

Village of Arcanum Council Meeting
May 14, 2019
7:00 p.m.

Call to Order:

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call:

Council Members Jerry Boolman, Bonnie Millard, Rick Genovesi, Tim Philpot, Eric VanHoose, Blaine Vencill answered to roll call. All present. Also present were Bill Kessler, Toni Stanley, Mike Bruns (Motes & Associates), Bruce Shank, Bethany Delong, Roger Delong, Jim Piel, Dave Kessler

Minutes – Corrections and Approvals:

Mayor Baumle asked for approval of the minutes of April 30, 2019. A motion was made by B. Millard to approve the minutes from April 30, 2019. E. VanHoose seconded. All present voted yea. Motion passed.

Approval of Properly Appropriated and Funded Expenditures:

Mayor Baumle asked if there were any questions regarding the approved expenditure list. The Fiscal Officer added one additional item to the list. A motion was made by B. Millard to approve the voucher register with amendment voucher received through May 14, 2019. E. VanHoose seconded. All present voted yea. Motion passed.

Amendments to Agenda:

Mayor Baumle asked for any amendments to the agenda. None were made.

Comments from the Public: Mayor Baumle asked for comments from the public.

Fiscal Officer Stanley stated that the Village received a letter from Peggy Dull containing suggestions for next year's Old-Fashioned Days. B. Millard suggested that the letter to be forwarded the Business Center Association.

Dave Kessler asked about the status of the old municipal building. The council responded that there are no plans for the building at this time. Mr. Kessler asked about the status of the new municipal building and where it was in the building process. The council responded that a contractor has been selected and the construction process will begin soon. He expressed his thoughts on how these decisions were made.

Jim Peal expressed his disappointment that no plans have been made at this time for the old municipal building. He expressed concern that the history of the building was being ignored.

To address the concerns stated, Mayor Baumle went over the process regarding how the decision to build a new municipal building. He also expressed his appreciation for their service and thanks for their comment. Mayor Baumle said attendance at future Council and Committee meetings would be welcomed.

Mike Bruns commented that the wastewater treatment project was still proceeding according to plan. The North Street construction plan is progressing and the Village was recently awarded \$704,000 toward the project. M. Bruns suggested that a committee meeting be scheduled to go over the final

plans for the project now that the money has been awarded. The Northwest area storm sewer replacement project application was submitted to the county and a public hearing on it will be scheduled. This will probably be near the end of May. After the public hearing, the plan will be submitted to the state for final approval which should happen sometime around September.

Administrative Reports:

Mayor: The mayor stated that Council needs to put forth a motion for a pay raise for employees on a case-by-case basis. Shawn Smith received a pay raise to \$24.75 an hour retroactive to April 11, 2019. A motion was made by T. Philpot to approve the pay raise for Shawn Smith retroactive to April 11, 2019. B. Vencill seconded. All present voted yea. Motion passed. Karen Deao completed her six-month probationary period as of May 13, 2019. B. Kessler asked that Council approve a pay raise in the amount of \$1.00/hr. Discussion on how this raise was determined. A motion was made by T. Philpot to approve the pay raise for Karen Deao retroactive to April 13, 2019. B. Vencill seconded. T. Philpot – yes; E. VanHoose – yes; J. Boolman – yes; B. Millard – no; R. Genovesi – yes; B. Vencill – yes; Motion passed.

The mayor mentioned that the acting police chief has a list of current zoning violations in the Village.

Coverage for the Village booth was discussed and coverage arranged during Old-Fashioned Days.

The mayor presented a draft of the job posting for the police chief opening to the Council. The Council approved the draft. The pay scale for the police chief is \$50,000.00 to \$63,000.00.

The Certificates of Deposit for the Village were renewed at a higher interest rate which will increase revenue by \$50,000.00.

The dedication for the banners is scheduled for May 27, 2019. Council Member R. Genovesi will be at the dedication. The banners will be up by Old Fashioned-Days. Discussion on the location and quality of the banners were discussed.

Village Solicitor: Nothing at this time.

Village Administrator: B. Kessler stated he will be scheduling a mosquito spraying for the village within the next few weeks. He also stated pool repairs should start by May 5, 2019.

