

Village of Arcanum Council Meeting
March 29, 2022
6:30 p.m. Special Session
(For the purpose of interviewing for open council seat)
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Eric VanHoose, David Hartley, Jerry Boolman and Jacob Banks. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Bruce Shank and Missie Shilt. Council Member Boolman moved to excuse Rick Genovesi. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

**** Roll call was taken at the start of the special meeting that was being held for the purpose of interviewing for the open council seat. ****

Council Member Boolman moved to enter into executive for the purpose of interviewing for the appointment of an open council seat. Council Member Hartley seconded. All present council members voted yea. Motion passed. (6:30 p.m.) ****Council Member Rick Genovesi joined the executive session at 6:34 p.m.****

Council Member Banks moved to exit executive where council members interviewed for the appointment of the open council seat. Council Member Hartley seconded. All present council members voted yea. Motion passed. (6:56 p.m.)

Mayor Bonnie Millard stated the nomination and vote for the open council seat was done without the clerk present. Mayor Millard proceeded with the swearing in of Ryan Burns to Village Council effective March 29, 2022.

Mayor Millard moved forward with the regular session.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the minutes dated 3/08/2022. Council Member Hartley seconded. Council Member Burns abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – An Executive Session is needed before the Police Chief's report.

Comments from the Public – None at this time.

Administrative Reports –

Mayor:

- “We Are The Majority” awareness week is April 10th – 16th. Mayor will be presenting a proclamation to the school on April 5th. Chief Ballinger will also be present.
- The Third CDBG public meeting will be held in the chambers on April 14th at 6:00p.m. Participation from the public and Council is critical.
- Pam Barga has resigned from the BZA and the Mayor will be recommending that Council appoint Michael Dickman to the BZA.
- Mayor discussed the possibility of having personnel consulting firm, Clemans & Nelson, placed on retainer. Solicitor advised that personnel matters are not her, nor her offices, area of expertise. There is currently a need for the disciplinary section to be updated in the Personnel Manual. Finance Committee will discuss further and report back to Council.

Solicitor: Nothing to report.

Village Administrator:

- Bid opening for the Property & Liability Insurance has taken place. Three companies sent in bids, with Wichert providing three different options in their bid. VA will be making a recommendation of Wichert Selective Insurance Company with a locked in rate for the next three years.
- VA recently attended the Darke Co. Parks Grant meeting and learned that the Village will be able to apply for funds to make repairs at the ball diamonds.
- The Arcanum CIC talked about the Village of Arcanum providing the organization an annual donation. VA stated that most villages do contribute funds to their local CIC, but Arcanum has never done this in the past. VA recommends the Village contribute some amount of funds to the Arcanum CIC. Finance Committee will discuss further at their next meeting.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- State Auditor's have been in for the initial 2021 audit meeting and everything appears to be off to a good start.

Council Member Boolman moved to enter into executive to discuss personnel. Council Member Hartley seconded. All present council members voted yea. Motion passed. (7:12 p.m.)

Council Member Boolman moved to exit executive session where they discussed personnel, with no action taken. Council Member Banks seconded. All present council members voted yea. Motion passed. (7:25 p.m.)

Police Chief:

- Chief gave the monthly report. He included a new report documenting officer training.
- Council Member Genovesi moved to hire new officer Kyle Yount with compensation at Step C. Council Member Hartley seconded. All present council members voted yea. Motion passed. Officer Yount will begin April 18th.

Committee Reports

Safety: Nothing to report at this time.

Utility Committee: No meeting was held, but VA had items to bring up to council.

- VA would like to increase the cost for residents to send out their meters from \$50.00 to \$150.00. VA stated that it is \$90.00 alone, labor and shipping not included.
- VA has received 3 quotes for fencing to be installed around the Utility Department. VA would like a motion to pursue the quote from Eagle Fence. Council Member Boolman moved to authorize the VA to pursue Eagle Fence Company to install fencing around the Utility Department. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Finance & Audit: Nothing to report. Next meeting is scheduled for 3/30/2022 at 4:30pm.

Service and Leisure: Report given by Jacob Banks. Next Meeting is scheduled for 4/14/2022 at 5:00pm.

