

Village of Arcanum Council Meeting

March 8, 2022

7:00 p.m.

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Eric VanHoose, David Hartley, Tim Philpot, Jerry Boolman, Rick Genovesi and Jacob Banks. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Sandra Hartley and Missie Shilt.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the minutes dated 2/22/2022. Council Member Philpot seconded. Council Member Banks and Council Member Hartley abstained. All other present council members voted yea. Motion passed.

Council Member Boolman moved to approve the Special Council Minutes dated 2/24/2022. Council Member Philpot seconded. Council Member Hartley abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – None at this time.

Comments from the Public – Missie Shilt inquired whether or not the newly acquired downtown parking lot was going to be repaved. The VA stated that Service & Leisure is working on a plan to have the parking lot repaved.

Administrative Reports –

Mayor:

- Still seeking a replacement for the vacant seat on the Board of Zoning Appeals. The mayor would like to have the position filled by the end of March.
- The Community of Faith Church would like to do some community outreach within the Village. They are able to do a variety of home repairs, cleaning, paint, etc. If anyone knows of someone that could use some assistance, please let the mayor know as soon as possible.
- Open Council Seat - Tim Philpot has turned in his resignation from the Arcanum Village Council, effective March 15, 2022. The open position has been put out on Facebook, as well as, council members verbally speaking with residents. Currently, only one person has applied for the position. Consensus of council was to have a time change of 6:30pm for the March 29th council meeting, to go into executive session for the interviewing of possible council members.
- Village Park Levy – The current park levy is up for renewal and to prevent a lapse in revenue, the renewal levy will need to be placed on the November ballot. Service & Leisure will discuss the matter at the next committee meeting.
- Community Pool Grant – Approximately 50 letters of support were turned in for the grant project. Much appreciation to the VA and Access Engineering in their efforts in applying for the grant. The project will be submitted in the coming weeks to the office of State Representative Jena Powell.

Solicitor: Nothing to report.

Village Administrator:

- GovDeals - VA has placed the old water truck and plow on GovDeals. Both are actively receiving bids. He will be working with the Fire Chief in placing the departments air tanks on the site as soon as possible.
- District 11 Subcommittee Meeting – East First Street project, previously submitted, did not meet the point requirement by one point. There was discussion regarding the criteria needed for the next round of funding. VA stated that he has increased his grant scoring knowledge considerably since he began attending the executive meetings.
- CDBG – County CDBG hearing was held this morning. The village's CDBG hearing was held on February 24th. The village was successful in receiving signatures from the residents of Arcanum in regards to the Improvement Survey. The village is applying for a Neighborhood Revitalization Grant in the amount of \$750,000.00, and is currently the only village that has applied to the County for this specific grant.
- Property & Liability Insurance Bid- 4 packets have been requested, with 2 company's planning on submitting bids. The bid date was extended an additional week to allow for additional interested companies to submit a bid.
- Park Expansion – Phil Garbig has the purchase agreement. A few changes were made to the survey, and all leg work has been done. VA is still waiting to hear back on whether the land appraisal needs to be redone due to the length of time that has passed since the last one was completed.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- Council was given in packets the February Fund Reports and Bank Reconciliation which did reconcile. There are two additional bank accounts listed; one for the fire truck loan and one for the escrow account needed for the park expansion land purchase.
- Income Tax Spreadsheet – Village is on target, as far as, tax collection. ¼% spreadsheet has been updated.
- Sunshine Law and Ohio Ethics Training – Council members were each given a handout on how to

complete each training. Council was asked to bring a completed certificate for both within the next 2 weeks.

- Council Member Boolman moved to authorize the Fiscal Officer to sign the Farmers State Bank Contract to insure public monies over \$250,000.00. Council Member Hartley seconded. All other present council members voted yea. Motion passed.
- Kreitzer Funeral Home has asked the village to help pay for an indigent funeral, which the village has a line item in the budget for such expenses. Council Member Philpot moved to allow funds of \$800.00 to go towards an indigent funeral. Council Member Hartley seconded. All other present council members voted yea. Motion passed.

Police Chief:

- John Wilt has decided not to seek employment elsewhere, and will remain with the Village of Arcanum Police Department.
- Chief Ballinger requested that a personnel meeting be scheduled to discuss several items of business in regards to the SRO and supervisor positions.
- Speed trailer has been fixed with the help of the Utility Department. It is anticipated that it will be up and running by next month, and will be used extensively throughout the summer.
- Chief Ballinger will be traveling to Sidney for the District 15 meeting for the One Ohio Opioid Settlement Fund. Chief Ballinger will provide more information at next council meeting.

