

Village of Arcanum Council Meeting
October 29, 2019
7:00 p.m.

Call to Order:

Mayor Baumle opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call:

Council Members Jerry Boolman, R. Genovesi, Bonnie Millard, Tim Philpot, Eric VanHoose, and B. Vencill. Also present were Nicole Pohlman, Bill Kessler, Toni Stanley, Marcus Ballinger, Mary Stephens, Beth Royer-DeLong, Mike Bowers, Noel Moomey, Jacob Banks, Missie Shilt, Bruce Shank, Shane Hill, Mike Bruns and Susan Laux.

Minutes – Corrections and Approvals:

Mayor Baumle asked for approval of the minutes of October 8, 2019. A motion was made by B. Millard to approve the minutes from October 8, 2019. E. VanHoose seconded. All others present voted yea. Motion passed.

Amendments to Agenda:

Mayor Baumle asked for amendments to the agenda. Mayor Baumle asked for an Executive Session during Personnel.

Approval of Properly Appropriated and Funded Expenditures:

Mayor Baumle presented the register of the vouchers received through October 28, 2019 and asked if there were any questions. A motion was made by B. Millard to approve the voucher register through October 28, 2019. E. Van Hoose seconded. All present voted yea. Motion passed.

Comments from the Public: Mayor Baumle asked for comments from the public.

Mike Bruns – Project Updates. North Street water mains have been installed. 80% of storm drainage installed. WWTP compactor installed. Waiting for concrete slab to cure before installing dumpster.

Susan Laux – Presentation of 5 year plan potential projects and funding for infrastructure.

Mike Bowers, Darke County CIC – Economic development, community development and workplace development. Strategic plans to attract the next generation to Arcanum. Participating in county-wide needs assessment and leakage assessment to bridge the gap. Looking into housing and focus on mid-market housing. 55 acres of land to develop and submitted to the state for several options.

Administrative Reports:

Mayor: Mayor Baumle thanked council members for attending the Public Safety Meeting and 1st annual Octoberfest. Business spotlight is posted on social media with hopes of adding monthly spotlights.

Village Solicitor: Nothing at this time.

Village Administrator: Two boil advisories issued recently. Both unexpected due to water main being tapped into and cutting into a water line. Code Red system is successful and Bill Kessler is ensuring citizens' information is updated and accurate.

Fiscal Officer: The ¼% is the amount after the September transfer from Income Tax. It was not done until October, so it will show in the October fund reports. When switching from Client Server Tax to Authority Tax, the reporting will be slightly different. Monthly totals will be slightly different due to posting date differences between the two systems. Introduction of Mary Stephens, part-time Administrative Specialist. Stephens updated her current project status. Record retention – files are nearly completed being inventoried and documented. Attending a record retention training on November 19, 2019 as the designee for the Fiscal Officer (“designee” added per amendment from 11/26/2019 council meeting). Social media – create content that keeps community informed and engaged. Reached over 9,000 people through postings. Hashtag #OurArcanum created. You Tube launched October 23, 2019. Video has had over 560 views and 12 new subscribers.

Committee Reports:

Safety Committee: Chief Ballinger attended a presentation from the Pohl Group, specializing in training for law enforcement agencies. National Testing Network – civil service testing for applicants.

Provides a base-line of testing scores and allows applicants to promote themselves to agencies. Spielman – Issue with update and validating reports. Completed grant application. If awarded, amount will be approximately \$23,000. Decision will be made in January. Met with Judge Hine and county-wide chief of police department meeting. Scheduling has been an issue with open shifts and over-time is possible. Accepted resignation of Officer Meyer. Chief met with students at Sinclair College for recruiting purposes. Keeping an officer part-time for approximately 18-24 months and creating a solid training platform is the goal for part-time officers. Trick or Treat day went well.

Utility Committee: Recommended hiring a new full-time employee, Carson Clark, for Water/Waste Water Apprentice position. A motion was made by B. Millard to hire Carson Clark for the Water/Wastewater Apprentice position to begin at \$14.00/hr. B. Vencill seconded. All present voted yea. Motion passed.