- Committee has decided not to pursue frisbee golf in the park.
- Committee is recommending to council to place on the November ballot the park levy renewal. Council Member Banks moved to authorize the VA to pursue the Pool Park Levy Renewal. Council Member Boolman seconded. All present council members voted yea. Motion passed.
- Chief Ballinger presented to the committee the idea of pairing the park and police levy together. Chief Ballinger will gather more information for the committee.
- Sidewalk & Streets - Sidewalk projects are beginning, and committee members are to be sending the VA addresses of potential violations. A small portion of Wisenbarger Road is need of repair, of which the village owns a small section. VA is waiting on bids for the downtown parking lot repaving. Street Department will be repairing various pot holes throughout the village. VA will be meeting with Access concerning Albright Road's catch basins.
- Pool – Repairs for many projects at the pool have begun. Gary was able to save the village \$100k by repairing the flange himself. Serve Arcanum & Village Street Department will be painting the shower houses. There has not been a shortage of applications for lifeguard positions. It was decided that children under 10 will need to pass a swim test before being left unsupervised by an adult, and children 6 and under will require an adult present at all times. Greg Baker has completed his CPO training; Randy Baker will also be taking the training.
- APS – Will be holding a 4th of July Picnic & Children's Parade. They will also be hosting a fundraiser during the Brick Street Block Party.
- Dump Truck – Needs several repairs done, but to save the Village funds repairs will be done inhouse.
- Darke Co. Parks Grant- Committee approved VA to apply for a grant through the parks to obtain needed funds to purchase a handicap swing and a Mommy & Me swing. Council Member Banks moved authorize the VA to apply to for the Darke County Parks Grant. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
- AJBS – They will possibly do a fundraiser to purchase new batting cages. Additionally, they will be hosting a "Sports Parade" May 1st. It was noted that the Village will need to be listed as additionally insured on AJBS's insurance.
- CDBG – Next public meeting is scheduled for April 14th at 6pm. It should be noted that the Village is applying for two different CDBG grants.
- Co-op's – Two students from Arcanum will be participating in a summer co-op with the Village. VA does have an interview scheduled for the waste water treatment plant position.

Personnel: Report given by Eric VanHoose. Next meeting is scheduled for 4/20/2022 at 5:00pm.

- Reviewed two job descriptions for the Police Department; SRO/Sergeant and Corporal position. There will be legislation prepared for next council meeting for both job descriptions.
- Committee went into executive session to discuss personnel matters.
- Discussion on switching to Lexipol for the entire village. Committee decided to wait till a later date for further discussion.
- Committee discussed the need to review/revise the personnel manuals disciplinary process/section.

Planning: Report given by David Hartley. Next meeting is scheduled for 4/5/2022 at 5:00pm.

- Committee discussed proposed amendments to Ordinance 2020-26 due recent negative effects and future implementation. Solicitor will review proposed amendments for next committee meeting.
- Discussion on rules and regulations for the downtown parking lot. Signage will need to be put up and an ordinance will need to be put in place at some point. Paving of the parking lot may not be done till next year.
- Park Expansion Property is moving forward and state funds should be available to expend out by 4/8.

New Business


1. **Ordinance 2022-07** - An Ordinance Providing For An Amendment To The 2022 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Sewer Fund and Electric Fund). Council Member Genovesi moved to waive the three-reading rule for Ordinance 2022-07. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2022-07. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Ordinance 2022-07 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Resolution 2022-05** - A Resolution Appointing Michael Dickman To The Board Of Zoning Appeals Of The Village Of Arcanum, Darke County, Ohio In Accordance With Ohio Revised Code § 713.11 And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2022-05. Council Member Boolman seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-05. Council Member Boolman seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2022-05 an emergency. Council Member Boolman seconded. All present council members voted yea. Motion passed.
3. **Resolution 2022-06** - A Resolution Authorizing An Application To Darke County For The CDBG Community Development Allocation Program For The Funding Of The Village Of Arcanum West South Street Improvement Project And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2022-06. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-06. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2022-06 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
4. **Resolution 2022-07** - A Resolution Authorizing An Application To Darke County For The CDBG Community Development Neighborhood Revitalization Program For The Funding Of The Village Of Arcanum Improvements Project And Declaring An Emergency. Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-07. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-07. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Resolution 2022-07 an emergency. Council Member Banks seconded. All present council members voted yea. Motion passed.
5. **Resolution 2022-08** - A Resolution Accepting The Bid Of Wichert Insurance To Provide Property And Casualty Insurance For The Village Of Arcanum. Exhibit A (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2022-08. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2022-08. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
6. **Resolution 2022-09** - A Resolution Authorizing The Village Of Arcanum To Enter Into An Agreement With Principal Life Insurance Company For Vision And Dental Insurance For Village Employees And Declaring An Emergency. Council Member VanHoose moved to waive the three-reading rule for Resolution 2022-09. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Resolution 2022-09. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to declare Resolution 2022-09 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
7. **Resolution 2022-10** - A Resolution Of Necessity To Levy A Tax In Excess Of The Ten-Mill Limitation For Police Protection Services For The Village Of Arcanum, Ohio (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-10. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-10. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Announcements – None at this time.

Adjournment – Council Member Boolman moved to adjourn. Council Member Banks seconded. All present council members voted yea. Meeting adjourned at 8:10pm.

ATTEST:


Bonnie L. Millard, Mayor


Jerry L. Boolman, President Pro-Tem


Toni M. Stanley, Fiscal Officer