Committee Reports

Safety: Nothing to report at this time.

Utility Committee: Report given by Tim Philpot. The next meeting is scheduled for 3/23/2022 at 5:00pm.

- There still has been no word from AMP concerning the peaking generator.
- Cost estimates for an infrared camera is approximately \$1,100.00. Randy Baker is looking into what software, if any, needs to be purchased for the camera.
- Committee will not be recommending to council a Net Billing Policy for those residents that have alternate energy systems on their property and would like to sell that energy to the village. Utility Committee is investigating the issue further.
- It is recommended to council to allocate \$6,000.00 out of the utility fund for repairs on a repeater to be able to utilize hand radio's during emergencies.
- Recommendation to hire consultant Dave Matthews to identify issues within the sewer system.
- VA is contacting Consolidated Tank Co. for a bid on pressure washing the white water tower, as well as, working with Access Engineering on concerns from the EPA on the retired lagoon.
- Bucket truck needs to be recertified and has an estimated cost of \$17,000.00 for repairs and necessary updates to meet requirements.

Finance & Audit: Nothing at this time. Next meeting is scheduled for 3/30/2022 at 4:30pm.

Service and Leisure: Report given by Jacob Banks.

- Ball Diamonds – Discussion on switching dugouts from block to fence. AJBS has concerns about the state of some of the dugouts. It is not feasible to have the dugouts completely replaced this year, but some repairs will be made to the dugouts. The process of switching some of the dugouts from block to fencing will hopefully begin within the next year.
- Grants – Village is applying for a \$750,000.00 grant for this year. The village did miss being awarded another grant by 1 point.
- West South Street will be rebid to be repaved this year. Jerry Boolman expressed concerns on the increased price of asphalt and how that will affect the cost of the overall project. VA stated that Wagner Paving is providing an estimated cost for now through the end of summer strictly for budgetary purposes.
- There was discussion on the downtown parking lot and surrounding alleys in regards to the repairs that need to be made to each.
- Sidewalk projects will be starting up again.
- Committee would recommend to council to hire a second adult manager for the pool due to safety issues.
- Street Sweeper was serviced and a few repairs needed to be done, which the Street Department employees were able to fix themselves. Repairs estimated a few thousand dollars.
- Street Department- Mayor would like to acknowledge all of the hard work Randy and the other employees have done in cleaning, restructuring and updating the Street Department building for better efficiency.

Personnel: Nothing to report at this time. Next meeting is scheduled for 3/16/2022 at 4:00pm.

Planning: Nothing to report at this time. Next meeting is scheduled for 3/9/2022 at 5:00pm.

Town Hall Report: Nothing to report at this time.

Old Business

1. **Ordinance 2022-03** - An Ordinance Establishing 2022 Community Pool Rates For The Village Of Arcanum (2nd Reading) Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-03. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-03. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
It was discussed by council members that there should be a minimum age requirement for children to be left at the pool without a responsible adult present.
2. **Ordinance 2022-04** - An Ordinance Now Providing For Wages Then For The Village Of Arcanum Employees For Calendar Year 2022 (2nd Reading) Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-04. Council Member Philpot seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-04. Council Member Philpot seconded. All present council members voted yea. Motion passed
3. **Resolution 2022-03** - A Resolution Authorizing The Hiring Of A Pool Manager. (3rd Reading)
Discussion was held on the need for an additional adult pool manager. Additionally, it was discussed on the cost savings on having two adult managers versus one adult manager and several minor assistant mangers. Mayor Millard recommended amending Resolution 2022-03 to hiring pool mangers at \$11.00 per/hour not to exceed \$8,000.00. Council Member Boolman moved to adopt Resolution 2022-03 as amended. Council Member Genovesi seconded. All present council members voted yea. Motion passed

New Business

1. **Ordinance 2022-06** - An Ordinance Providing For An Amendment To The 2022 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Electric Fund) Council Member Genovesi moved to waive the three-reading rule for Ordinance 2022-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2022-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Ordinance 2022-06 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Announcements – None at this time.

Adjournment – Council Member Boolman moved to adjourn. Council Member Philpot seconded. All present council members voted yea. Meeting adjourned at 7:48pm.

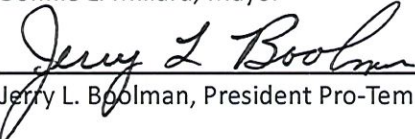
ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boolman, President Pro-Tem