

**Village of Arcanum Council Meeting**  
**September 24, 2019**  
**7:00 p.m.**

**Call to Order:**

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

**Roll Call:**

Council Members Jerry Boolman, R. Genovesi, Bonnie Millard, Tim Philpot, and Eric VanHoose. A motion was made by J. Boolman to excuse B. Vencill. B. Millard seconded. Voting as follows: R. Genovesi – no; T. Philpot – no; E. Van Hoose – no; J. Boolman – no; B. Millard - no. Motion failed. Also present were Nicole Pohlman, Bill Kessler, Toni Stanley, Craig Mescher, Pat Custenborder, Bruce Shank, Jake Banks, Mike Bruns, and Beth Royer-DeLong

**Minutes – Corrections and Approvals:**

Mayor Baumle asked for approval of the minutes of September 10, 2019. A motion was made by J. Boolman to approve the minutes from September 10, 2019. E. VanHoose seconded. All others present voted yea. Motion passed.

**Amendments to Agenda:**

Mayor Baumle asked for amendments to the agenda. There will be two presentations during committee reports.

**Approval of Properly Appropriated and Funded Expenditures:**

Mayor Baumle presented the register of the vouchers received for September 24, 2019 and asked if there were any questions. A motion was made by B. Millard to approve the voucher register through September 24, 2019. J. Boolman seconded. All present voted yea. Motion passed.

**Comments from the Public:** Mayor Baumle asked for comments from the public.

M Bruns stated the WWTP is wrapping up and the construction company in completing the punch list items. They are waiting for compactor delivery and installation. The North Street Reconstruction project is ongoing. The contractor decided to remove road prior to trees. The water main is being worked on now. There was damage to outlets and have been repaired.

**Administrative Reports:**

**Mayor:** The newsletter will now contain a section for Village Calendar Events. Mayor Baumle highlighted items listed in the newsletter. The old town hall committee as changed its name to the Arcanum Preservation Society. Fire Chief Troutwine and Police Chief Ballinger were interviewed by Ryan Berry from the Darke County Extra and will be aired via YouTube. There will be a new event in the Village First Annual Octoberfest held at the VFW on October 26, 2019. It will be a family-friendly event. Little University ribbon cutting will be October 8, 2019 at 6:00pm. CIC meeting held last week and having productive dialogue. Mayor Baumle received a request from the Arcanum High School to use public streets for the annual Homecoming Parade. E. Van Hoose made a motion to allow Arcanum High School to use public streets for the annual Homecoming Parade on October 3, 2019.. T. Philpot seconded. All present voted yea. Motion passed. The Village and Police now have their Facebook pages up and running. Angie Lear, Utility Clerk, will be the administrator. A new system that will be available to view and pay utility bills, Invoice Cloud, will go live on November 4, 2019. Mayor Baumle is looking at a potential bike path for between Arcanum and Greenville.

**Village Solicitor:** Nothing at this time.

**Village Administrator:** Nothing at this time.

**Fiscal Officer:** The 1.4% Income Tax report and the Arcanum Net Worth report have been included in the council packets. There were significant changes both to assets and liabilities due to the WWTP project.

**Committee Reports:**

**Safety Committee:** Chief Ballinger is working on policies regarding school special functions. Solicitor Polhman will review and report back to the committee. Chief Ballinger is moving forward to ensure procedures are being followed. There was discussion on Lexipol which would be used for policies and procedures. Chief Ballinger received a quote for Watch Guard of \$29,180. Watch Guard

will include the server, monitor, and keyboard for three vehicles. If grant is awarded, the Village would be responsible for 25% of the award. B. Millard made a motion for Chief Ballinger to pursue the Watch Guard grant and the Village agrees to be responsible for 25% of the award. E. VanHoose seconded. All present voted yea. Motion passed.

**Utility Committee:** Nothing at this time.

**Finance Committee:** The next Finance meeting is scheduled for October 1, 2019, 4:30pm. Started working on the 2020 Budget. There was discussion on funding for the new building. There will be a meeting with USDA on October 10, 2019. There will be more information to follow. FO Stanley requested a new position be created for a part-time Administrative Specialist. There was discussion regarding the specific duties of this position to include Records Retention. B. Millard asked for a motion to hire an Administrative Specialist at \$13.50/hour not to exceed \$2,500 in 2019 and \$8,500 in 2020 unless approved for more by council. T. Philpot seconded. All present voted yea. Motion passed. There has not been a lot of interest in utility openings. The committee recommended a new part-time Co-Op position be created. B. Millard asked for a motion to hire a part-time Co-Op at current minimum wage to work in the utility department. J. Boolman seconded. All present voted yea. Motion passed.

**Service & Leisure Committee:** The committee received the report and quote from the pool leak detection. There were a couple of options for repairing the pool. The committee did not believe either of the options presented were doable at this time. A significant leak was detected, along with several other leaks. The Village will be repairing the leaks and should last three-five more years. Sidewalk repairs are being completed. Advertising for Garbage bids will be September 29, 2019 and October 6, 2019. Opening bids will be accepted at 11:00am on October 29, 2019. The committee will be presenting results to council at 7:00pm on October 29, 2019.

**Personnel Committee:** Nothing at this time.

Mayor Baumle introduced Pat Custenborder from Phlelan Insurance Agency, Inc. He presented options to look at for employee health coverage and the HR component of the benefits package. There was discussion on the ability to retain employees due to the cost of insurance and the costs to the Village as it related to what other similar municipalities are charging their employees. T. Philpot made a motion to change Benefit Account Management to Phelan Insurance Agency from Marsh & McLennan Agency LLC. E. VanHoose seconded. All present voted yea. Motion passed.

**Planning Committee:** The committee reported that the new Administration/Police Department Building project is ahead of schedule. The committee is looking at the zoning book to determine the need for additional ordinances regarding fence easements, number of out-buildings, etc.

Mayor Baumle introduced Craig Mescher from Access Engineering. He presented an option for total Village project planning and funding options available. There was discussion on the need for this type of project planning and Mayor Baumle asked council president, B. Millard, to follow-up.

**Old Business:** None at this time.

**Unfinished Business:**

**Ordinance 2019-36** – An Ordinance Establishing A Fee for Tax Assessments Imposed By The Village Of Arcanum, Ohio. This is the 2<sup>nd</sup> Reading.

**Ordinance 2019-38** – An Ordinance Providing For A One Time Credit To Certain Village Residents For Lead Testing Performed By The Village. This is the 2<sup>nd</sup> Reading. A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-38. J. Boolman seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-38. J. Boolman seconded. All present voted yea. Motion passed.

**New Business:**

**Ordinance 2019-40** – An ordinance providing for adoption of new job descriptions for the Village Part-time Utility Co Op and Part-Time Administrative Specialist and Declaring an Emergency. A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-40. E. Van Hoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-40. E. VanHoose seconded. All present voted yea. Motion passed. A motion was made by B.

Millard to declare an emergency on Ordinance 2019-40. E. Van Hoose seconded. All present voted yea. Motion passed.

A motion was made by B. Millard to hire Mary Stephans at \$13.50/hour based on the budgetary requirements of the Finance Committee. J. Boolman seconded. All present voted yea. Motion passed.

**Announcements:** None at this time.

**Adjournment:** J. Boolman made a motion to adjourn. T. Philpot seconded. Meeting adjourned.