Finance Committee: Meeting with Ashley and determined that the sum of money left from loan payoff (due to staying under/within projected budget of project) should be put toward paying off another loan to provide more cash flow. Approximately \$40,000 will be available per year in general operating fund. Departments will pay fair-share for new building. Budget update: reviewing the revenue and appropriations. The Village portion for the Admin/Police Department building project will be divided between departments based on fair-shares. Next scheduled meeting is November 5th at 4:30.

Service & Leisure Committee: Bids from two different garbage services. Rumpke = \$216,389.28 per year for a three year contract. Best Way = \$230,000. Recommend accepting the Rumpke bid. Trash pickup will be on Thursdays starting January, 2020. Residents' fees will not increase. Pool repairs have been made. Weather is not allowing time for paint. Filling at least to 2/3 full to verify there are no more leaks and maintain for the winter. Pressure will continue to be placed on residents to repair sidewalks to bring them up to code. Grant for Northwest Drainage near Harvest Fields was rejected and asked to resubmit. Next scheduled meeting is October 31st at 5:00pm.

Personnel Committee: A motion was made by J. Boolman to go into executive session at 8:15pm. T. Philpot seconded. All present voted yea.

A motion to move out of executive session was made by J. Boolman at 9:02pm. T. Philpot seconded. All present voted yea.

Planning Committee: J. Boolman stated nothing at this time. Bill Kessler stated he would like to meet with the solicitor and Chief Ballinger to create an ordinance allowing the village to fine residents for property maintenance issues without having to go onto the property. He will need to meet with the Planning Committee with the results.

Old Business:

Bill Kessler stated he would be taking all of the documents he put together for planning and ask Access Engineering to prepare a detailed plan proposal for the Village. Mayor Baumle addressed Council's questions/concerns with using Access Engineering. There was discussion on using Mote vs Access in the future. Bill Kessler will move forward with Access Engineering to prepare a 4-year Continuous Improvement Plan (CIP) for the Village at the cost of \$1000.

Unfinished Business:

Ordinance 2019-45 – An Ordinance Amending the Police Procedures And Personnel Manual Of The Village Of Arcanum, Ohio. Exhibit A. This is the 2nd reading. A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-45. E. VanHoose seconded. All present voted yea. A motion was made by B. Millard to adopt Ordinance 2019-45. E. VanHoose seconded. All present voted yea. Motion passed.

New Business:

Ordinance 2019-46 – An Ordinance Providing For An Amendment To The 2019 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Street Fund And Police Pension Fund). A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-46. E. Van Hoose seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-46. E. VanHoose

seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Ordinance 2019-46. E. Van Hoose seconded. All present voted yea. Motion passed.

Ordinance 2019-47 – An Ordinance Providing For An Amendment To The 2019 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Water Fund, Sewer Fund and Electric Fund). A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-47. B. Vencill seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-47. B. Vencill seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Ordinance 2019-47. B. Vencill seconded. All present voted yea. Motion passed.

Ordinance 2019-48 – An Ordinance Providing For An Amendment To The 2019 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Police Pension Fund). A motion was made by B. Millard to waive the three-reading rule for Ordinance 2019-48. R. Genovesi seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Ordinance 2019-48. R. Genovesi seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Ordinance 2019-48. R. Genovesi seconded. All present voted yea. Motion passed.

Resolution 2019-30 – A Resolution Accepting Bid For Solid Waste Collection And Disposal. Exhibit A. This is the 1st reading. A motion was made by B. Millard to waive the three-reading rule for Resolution 2019-30. T. Philpot seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Resolution 2019-30. T. Philpot seconded. All present voted yea. Motion passed. A motion was made by B. Millard to declare an emergency on Resolution 2019-30. T. Philpot seconded. All present voted yea. Motion passed.

Resolution 2019-31 – A Resolution Accepting Bid For Solid Waste Collection And Disposal. Exhibit A. This is the 1st Reading. A motion was made by B. Millard to waive the three-reading rule for Resolution 2019-31. B. Vencill seconded. All present voted yea. Motion passed. A motion was made by B. Millard to adopt Resolution 2019-31. B. Vencill seconded. All present voted yea.

Announcements: None at this time.

Adjournment: J. Boolman made a motion to adjourn. T. Philpot seconded. Meeting adjourned.