

Village of Arcanum Council Meeting
February 8, 2022
7:00 p.m.

Call to Order – Council President Pro-Tem Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Eric VanHoose, David Hartley, Tim Philpot, Jerry Boolman, Rick Genovesi and Jacob Banks. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Bruce Shank, Missie Shilt, Karen Deao, Mitchell Montgomery, Gary Besecker, Devin Fourman, Devin Marker, Jeff Clark and Randy Baker.

Meeting Minutes – Corrections and Approvals – Council Member Banks moved to approve the minutes dated 1/25/2022. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Ordinance 2022-03 Reproposing COLA.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Nothing to report.

Solicitor: Nothing to report.

Village Administrator:

- Clean Ohio Grant - Will be submitting for a Draw to be able to get the purchase of land in process for the park expansion. The original appraisal of the land may need to be updated due to the age of the appraisal, and the VA is waiting to hear back. VA would like to have the land acquired by the end of March.
- Community Improvement Grant FY2024 – VA has been working with Jenna Powell's Office on how she would like to see the grant move forward. The Villages projects were originally planned as one major project; however, the projects will now become 3 stand alone projects. The Village was able to obtain numerous letters of support from the community for the Community Improvement Grant.
- Snow Removal – The street cleaning and snow removal after the recent snow storm, went better than in the past several years. The streets were open by 7am on Friday with continual snow removal throughout the day with all streets and alley being cleared with the exception of one alley. VA commends the Street Department for all their efforts. Very few complaints were made by constituents, with those being made concerning parking and how the State plows Main Street.

Fiscal Officer:

- Council Members signed the acceptance documentation for properly appropriated and funded expenditures.
- The Village has received a resume from an individual interested in the upcoming open council seat.
- Year Fund Reports have been sent out, and the Village reconciled completely year end.
- Council members have received the Income Tax Receipt Spreadsheet for year end.
- GF balance was approximately \$1.3 million, including the allocated amount for the quarter percent. This is a 7% increase from the projected budget.
- Year to Date Fund Reports – Revenue was higher than anticipated. Several projects were completed in the Utilities and Street Departments.

Police Chief:

- Activity reports were provided to the Council members, with two new reports being included which covered SRO Activity and Citation Activity.
- 2 Day Officer Scenario Simulator Training went very well last month. Thanks to the Darke County Sheriff's Office for helping with the training.
- CPR Training was last week and the officers will be certified within a few weeks.
- The new First Aid Policy has been reviewed and approved by the Solicitor. Once everyone has been certified the new policy will be released and the officers will begin utilizing the AED in the cruisers.
- For 2022 training, Chief Ballinger is looking into adding Police 1, an online training academy for officers.

Committee Reports

Safety: Nothing to report at this time.

Utility Committee: Report given by Tim Philpot. The next meeting is scheduled for 2/16/2022 at 5:00pm.

- Generators – AMP has not provided any new information on the peaking generator and a generator from Caterpillar is being purchased. Once new generators are in place the two old generators will be disposed of.
- VA is gathering estimates for an infrared camera.
- Solar Net Billing Policy – At this time the committee is placing the policy on hold until further investigate can be done on the pros and cons of the policy. Other municipalities such as Minister and Versailles have similar policies and have many issues arising with the policy.

- Committee will be recommending to Council an expenditure of \$6,000.00 from the Utility Fund for repairs and purchase of a repeater for use with field radios. New cell phones do not have push to talk features, and the repeater will enhance communications during an emergency.
- Sewer Plant - Committee is recommending Council to hire consultant Dave Matthews to implement the moving of sewer flow meters and identifying leaks within the sewer system. The white water tower is in need of being pressure washed, and VA will be reaching out to Consolidated Tank Co. for a quote.
- Access Engineering along with the VA are preparing responses to EPA questions regarding the crop coverage planted on the retired lagoon site.

Finance & Audit: Report was given by Jerry Boolman. The next meeting is scheduled for 2/14/2022 at 4:30pm.

- Committee reviewed year end financials. GF ended with a roll over of approximately \$850K. ¼ Fund is in a great position for capital improvements, with ending balance of approx. \$238K.
- Utility and Tax write-offs have greatly decreased this year.
- CMI Payroll Software – Updates to the Payroll System are coming down the pike and Council is looking at an estimated cost of \$29,000 for the updates.
- Wage Scale Adjustments/COLA – Discussion was held on FY22 employee COLA. Committee will host another discussion on the topic at the next meeting. During the previous meeting the committee did agree on a percent of increase for employees, however, there are still a few questions on the wage scale the committee would like to investigate. Committee recommends to Council that any legislation in tonight's council meeting in regards to wage scale adjustments/COLA be a first read only and any compensation adjustments would be retroactive to January 1st, 2022. Discussion was held with those present at Council meeting in regards topics of discussion at the next Finance & Audit Meeting. Committee explained that there are several leadership positions that need to be classified differently. Solicitor recommended waiting to read any legislation until after her review.

Service and Leisure: Report given by David Hartley. Committee met on 1/27/22. The next meeting is scheduled for 2/10/2022 at 5:00pm.

- AJBS – Committee reviewed Ball Field Management Contract with AJBS and committee will propose to AJBS that compensation be \$3,000.00 and the length of contract stay the same so that AJBS is managing the fields during the football season. A representative from AJBS will be at the next Service and Leisure Meeting.
- Frisbee Golf – Committee placed idea on hold, to see how well Frisbee Golf does at the school. VA mentioned that the school is planning on doing some type of Frisbee Golf but it is unclear on how many holes will be installed due to the unknown interest in the activity.
- Handicap Swing Set – Committee is looking at installing a handicap swing set at Ivester Park at a cost of \$6,000.00. There is the potential to have grant funding available to contribute to half of the swings cost.
- Swimming Pool – There are some major repairs that need done to the pool and the VA has been working with Access Engineering on the engineering of these repairs. VA discussed the need for 1 or 2 new portable life guard chairs. Committee discussed with last year's pool manager the need to have an adult in the 2nd manager position versus a teenage lifeguard. The Committee would like to see the 2nd manager have the same pay rate as the 1st manager just significantly less hours being put in. Committee reviewed opening and closing dates and regular hours and will be making minor adjustments to these from last year. Committee discussed the pay for the life guards.
- Mosquito Spraying – Will be done three times this year at a cost of \$150 per spray. VA explained how the mosquito traps help analyze which type of chemical mosquito spray needs to be used based on the type of mosquitos that are caught.

Personnel: Nothing to report at this time.

Planning: Next meeting is scheduled for 3/9/22 at 5:00pm.

- VA stated that there are several potential projects that will need to be discussed. The school is looking at how to have another entrance into the school. Access Engineering is working on some preliminary drawings and estimated costs.

Town Hall Report: Nothing to report at this time.

New Business

1. **Resolution 2022-03** – A Resolution Authorizing The Hiring Of A Pool Manager. (1st Reading)

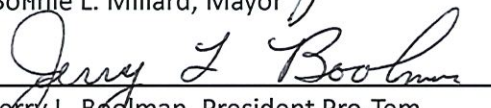
Announcements – Missy Shilt asked the VA if there were any laws about how high snow can be piled up. VA will look into the matter and follow up.

Adjournment – Council Member Hartley moved to adjourn. Council Member Banks seconded. All present council members voted yea. Meeting adjourned at 7:38pm.

ATTEST:



Bonnie L. Millard, Mayor



Jerry L. Boodman, President Pro-Tem



Toni M. Stanley, Fiscal Officer