

Village of Arcanum Council Meeting
June 30, 2020
7:00 p.m.

Call to Order

Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call

Council Members present include Tim Philpot, Jacob Banks, Jerry Boolman, Rick Genovesi, Taylor Somers and Tammy Bruner. Also present were Fiscal Officer Toni Stanley, Village Administrator Bill Kessler, Police Chief Marcus Ballinger, Solicitor Nicole Pohlman and Missie Shilt. Zoom attendees present were Cole Morrie, Amber Johnson (Daily Advocate) and Jane Brown.

Meeting Minutes – Corrections and Approvals

Mayor Millard asked for the approval of the meeting minutes from June 9, 2020. Council Member Philpot moved to approve meeting minutes from June 9, 2020. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Amendments to Agenda:

Comments from the Public:

Administrative Reports:

Mayor: Nothing at this time.

Solicitor: Nothing at this time.

Village Administrator:

- North West Drainage project is under way and bids will be awarded July 14.
- The pool will not open this summer 2020.
- Repairs are complete on the water tower and the tank is holding water with no leaks.
- Shelter and ballpark diamonds are being rented. Each rental agreement includes the Governor's safe operating guidelines and the renters' signature stating they have received the info. Restrooms are open during rentals and are sanitized after each use.
- Sidewalk violation letters have been mailed. Approximately six remain unfixed. It is recommended they attend a service & leisure committee meeting to determine a corrective plan.
- Village servers are in need of upgrading. Three servers are needed in order to operate and the Village currently has one. VA Kessler is looking at a lease option that fits within the IT yearly budget of approximately \$20,000. A quote from Doss is included. Ads, moves and changes are not included in the monthly rate and should be budgeted separately in the amount of \$3,000-\$5,000 per year. A motion was asked for to move forward with the Doss Server Upgrade Project. Council President Boolman moved to proceed with the Doss Server Upgrade Project. Council Member Philpot seconded. All present council members voted yea. Motion passed.
- Alternate 49 will be repaved by the State in July 2021. Service & Leisure will need to discuss catch basins and any other necessary updates prior to paving.
- A zoning meeting was held recently. Council was asked to accept the Zoning classification change of homes from R1-C to R1-B. Council Member Banks moved to accept the Zoning change of properties of R1-C to R1-B. Council President Boolman seconded. All present council members voted yea. Motion passed. Zoning board members will begin working on updating the Zoning Manual.

Fiscal Officer:

- Signature of acceptance for Properly Appropriated and Funded Expenditures.

Committee Reports

Safety: A meeting was recently held on June 17. Meeting minutes are included. Discussion were held regarding the retirement and resignation of a part-time and full time officer, respectively. The fire department received grant money and purchased six sets of equipment. They are back to regular meetings and on track for normal runs. Chief Troutwine will advise when the swearing-in of new firefighters will be held.

- Chief Ballinger asked for approval to hire part-time officer, William Daugherty at the training rate of \$11.50 per hour. After training, the pay will increase to \$13.00 per hour. Council President Boolman moved to hire William Daugherty at the training rate of \$11.50 per hour. Council member Genovesi seconded. All present council members voted yea. Motion passed. Daugherty proceeded to be sworn-in by Mayor Millard.
- Cameras were installed and will be programmed and operational within the next week.
- The School Resource Officer invoice was discussed. The Village will consume \$7,078.00. Arcanum-Butler Schools will be invoiced \$9246.23 for SRO services. An amendment to the contract in the event a similar situation arises again will need to be discussed. Council Member Genovesi moved to approve the SRO invoice. Council Member Banks seconded. All council members voted yea. Motion passed.
- Part-time officer Ernie Stone has resigned from part-time work. Officer Stone would like to remain as the Chaplain only with special duties rate of pay.

Utility Committee: Minutes from the June meetings are attached. Quotes for a new water tower are in process and will be a three year plan. Retirement of the lagoons is beginning and quotes are being collected. The next meeting is scheduled July 1 at 4:30pm.

Finance & Audit: Taylor Somers moved to authorize Fiscal Officer Stanley to set up payroll for the following: Zac Henninger wastewater \$14.50/hour, Jared Stout water/wastewater \$16.50/hour, Stevie Johnsting pool assistant manager \$9.00/hour, Camille Pohl lifeguard \$8.70/hour, Kayla O'Daniel lifeguard \$8.70/hour. Council Member Philpot seconded. All present council members voted yea. Motion passed. The next Finance Committee meeting is scheduled July 13 at 4:30pm.

Service and Leisure: The Co-op position will be extended into the summer provided that there are clear guidelines of goals needing to be accomplished and enough work to do.

Personnel:

Planning: A meeting was held June 24. The committee continues to look at nuisance ordinances. The next meeting is schedule Tuesday, July 7 at 5pm.

Old Business

New Business:

Ordinance 2020-15 – An Ordinance Levying the Assessment of the Construction of Sidewalks Along a Portion of North Street in the Village of Arcanum, Ohio and Declaring an Emergency. Exhibit A. Council Member Philpot moved to waive the three-reading rule for Ordinance 2020-15. Council President Boolman seconded. All

present council members voted yea. Motion passed. Council Member Philpot moved to adopt Ordinance 2020-15. Council President Boolman seconded. All present council members voted yea. Motion passed. Council Member Philpot moved to declare Ordinance 2020-15 an emergency. Council President Boolman seconded. All present council members voted yea. Motion passed.

Ordinance 2020-16 – An Ordinance Providing for an Amendment to the Village Credit Card Policy and Declaring an Emergency. Council Member Banks moved to waive the three-reading rule of Ordinance 2020-16. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2020-16. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Ordinance 2020-16 an emergency. Council Member Philpot seconded. All present council members voted yea. Motion passed.

Ordinance 2020-17 – An Ordinance Providing for an Amendment to the 2020 Appropriations for Current Expenses and Other Expenditures of The Village of Arcanum, Darke County, Ohio and Declaring an Emergency (Electric Fund). Council President Boolman moved to waive the three-reading rule of Ordinance 2020-17. Council Member Banks seconded. All present council members voted yea. Motion passed. Council President Boolman moved to adopt Ordinance 2020-17. Council Member Banks seconded. All present council members voted yea. Motion passed. Council President Boolman moved to declare Ordinance 2020-17 an emergency. Council Member Banks seconded. All present council members voted yea. Motion passed.

Resolution 2020-15 – A Resolution Affirming That The Village of Arcanum, Darke County, Ohio Will Follow All Applicable Guidelines Concerning Funds Received From The County Coronavirus Relief Distribution Fund. 1st Reading. Council President Boolman moved to waive the three-reading rule of Resolution 2020-15. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council President Boolman moved to adopt Resolution 2020-15. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Announcements

- Council Member Banks announced the Preservation Society is hosting a community parade and picnic on July 4.
- Fiscal Officer Stanley updated on records retention. Records are being stored in the new municipal building attic and a shred-it day was held to dispose of records having met retention periods. Shelving is now installed in the attic. HVAC needs to be installed in the attic for approximately \$2,500 before the historical books can be transferred from the old Town Hall building. Air, heat and a dehumidifier will be installed in the attic using building project funds. Mayor Millard is projecting the project to be complete by the end of August. Historical books will be cleaned, placed in archival boxes and transferred to the new building. Council President Boolman moved to add HVAC to the municipal building attic not to exceed \$2,500. Council Member Somers seconded. All present council members voted yea. Motion passed.

Adjournment

Council President Boolman moved to adjourn. Council Member Philpot seconded. All present council members voted yea. Meeting adjourned.