Fiscal Officer: Fiscal Officer Stanley stated that the processing of P.O.'s is up to date through the end of April. Fiscal Officer Stanley stated the Council has received up to date, end of year reports, pending reconciliation. She, also, noted that the auditors are now off-site. An exit meeting with the auditors has been requested.

Committee Reports:

Service & Leisure Committee: Discussion on amending zoning ordinances to be clear on how violations are determined and enforced.

A report was submitted with the minutes and a meeting will need to be scheduled to address the W. North Street grant.

T. Philpot mentioned that there will be four baseball tournaments in the Village this summer. As a way to increase the numbers of visitors to the pool, it is proposed that a \$2.00 admission fee be offered during the tournaments. Legislation to be prepared including the tournament dates.

Family of God Ministries asked for three handicapped spots in front of their building. The

committee decided to deny that request and suggested using moveable handicapped parking signs as an alternative.

The next meeting of the Service and Leisure Committee is scheduled for May 23rd at 5:00 p.m.

Safety Committee: Nothing at this time. The next meeting of the Safety Committee is scheduled for May 22nd at 5:00 p.m. at the Firehouse.

Utility Committee: B. Millard stated that a payment of \$60,000.00 should be made to Mote and Associates for additional work. A motion was made by B. Millard to approve the payment of \$60,000.00 of \$101,000.00 to Mote and Associates for additional work. T. Philpot seconded. All present voted yea. Motion passed.

Planning Committee: J. Boolman stated they met to review opening bids for the new building. The committee recommends going with a base bid of \$1,729,000.00 from Arcon Builders. This is a lower estimate than Garmin-Miller. The total sum of the new building will be \$1,810,000.00 with some additions such as a metal roof. A motion was made by J. Boolman to accept the bid from Arcon Builders and award them the contract for the new building. B. Vencill seconded. All present voted yea. Motion passed.

Village Administrator B. Kessler stated the Village should take out a short-term loan to begin construction on the new building. This will reduce the total amount borrowed from the USDA. Ashley Kelley from the USDA recommended that if the Village took out the short-term loan, USDA funds could then be reallocated in the amount the Village would like to borrow to keep the payments in the range necessary.

Personnel Committee: B. Millard stated that the final revisions to the personnel manual have been made and the final draft should have been forwarded to the Mayor, Council, Village Administrator, and Fiscal Officer.

B. Millard asked Chief Troutwine whether or not a levy was needed to be placed on the Fall ballot. The Chief stated that he believed the levy was critical. The original levy from 1983 was a 2 mill levy which generated \$23,000.00. It is currently generating approximately \$31,000.00 due to property valuations and new construction over the past 36 years. A 2 mill levy today would generate \$70,160.00 over a five-year term. B. Millard has requested a list of items the Fire Department would buy with the additional money. The paperwork for the levy will need to be prepared by the beginning of August.

Finance and Audit Committee: A discussion of creating a new wage scale for the Police, Water, and Utility Departments was conducted by the Council. The next meeting of the Finance Committee is scheduled for May 29th at 4:30 p.m.

Old Business: None at this time.

New Business:

Ordinance 2019-14 – An ordinance authorizing the expenditure of funds for various activities and events conducted for and on behalf of the Village of Arcanum, Ohio. This is the 1st Reading as Amended.

Ordinance 2019-17 – An ordinance providing for adoption of new Village personnel policies. This is the 1st Reading.

Ordinance 2019-18 – An ordinance establishing a wage scale for the Utility Department. This is the 1st Reading as Amended.

Ordinance 2019-19 – An ordinance establishing a wage scale for the Police Department. This is the 1st Reading as Amended.

Ordinance 2019-20 – An ordinance establishing a wage scale for the Village of Arcanum Tax Administrator. This is the 1st Reading.

Ordinance 2019-21 – An ordinance providing for an amendment to the 2019 appropriations of the Village of Arcanum, Darke County, Ohio and declaring an emergency (General Fund, Water Fund and Electric Fund). A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-21. B. Vencill seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-21. B. Vencill seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Ordinance 2019-21. B. Vencill seconded. All present voted yea. Motion passed.

Resolution 2019-14 – A resolution authorizing the village administrator to enter into a lease agreement with Hometown Cable Company, LLC. This is the 2nd Reading.

Announcements: None at this time.

Adjournment: J. Boolman made a motion to adjourn. T. Philpot seconded. Meeting adjourned.