

VILLAGE OF
ARCANUM

1 Pop Rite Dr., P.O. Box 398
Arcanum, OH 45304

****CONTINUE TO PAY YOUR UTILITY BILL UNTIL YOU RECEIVE A BILL THAT STATES
"DIRECT BANK PAYMENT-DO NOT PAY" ABOVE THE BILL AMOUNT****

Name—Last, First/Company Name

Utility Account Number

Address where Utilities are Used

Mailing Address if Different from Above

Signature (if joint, both must sign)

Telephone Number

Email Address

Email monthly bill ___yes ___no

*****FUNDS WILL BE DEDUCTED ON THE 10TH OF THE MONTH, NOT THE 15TH ***
(or the first business day following the 10th)**

Attach Voided Check Here:

*(IF YOU DO NOT HAVE CHECKS, PLEASE ASK YOUR FINANCIAL INSTITUTION FOR A DOCUMENT THAT SHOWS YOUR
ROUTING AND ACCOUNT NUMBER, DEPOSIT SLIPS CANNOT BE ACCEPTED)*

AUTOMATIC PAYMENT PLAN

For my benefit and convenience, Arcanum Water & Light is hereby authorized to automatically deduct from my checking account the amount of my utility bill each month on the 10th day of the month or first business day following the 10th of the month. I agree to be bound by the rules set forth below, in addition to the bank's regular rules governing checking/savings accounts.

RULES

1. The term "bill" means Electric, Sewer, Water and Refuse
2. Depositor agrees that the bank's right with respect to each bill shall be the same as if each bill were a check drawn on the bank and signed personally by the depositor and that the bank be fully protected in honoring each bill
3. This authority is to remain in effect until revoked upon 30 day written notice by the bank, utility company or depositor.
4. Bank's sole responsibility and duty shall be to charge the depositor's account for the amount issued from the utility company.
5. Bank is under no obligation to notify depositor of either payment or dishonor of utility bills. Bills will be returned unpaid to the utility company if depositor's account does not contain sufficient funds to cover the amount of said bill. If payment is denied from the bank, customer will be notified and responsible to make payment by check, cash, money order or online prior to the 15th to avoid penalties.