

**Village of Arcanum Council Meeting**  
**May 25, 2021**  
**7:00 p.m.**

**Call to Order** – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

**Roll Call** – Council Members present: Jacob Banks, Tammy Bruner, Tim Philpot, Taylor Somers and Council President Pro-Tem Jerry Boolman. Also present were Village Administrator Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Mike Bowers, Missie Shilt and Phil Garbig. Council President Pro Tem Boolman moved to excuse Rick Genovesi. Council Member Philpot seconded. All present Council Members voted yea. Motion passed.

**Meeting Minutes – Corrections and Approvals** – Mayor Millard asked for any corrections and approval of the meeting minutes. Council President Pro Tem Boolman moved to approved the Council Minutes from April 27, 2021. Council Member Somers seconded. All present council members voted yea. Motion passed. Council Member Somers moved to approve the Council Minutes from May 11, 2021 (cancelled due to lack or quorum). Council President Pro-Tem Boolman seconded. All present council members voted yea. Motion passed.

**Amendments to Agenda** – There were no amendments; however, the Town Hall Preservation Update was moved to the end of Committee Reports.

**Comments from the Public** –

Resident Phil Garbig discussed utility vehicles that are licensed and road worthy and asked if the Ordinance regarding golf carts includes utility vehicles as well. Chief Ballinger cited 45.19.41 restricting those vehicles unless there is an Ordinance (2008-21). The Village's Ordinance specifies golf carts, but not utility vehicles. The Safety Committee will review.

Mike Bowers with Darke County Economic Development was in attendance. He is looking for villages to plan for 1, 3 and 5 year forecasted projects and prioritize their importance. The Miami Valley Regional Planning Commission will work cooperatively with Villages and counties. Projects initially will focus on broadband for rural communities, infrastructure and transportation.

**Administrative Reports**

**Mayor:** A community Shred-it Day is scheduled June 19 from 10am-12pm. The Preservation Society will be holding a garage sale during the community-wide garage sale weekend. Mayor Millard asked for Council's approval to allow them to sell the remaining Village-owned items after shredding with proceeds being donated to the Preservation Society. Council Member Somers moved to approve donating proceeds from the sale to the Preservation Society. Council Member Philpot seconded. All present council members voted yea. Motion passed. Whatever is not sold will be hauled for scrap.

**Solicitor:** Solicitor Pohlman was not in attendance.

**Village Administrator:** VA Kessler encouraged residents to visit the old city building to see what has been uncovered during the Preservation Society's restoration efforts. Property maintenance projects are progressing well.

**Fiscal Officer:** Council packets included check registers and council members signed an acceptance sheet for properly funded and appropriated expenditures. The Village is on target for reconciling completely on a monthly basis. April 2021 tax receipt and ¼% split information was included in the packets as well as fund reports for revenue and expenses.

**Police Chief:** Chief Ballinger recommended Tina Silvers for a full-time Police Officer position at step B with twenty years of experience. The offer is conditional pending passage of her physical. Council Member Somers moved to hire Tina Silvers and add to payroll at Step B effective June 1, 2021. Council Member Bruner seconded. All present council members voted yea. Motion passed.

The National Testing Network – the police department would like to subscribe to this networking service to help bring appropriate candidates for open police positions. The service includes testing and additional public safety self-assessments (PSSA) along with a typing test. Council Member Philpot moved to begin using PSSA in addition to the qualifications for hiring. Council Member Somers seconded. All present council members voted yea. Motion passed.

A JAG grant is open for \$22,000 with a 25% match. Chief Ballinger asked for permission to apply for the grant to cover radios for cruisers and portable radios. Council Member Philpot moved to allow Chief Ballinger to apply for the JAG Grant. Council President Pro Tem Boolman seconded. All present council members voted yea. Motion passed.

A training session for officers was held to review criminal case management, overtime/abandoned vehicle parking and other areas. Cars will be towed and stickers placed on windows in accordance with the Ordinance in place and procedures for the officers to follow.

New radios have been ordered and cameras installed.

Chief Ballinger is leading a START (Sexual Assault Response Team) initiative in Darke County. The START program helps advocate for victims of sexual assault.

The first animal control case with regards to the new Ordinance was prosecuted successfully and restitution was

paid.

Discussion was held regarding a warrant block vs. a bench warrant.  
Chief Ballinger has been monitoring multiple stop signs throughout town.

#### **Committee Reports**

**Safety:** There was nothing to report.

**Utility Committee:** A meeting was held 5/5. Minutes are attached in the packet. Discussions were held regarding the grass lagoon seeding and electric upgrade.

**Finance & Audit:** A meeting was held 5/25 prior to the Council Meeting. The next meeting is June 10 at 5:30pm. Minutes will be ready before the next Council meeting.

