which consist of digging out a section of the concrete in both the shallow and deep sections of the pool are needed. The cost of the labor is estimated at \$8,000.00. The pool needs to be cleaned and repainted as well. The cost of the paint required is estimated at \$5,000.00 or \$6,000.00 which brings the total cost for pool repairs to \$14,000.00. Additional maintenance may be necessary throughout the year. The pool will open the first week of June. A motion was made by B. Millard to spend \$14,000.00 to cover the cost of initial repairs to the village pool as long as the money comes out of the park levy. T. Philpot seconded. All present voted yea. Motion passed.

The next Service and Leisure meeting will be scheduled for April 15, 2019.

**Safety Committee:** The current level of part-time police staff is now at seven officers. The Village is currently staffed for eleven part-time officers. The Council has approved \$11.50/hr pay rate for part-time officers. The mayor will post the openings on “Home Town Opportunities” and report the rate of success in finding candidates at the next Council meeting.

A safety committee meeting will be scheduled soon.

**Utility Committee:** E. VanHoose reported that the Utilities Committee held a meeting the previous evening. The wastewater treatment plant add-ons were looked at and extending the project with Ashley

Kelly and Motes and Associates for 15 days was also discussed. The completion date for the project should be the end of May.

Discussion on the Generation Charge and using the PCA (Price Cost Adjustment). CMI has given a quote of \$1264.00 to build a system for price cost adjustments for utility modifications for the upcoming year. A motion was made by B. Millard to fund the cost of the system for the price cost adjustment for utility modifications in the amount of \$1264.00. T. Philpot seconded. All present voted yea. Motion passed.

T. Philpot mentioned that CMI is working on providing a quote to the Village to switch from the nCourt online billing system for utilities to Invoice Cloud. Invoice Cloud will reduce the cost of each online payment transaction to \$2.95. The capabilities of Invoice Cloud are greater than nCourt and will allow utility customers to see their actual charges in real time. Further discussion will be conducted by the committee and a recommendation will be made at the next council meeting.

The next Utilities Committee meeting which will be held on April 22, 2019 at 5:00 pm.

**Planning Committee:** None at time.

**Personnel Committee:** The forms listing in the personnel manual has been reviewed and should be ready within the next few weeks. A plan will be made to present any changes to the Village employees.

**Finance and Audit Committee:** Discussion of the Fund Reports was conducted with Fiscal Officer Stanley. The goal is to get the reports from the previous month closed out within 7-10 days after the end of the month.

Interest in purchasing the old municipal building was expressed by Jim Watt at the last council meeting. An estimate of the value must be obtained through a specific process due to it being a government building. The cost of the appraisal will be \$1500.00. This will be discussed further at the next Finance Committee meeting.

Village Administrator Kessler reported that he has a quote from a company in South Carolina to do ultrasonic testing/inspection of the old water tower. Further quotes are being gathered before a final decision is made.

B. Millard reported that B. Kessler is looking into the cost of the new computer server and further information will be presented at the next council meeting.

B. Millard stated that the Fire Chief will gather information about putting a levy on the next available ballot and present it to the Finance Committee as soon as possible.

**Announcements:** None at this time.

**Adjournment:** J. Boolman made a motion to adjourn. B. Millard seconded. Meeting adjourned.