

Village of Arcanum Council Meeting
May 10, 2022
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Ryan Burns (via Zoom), David Hartley, Jerry Boolman, Rick Genovesi and Eric VanHoose. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger and Bruce Shank. Council Member Boolman moved to excuse Jacob Banks. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the minutes dated 4/26/2022. Council Member Hartley seconded. Council Member VanHoose abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – Legislation was moved to the first item of business.

Old Business

1. **Ordinance 2022-08** - An Ordinance Adopting Rates, Terms, And Conditions For Electric Service Provided By The Village Of Arcanum, Ohio. "Exhibit A". (3rd Reading) Council Member Boolman moved to adopt Ordinance 2022-08. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2022-09** - An Ordinance Providing For Adoption Of A New Job Description For The Village Police Sergeant/School Resource Officer. "Exhibit A". (3rd Reading) Council Member Hartley moved to adopt Ordinance 2022-09. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
3. **Ordinance 2022-10** - An Ordinance Providing For Adoption Of A New Job Description For The Village Police Corporal. "Exhibit A" (3rd Reading) Council Member VanHoose moved to adopt Ordinance 2022-10. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

New Business

1. **Ordinance 2022-11** - An Ordinance Providing For An Amendment To The 2022 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (General Fund, Fire Fund, Sewer Fund And Harvest Fields LLC Escrow Fund). Council Member Genovesi moved to waive the three-reading rule for Ordinance 2022-11. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2022-11. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Ordinance 2022-11 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2022-12** - An Ordinance Providing For An Amendment To The Village Capital Asset Policy and Procedures. (1st Reading)
3. **Ordinance 2022-13** - An Ordinance Providing For An Amendment To The Village Wages For The Village Of Arcanum Employees For Calendar Year 2022. "Exhibit A". (1st Reading) Council Member Hartley moved to waive the three-reading rule for Ordinance 2022-13. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2022-13. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
4. **Resolution 2022-17** - A Resolution To Proceed With Submission Of The Question Of Levying A New Levy Tax In Excess Of The Ten-Mill Limitation For The Purpose Of Police Protection Services. (1st Reading)
5. **Resolution 2022-18** - A Resolution To Proceed With Submission Of The Question Of Levying A Renewal Levy Tax In Excess Of The Ten-Mill Limitation For The Purpose Of Park & Recreation Expense. (1st Reading)
6. **Resolution 2022-19** - A Resolution Authorizing The Village Administrator To Enter Into An Agreement Concerning A Permanent Easement And Declaring An Emergency. "Exhibit A". Council Member Boolman moved to waive the three-reading rule for Resolution 2022-19. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2022-19. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Resolution 2022-19 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
7. **Resolution 2022-20** - A Resolution Authorizing The Village Administrator To Prepare And Submit A Grant Application To The Darke County Park District And Declare An Emergency. Council Member Genovesi moved to waive the three-reading rule for Resolution 2022-20. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2022-20. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Resolution 2022-20 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: The swearing in for the fireman this upcoming Sunday has been cancelled. The CDBG 4th public meeting is this coming Thursday at 6:00pm.

Solicitor: Not in attendance.

Village Administrator:

- Fencing project at the Utilities Department has begun.
- EPA will be performing a spot inspection of the water & sewer system on June 14th. There are a few items that need addressed prior to the EPA arriving. VA stated he is in the process of having the tank in the park inspected and power washed prior to the inspection.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- Included in the Council packet was the Fund Reports and Bank Reconciliation for April.
- Council was made aware that the Escrow Account shows a fee again, but the fee is being removed by GNB.
- Income Tax Receipt Spreadsheet was also included in the Council packet. The Village is slightly higher in receipts than this time last year.
- The Audit has been completed and is in final review. Once completed, it will be advertised in the paper for the public to view.