**Service and Leisure:** Minutes are attached. The girl scouts will use four planters in Ivester park. The Lions Club would like to replace trash cans and asked the Village for help with the cost of two. Serve Arcanum students helped paint the pool house. The balance of the grant for the new ballpark upgrades was received. ODNR Grant for the park expansion was not awarded but will reapply next year. The quote for repairing the leak after the hydrant flush was received. Council Member Banks moved to split the cost of the repair in thirds between the Fire Department, the Street Department and the Utility Department. Council Member Somers seconded. All present council members voted yea. Motion passed. A water leak was detected in Ivester Park and the water has been turned off until the leak is found. Grants for paving areas around the park were applied for and awaiting notice. Thank you to Marilyn Graeff for her generous donation to the park. Pool update – plumbing and upgrades are complete. The Health Department is scheduled to inspect on 5/28 and the pool is filled. Committees are evaluating expenses especially the costs for the Town Hall building's water, electric, etc. The next meeting is 5/27/21 at 5pm.

**Personnel:** There was nothing to report. There was discussion about Council Members using Village email addresses.

**Planning:** There was nothing to report.

**Town Hall Report:** Several projects were discussed. Four project descriptions are included in the council packet dated 5/25/2021.

Project THIC2021006 – Council Member Philpot moved to approve THIC2021006. Council Member Somers seconded. All present council members voted yea. Motion passed.

Project THIC 2021007 – Council Member Somers moved to approve project THIC2021007. Council Member Banks seconded. All present council members voted yea. Motion passed.

Project THIC2021008 – Council Member Somers moved to approve project THIC2021008. Council Member Banks seconded. All present council members voted yea. Motion passed.

Project THIC2021009 – Council Member Somers moved to approve project THIC2021009. Council Member Bruner seconded. All present council members voted yea. Motion passed.

#### **Old Business**

#### **New Business**

1. **Ordinance 2021-12** - An Ordinance Providing For An Amendment To The 2021 Appropriations Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Parks Pool & Rec Levy Fund). Council President Pro Tem Boolman moved to waive the three-reading rule for Ordinance 2021-12. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council President Pro Tem Boolman moved to adopt Ordinance 2021-12. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council President Pro Tem Boolman moved to declare Ordinance 2021-12 an emergency. Council Member Philpot seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2021-13** – An Ordinance Providing For An Amendment To The 2021 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Electric Fund). Council Member Somers moved to waive the three-reading rule for Ordinance 2021-13. Council Member Bruner seconded. All present council members voted yea. Motion passed. Council Member Somers moved to adopt Ordinance 2021-13. Council Member Bruner seconded. All present council members voted yea. Motion passed. Council Member Somers moved to declare Ordinance 2021-13 an emergency. Council Member Bruner seconded. All present council members voted yea. Motion passed.
3. **Ordinance 2021-14** - An Ordinance Establishing Electrical Infrastructure Fees For Phase I Of Trojan Estates And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Ordinance 2021-14. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2021-14. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Ordinance 2021-14 an emergency. Council Member Philpot seconded. All present council members voted yea. Motion passed.
4. **Resolution 2021-10** - A Resolution Authorizing Certification To The County Auditor For The Collection Of Delinquent Utility Bills And Declaring An Emergency. Council Member Somers moved to waive the three-reading rule for Resolution 2021-10. Council Member Banks seconded. All present council

- members voted yea. Motion passed. Council Member Somers moved to adopt Resolution 2021-10. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Somers moved to declare Resolution 2021-10 an emergency. Council Member Banks seconded. All present council members voted yea. Motion passed.
5. **Resolution 2021-11** - A Resolution Authorizing The November 2, 2020 To May 11, 2021 Utility Write-Off Accounts And Declaring An Emergency. Council Member Somers moved to waive the three-reading rule for Resolution 2021-11. Council President Pro Tem Boolman seconded. All present council members voted yea. Motion passed. Council Member Somers moved to adopt Resolution 2021-11. Council President Pro Tem Boolman seconded. All present council members voted yea. Motion passed. Council Member Somers moved to declare Resolution 2021-11 an emergency. Council President Pro Tem Boolman seconded. All present council members voted yea. Motion passed.


**Announcements** – Mayor Millard announced that the Village is in the initial phase of becoming a Purple Heart Village. We will be looking for any local Purple Heart Recipients.

**Adjournment** – Council President Pro Tem Boolman moved to adjourn. Council Member Philpot seconded. All present council members voted yea. Motion passed and meeting adjourned at 8:04pm.

**ATTEST:**

  
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Bonnie L. Millard, Mayor

  
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Toni M. Stanley, Fiscal Officer

  
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Jerry L. Boolman, President Pro-Tem