

Village of Arcanum Council Meeting
April 12, 2022
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Eric VanHoose, David Hartley, Jerry Boolman, Rick Genovesi and Jacob Banks. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Bruce Shank, Missie Shilt, Kyle Yount, Donnie Vaughn, Marty Vaughn, Marie Blakeley and Sandy Hartley. Council Member Boolman moved to excuse Ryan Burns. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the minutes dated 3/29/2022. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Move Police Chief's report before all other administrative reports.

Comments from the Public – None at this time.

Administrative Reports –

Police Chief:

- Speed trailer has had some repairs made, but is still not working.
- ARPA funding is available to use towards an officer retention program. Chief would like approval from Council to apply for these funds through OCJS. Council Member Boolman moved to authorize Chief Ballinger to apply for the OCJS grant. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
- Mayor Bonnie Millard read aloud Kyle Yount's resignation letter. Council Member Genovesi moved to accept Kyle Yount's resignation letter from the Waste Water Treatment Plant. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Mayor Bonnie Millard preceded with the swearing in of new officer Kyle Yount.

Mayor:

- April 14th is the next CDBG Neighborhood Revitalization public meeting. Council members and residents are encouraged to attend. VA reiterated how imperative it is to have public support of the Village's grant applications.

Solicitor: Not in attendance.

Village Administrator:

- MVRPC (Miami Valley Regional Planning Commission) has several grants the Village could apply for to go towards further funding the park expansion.
- ODNR grant application will be sent in this week.
- AMP's Economic Development Director will be working towards promoting properties for commercial use within Arcanum.
- Hydrant Flushing is in process and is going well thus far.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- MTD & YTD fund reports and the March Bank Reconciliation was provided in Council Packet. Fiscal Officer advised Council of an accidental fee added to one of the accounts at GNB, but has been rectified.

Committee Reports

Safety: Nothing to report at this time.

Utility Committee: Report given by Jerry Boolman.

- Purchase of a Peaking generator is on hold due to the current cost.
- Net Billing Policy is still on hold. VA is still having continued discussion with Minster on their current policy.
- A letter was sent to the EPA concerning the lagoons at the W&W Department; no response from the EPA has been received.
- Bucket truck is back in service and has been certified for the next 5 years.
- Committee discussed amending job positions & wage scale for the WWTP. Utility Committee approved of the requested changes and will forward onto the Finance Committee.

Discussion was held on the practice of Council making a motion prior to outside contractors/consultants are hired to do work for the Village regardless of the cost of such work. Council Member Boolman moved to hire Dave Matthews as a consultant for the Waste Water Treatment Plant up to \$1,000.00. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Finance & Audit: Report given by Jerry Boolman. Next meeting is scheduled for 4/27/2022 at 5:30pm.

- Council Member Boolman commended Toni Stanley on the outstanding wage scale reports she provided to the committee.

- Village assets need to be reappraised. Council Member Genovesi moved to hire Industrial Appraisal Company to reappraise the Village assets at a cost of \$7,200.00. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Committee reviewed the current grants being applied for by the Village. Committee is concerned with the amount of funds available to meet the match requirements for each grant. Committee recommends that the server payment and CMI upgrade be paid from the Admin and General Fund instead of the ¼% fund. Council Member Boolman moved to allocate funds from the Admin & General Fund for the server payments and CMI upgrade for 2022. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Police Department's cruiser is in need of being replaced. Chief Ballinger would like to apply for a \$25,000 grant to help fund the purchase of a new cruiser with the General Fund covering the remaining balance of the new cruiser. Council Member Genovesi moved to authorize Chief Ballinger to apply for the \$25,000.00 grant and pursue purchase of a new cruiser. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Committee discussed and recommends that Council make a monetary donation to the Arcanum CIC. Council Member Banks moved to donate \$1,500.00 to the Arcanum CIC. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
- Committee discussed and recommends Council hire Clemans & Nelson on a monthly retainer to aide the Village in personnel & policy issue. Council Member Genovesi moved to hire Clemans & Nelson on a monthly retainer to aide the Village in personnel & policy issues. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Fiscal Officer discussed paying off the fire truck early. Payment is due at the end of the month, but if the fire truck is paid off by the end of the current week it will save the Village \$30,000.00 in interest. Council Member Hartley moved to authorize the Fiscal Officer to pay off the fire truck loan early, using funds from the Fire Levy & Fire Fund. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Service and Leisure: Next Meeting is scheduled for 4/14/2022 at 5:00pm.

