

Village of Arcanum Council Meeting
July 14, 2020
7:00 p.m.

Call to Order

Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of council.

Roll Call

Council Members present include Tim Philpot, Jacob Banks, Jerry Boolman, Rick Genovesi, Taylor Somers and Tammy Bruner. Also present were Fiscal Officer Toni Stanley, Village Administrator Bill Kessler, Police Chief Marcus Ballinger, Solicitor Nicole Pohlman, Administrative Specialist Mary Stephens, Bruce Shank, Nate Kubik (Daily Advocate), Jason Meek, Missie Shilt and Mike Bruns.

Meeting Minutes – Corrections and Approvals

Mayor Millard asked for the approval of the meeting minutes from June 30, 2020. Council President Boolman moved to approve meeting minutes from June 30, 2020. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Amendments to Agenda

Comments from the Public

- Jason Meek, 116 W South Street spoke about rust in the water throughout his home. His neighbor was also experiencing an increase in rust. VA Kessler advised that the village recently flushed hydrants and has also been repairing the water tank. The changes in pressure can cause rust. A code red message was sent to residents in that area.
- Mike Bruns from Mote reported that the North Street project is near completion. Punch list items are being completed. Pay application #8 in the amount of \$39,027.96 which includes everything except the retainage of the project. Change order #4 for a reduction of \$1,971.96 was received. VA Kessler noted that there are no leaks detected and the project is under budget. The NW Storm Sewer Project received 11 bids. The lowest bid was from Toms Construction from St. Henry. Due diligence and background checks have been completed with the contractors bidding on the project. The Darke County Commissioners will award the contract; however, they are also asking for Village Council approval to move forward. The project will begin mid-November. Council Member Philpot moved to accept the bid for Toms Construction for the NW Storm Sewer Project. Council Member Somers seconded. All present council members voted yea. Motion passed.
- Nate Kubik from the Daily Advocate was introduced.

Administrative Reports

Mayor: Nothing at this time.

Solicitor: Nothing at this time.

Village Administrator: Reports will be given during committee reports.

Fiscal Officer: Acceptance of properly appropriated and funded expenditures. Acceptance of reconciliation and final fund reports. Fiscal Officer Stanley reconciled with the same amount for two months in a row. The Audit is coming to a close. Final documentation was submitted and an exit conference call is scheduled July 27, 2020 (to be confirmed).

Committee Reports

Safety:

Fire Chief Troutwine updated council with run reports divided by location, day of the week and time of day and how long it took the firefighter to respond once the call was received (turnout time). Runs are average for the first half of 2020 compared to previous years. The department is having ruck issues. The swearing-in ceremony of six firefighters is scheduled Sunday, August 2 at 2pm pending the arrival of dress uniforms. ISO has requested to complete an inspection. The department was awarded a \$10,000 grant and have used the grant to purchase six new sets of gear.

Chief Ballinger reported that new cruiser cameras have been installed. The Village did not receive the first round of Coronavirus grant funds. Chief Ballinger is in the final stages of hiring a new full-time officer and is hopeful the final selection will be made prior to the next council meeting. New uniforms and vests will be ordered soon. Fire Chief Troutwine, Mary Stephens and Chief Ballinger have been working to update the Emergency Operation Plan for the Village. Once near complete, it will be taken to the Mayor and then to council for final approval. Monthly reports were included in council packets. Foot patrol is a priority; however, with the Coronavirus, officers have not been on-foot lately. Officers are encouraged to engage with residents and spend time out of their vehicles.

Utility Committee: Committee Chairperson Philpot reported that two utility employees will be attending AMP training. The 7200 upgrade in Ivester Park is nearly complete and work will begin on Meadowlawn and Woodside. Communication is better between the Village, CenturyLink and the Public Utilities Commission to maintain poles throughout the village. ODOT will grind and repave Alternate 49 beginning July 20, 2020. VA Kessler advised all crosswalks will be made ADA compliant, crosswalk lines will be repainted and grinding will only be done if a section of road needs completely replaced. Traffic will be maintained and the project should be complete by the end of August. Three catch basins will be repaired prior to repaving. The EPA approved the Lagoon retirement project. The total project will cost approximately \$45,000. See minutes from the Service & Leisure committee meeting. A new bucket truck for the electric department will be needed soon. The committee is recommending \$50,000 of waste/water funds for the lagoon retirement project. VA Kessler updated on several upgrades throughout the village. During the pandemic, utility collections continue to remain on track. Upgrading to 7200 will allow for reduction in utility costs. An adjustment in distribution rates may be necessary in the future.

Finance & Audit: Committee Chairperson Somers reported that the mid-year budget is due to the Darke County Auditor on Wednesday, 7/15 pending council approval. Adjustments have been made and are current in the packets. Insurance policies were discussed and plan to gather information in August. Unclaimed Funds policy is being updated. The current policy is from 1992, so the Solicitor is looking into any updates needed and then the Village will follow that policy. The next meeting is scheduled Monday, August 3 at 4:30pm.

Service and Leisure: Committee Chairperson Banks reported that sidewalks were discussed during the last meeting. VA Kessler is moving forward with issuing violation letters. If repairs are not complete, the village will hire the work and assess the fees to their taxes. A block party will be hosted by SRL Insurance on July 24. Chief Ballinger will have an officer at the event for security purposes.

Personnel:

Planning: A meeting was held and Committee Chairperson Boolman advised that the committee continues to review the nuisance ordinances and make adjustment as necessary. Minutes are attached.

Old Business

New Business

Ordinance 2020-18 – An Ordinance Providing For An Amendment To The 2020 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Sewer Fund). Council President Boolman moved to waive the three-reading rule of Ordinance 2020-18. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council President Boolman moved to adopt Ordinance 2020-18. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council President Boolman moved to declare an emergency of Ordinance 2020-18. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Resolution 2020-16 – A Resolution Adopting The Budget For 2021 Of The Village Of Arcanum, Ohio And Declaring an Emergency. Exhibit A. Council Member Somers moved to waive the three-reading rule of Resolution 2020-16. Council Member Bruner seconded. All present council members voted yea. Motion passed. Council Member Somers moved to adopt Resolution 2020-16. Council Member Bruner seconded. All present council members voted yea. Motion passed. Council Member Somers moved to declare Resolution 2020-16 an emergency. Council Member Bruner seconded. All present council members voted yea. Motion passed.

Announcements

VA Kessler advised that the village will be applying for a Clean Ohio grant in August, 2020.

Adjournment

Council President Boolman moved to adjourn. Council Member Philpot seconded. All present council members voted yea. Meeting adjourned.