Police Chief:

- Current radar trailer unit has become obsolete and inoperable. Research was done on different options available to replace the current trailer, with the most favorable option being a portable battery-operated unit that will easily attach to current speed limit signs. These units are able to collect data for generating various reports for the department. Chief reviewed with Council several of the many features the unit has, as well as, the mounting process of the unit. Chief recommends that Council entertain purchasing 2 of these units for the Village. Council Member Genovesi moved to have the General Fund purchase 2 new radar sign units for the Police Department at a total cost of \$6,560.00. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Auxiliary Officer Christina Trembley has passed her OPOTA test and is now a certified officer of Ohio. Chief recommends that Council move her to a part-time officer. Council Member Genovesi moved to have Auxiliary Officer Christina Trembley moved to the position of part-time Officer. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Committee Reports

Safety: Nothing to report. Next meeting is scheduled for 5/11/2022 at 5:00pm.

Utility Committee: Next meeting is scheduled for 5/17/2022 at 6:30pm.

- VA spoke with Sawville about the possibility of a Cost of Service. Sawville does not believe that we would need a huge increase. He has several different ideas and programs for Village to look into.

Finance & Audit: Report given by Jerry Boolman.

- HSA Contribution – Committee discussed whether new employees should be fully compensated or prorated. Committee decided to forward the topic to the Personnel Committee.
- Wage Scale for WW Department – Committee agreed to move the Operator II to \$23.00 per hour. The committee decided to have Sawville do a rate study for the WW Department.
- ARPA – Chief Ballinger discussed writing two grants for funds to pay for a new police officer for 24 months and purchase a new cruiser. Council has already approved \$53,000 for the purchase of a second cruiser.
- ¼ fund is still in very good shape.
- Capital Asset Policy – Committee recommends that capital assets have a fixed value of \$10k or more.
- Committee needs to create a policy that allows for all investment interest to be placed completely in the General Fund and not split amongst all the contributing funds. Council Member Boolman moved to have all investment interest earned placed within the General Fund and be retroactive to January 1, 2022. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Employee Multi-Department Compensation – Committee introduced new percentages that departments will be charged for an employee, when an employee provides work to an outside department within the Village. Council Member Boolman moved to have implemented the proposed department employee wage split. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Service and Leisure: Report given by David Hartley. Next Meeting is scheduled for 5/12/2022 at 5:00pm.

- Sidewalk violations – Committee has approximately 10+ sidewalks that need to be addressed. Deadline for committee members to turn in sidewalk violations is May 31st.
- Serve Arcanum – 2 Village employees will be helping with digging the frisbee golf holes at the school; Students will be painting the pool house.
- Trash Receptacles – Village bought 5 new trash receptacles with the Lion's Club paying for four of them.
- Community Pool - 13 lifeguards were hired for this year's season. Pool passes are currently on sale. VA was given permission to purchase another lifeguard chair. Lifeguards were given the option of either a 2-

piece or 1-piece suit.

Bonnie added that the Community of Faith Church was given 7 community projects, however, 3 projects have been removed. Bonnie has asked if the church would add on painting the outside of the park restrooms. Work will be completed the second week of June.

Personnel: Report given by Eric VanHoose.

- HSA – Committee was forwarded topic from the Finance & Audit Committee. Committee decided that for new employees there be a 90 day wait period and the HSA would be pro-rated. Committee also discussed how to handle the HSA compensation for all employees in 2023. Council Member VanHoose moved that new full-time employees be eligible for a prorated HSA, 90 days after employment. Council Member Boolman seconded. All present council members voted yea. Motion passed.

Planning: Report given by David Hartley.

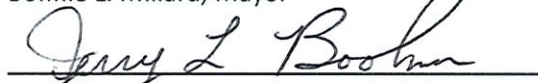
- Committee discussed the proposed annexation of Parcel# P56-0-308-04-00-00-410-00 owned by Shawn and Jenny Smith. Committee reviewed the proposed letter of terms from the Smith's to the Village for their property to be annexed into the Village. Committee composed a counter letter of terms to be sent to the Smith's attorney for review.

Announcements – None at this time.

Adjournment – Council Member Boolman moved to adjourn. Council Member Hartley seconded. All present council members voted yea. Meeting adjourned at 7:42pm. **Council Member Eric VanHoose and Ryan Burns left the meeting at 7:41 prior to the adjournment vote**

ATTEST:


Bonnie L. Millard, Mayor


Jerry L. Boolman, President Pro-Tem


Toni M. Stanley, Fiscal Officer