Personnel: Next meeting is scheduled for 4/20/2022 at 5:00pm.

Planning: Report given by David Hartley. Next meeting is scheduled for 4/21/2022 at 5:00pm.

- Ordinance 2020-26 changes have been reviewed by Solicitor and returned to committee with additional comments from Solicitor. Committee needs further discussion and research regarding a few changes before presenting to Council.
- Traffic light project for Sierra Lane has presented some issues. ODOT warrant study did not favor on the side of the Village. VA does not feel that the project is completely lost, but the entire scope of the project will need to be changed. Village and School would like to see another entrance to the school coming from Alt. St. Rt. 49. There is an opportunity for land to be available to pursue an additional entrance to the school and will be discussed further at next committee meeting.
- There is a possibility, using ODNR grant funds, to replace the walking bridge by the stadium by connecting the walking paths in the park with the school's walking paths. VA is looking into the matter further.

New Business

1. **Ordinance 2022-08** - An Ordinance Adopting Rates, Terms, And Conditions For Electric Service Provided By The Village Of Arcanum, Ohio. "Exhibit A". (1st Reading)
2. **Ordinance 2022-09** - An Ordinance Providing For Adoption Of A New Job Description For The Village Police Sergeant/School Resource Officer. "Exhibit A". (1st Reading)
3. **Ordinance 2022-10** - An Ordinance Providing For Adoption Of A New Job Description For The Village Police Corporal. "Exhibit A" (1st Reading)
4. **Resolution 2022-11** - A Resolution Of Necessity To Levy A Renewal Tax In Excess Of The Ten-Mill Limitation For The Park And Recreation Expenses Of The Village Of Arcanum, Ohio (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-11. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-11. Council Member Banks seconded. All present council members voted yea. Motion passed.
1. **Resolution 2022-12** - A Resolution Authorizing The Village Of Arcanum To Enter Into An Agreement With Clemans, Nelson & Associates, Inc. For Consulting Services. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2022-12. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2022-12. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
2. **Resolution 2022-13** - A Resolution Authorizing The Village Administrator To File An Application With The Ohio Department Of Natural Resource For The Clean Ohio Trails Fund Program. (1st Reading). Council Member Banks moved to waive the three-reading rule for Resolution 2022-13. Council Member

Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-13. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

3. **Resolution 2022-14** - A Resolution Authorizing A Contract For The Fire Department To Provide Service To The Village Of Ithaca, Darke County, Ohio. Exhibit A. (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-14. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-14. Council Member Hartley seconded. All present council members voted yea. Motion passed.
4. **Resolution 2022-15** - A Resolution Authorizing A Contract For The Fire Department To Provide Service To Twin Township, Darke County, Ohio. Exhibit A. (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-15. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-15. Council Member Hartley seconded. All present council members voted yea. Motion passed.

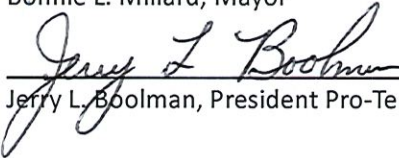
Announcements – None at this time.

Adjournment – Council Member Boolman moved to adjourn. Council Member Banks seconded. All present council members voted yea. Meeting adjourned at 7:43pm.

ATTEST:



Bonnie L. Millard, Mayor



Jerry L. Boolman, President Pro-Tem



Toni M. Stanley, Fiscal Officer