

Village of Arcanum Council Meeting
September 13, 2022
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Ryan Burns, David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi and Jacob Banks. Also in attendance were VA Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Missie Shilt, Bruce Shank and Sandy Hartley.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the regular meeting minutes dated 8/30/2022. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Addition of Ordinance 2022-32 and Ordinance 2022-33. Toni Stanley gave a brief explanation of new practices for agenda items that she learned at a Municipal Clerks seminar.

Comments from the Public – None at this time.

Administrative Reports –

Mayor:

- Mayor has been reviewing 2022 financials for the ¼% and General Fund. ¼% will be approximately \$10K higher than estimated; General Fund ending balance is steadily increasing and the Mayor attributes this to the due diligence of the VA, Fiscal Officer and Police Chief.
- Sidewalks – The sidewalk between Ivester Park and the Pool is owned by the Village and needs to be repaired. Mayor has received quotes and will cost approximately \$5,400.00 for the project and no additional appropriations will be needed.

Solicitor: Not in attendance.

Village Administrator:

- T-N-R Program – VA has been catching lots of possums in 2 very specific places and attributes this to people still leaving food out for stray cats and attracting the possums.

Missy Shilt asked if the traps are being moved to different locations throughout the Village, as there are lots of strays behind the Sunoco Station. VA stated that there are several locations that he sets the traps, but he could set traps up behind the Sunoco if Ms. Shilt is okay with him setting them on her property, which Ms. Shilt was agreeable to.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- Financial reports were included in Council Packets. Bank Reconciliation was also included and the Village did reconcile.
- Zoom – It is time to renew subscription; Fiscal Officer is recommending to Council not to renew the subscription. Council was in agreeance not to renew the subscription.
- Personnel Manual – Updates/recommendations have been received from Clemens & Nelson; Mayor and Fiscal Officer will begin reviewing and a Personnel Committee meeting will need to be scheduled to also review the recommendations.
- Health Insurance – Employees will be receiving requests to update their FormFire accounts by the end of September. Phelan Insurance will use the data collected to provide quotes on health insurance for next year and the Village should expect those by the end of October.

Police Chief:

- Grants – Department received the Elks match grant for PPE, which will be approximately \$450.00. Organization will be presenting the check to the Police Department on September 27.
- “Coffee with the Cop” will take place on September 24th from 9am-11am in the Council Chambers.
- Personnel – Officer William Daughtery has submitted his Letter of Resignation to be effective 9/16/22. Council Member Hartley moved to accept the resignation of Officer William Daughtery effective September 16, 2022. Council Member Burns seconded. All present council members voted yea. Motion passed.
- Personnel – Council had previously voted that upon the resignation of Officer Daughtery, Officer Christina Trembley would be moved from a part-time Officer to a full-time Officer. Chief Ballinger is requesting Officer Trembley be started at full-time Step C on the Wage Scale. Council Member Genovesi moved to have Officer Trembley placed at Step C on the wage scale as a Full-time Officer effective 9/19/22. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Personnel – Officer Deitloff will be traveling to Columbus for a week-long “FAST” training put on by the State Highway Patrol.

Committee Reports

Safety: Next meeting is scheduled for 9/14/2022 at 5:00pm.

Utility Committee: Nothing to report at this time.

- VA advised Council that an employee still under their probationary period was let go from the WWTP. Interviews are being done currently to fill the Waste & Wastewater II position.

Finance & Audit: Nothing to report.

- Departments need to start thinking about projects they would like to be considered for next year's budget, as the 2023 budget process will be beginning shortly.

Service and Leisure: Report given by Jacob Banks. Next meeting is scheduled for 9/22/2022 at 5:00pm at the old Towne Hall.

- West South Street – Committee has decided that the resurfacing project be placed on hold due to the fluctuating asphalt prices. Committee is planning on the bidding process beginning in January or February of 2023 for the project.
- Additional School entrance – Dick Mathias is still wanting to donate a portion of land to the Village to allow for an additional entrance to the school. VA is waiting on Access to give an updated price.
- Ball Diamonds – Lots of problems have occurred with the repairs on the dugouts, which has increased the project cost by a few hundred dollars.
- Ivester Park- Committee is looking at having the decayed trees removed from the park around October. Randy Baker is looking to see what can be done in house to save money. Mommy & Me Swing parts are still being received with the project being done by no later than November 1st. Shelter posts have been painted and restrooms floors will begin getting epoxied very soon.
- Cross County Team- VA recently met with the Cross-Country Coach to discuss a possible course design for the park expansion land and what is needed to host a Cross Country Meet.
- ODNR- Committee should know by the end of the month if the Village has been awarded the grant. The grant funds would be used to help with the Park Expansion.
- Park & Rec Committee- Has submitted for an Urban Canopy grant in the amount of \$4K with the Village matching the funds. Committee is looking for residents that would be interested in sponsoring a tree.
- Cats – 19 cats have been caught with 16 being eligible to be put through the T-N-R Program.
- Community Events – Committee will be putting together a permit/application for residents wanting to put on a community event within the Village. There have been several times when an event has been held with no knowledge of the event by Administration, which creates liability issues for the Village and additional stress to the downtown businesses. Legislation will be sent to Solicitor for review.
- White Water Tower – By the end of October the water tower should be taken off-line and drained so that the inside maintenance work can begin. EPA still has not responded to the VA's response letter concerning the Water Towers.

Personnel: Nothing to report. Next meeting is scheduled for 9/29/2022 at 5:00pm.

Planning: Nothing to report.

New Business

1. **Ordinance 2022-32** - An Ordinance Providing For An Amendment To Ordinance 2020-26. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-32. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-32. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2022-33** - An Ordinance Providing For A One Time Credit To Certain Village Residents For Lead Testing Performed By The Village. Exhibit A. (1st Reading). Council Member Banks moved to waive the three-reading rule for Ordinance 2022-33. Council Member Genovesi seconded. Council member Boolman abstained. All other present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2022-33. Council Member Hartley seconded. Council Member Boolman abstained. All other present council members voted yea. Motion passed.
3. **Resolution 2022-32** - A Resolution Authorizing The Village Of Arcanum To Enter Into A Contract With Bridge Payment For Credit Card Payment Services For The Village Tax Department And Declaring An Emergency. Exhibit A. Council Member Banks moved to waive the three-reading rule for Resolution 2022-32. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-32. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2022-32 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Announcements –

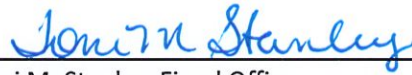
- Purple Heart Ceremony and parade will be this Saturday, September 17th.
- Mayor would like to congratulate Council Member Genovesi in placing 3rd at the Kentucky State Police 5K.

Adjournment – Council Member Boolman moved to adjourn. Council Member Hartley seconded. All present council members voted yea. Meeting adjourned at 7:32pm.

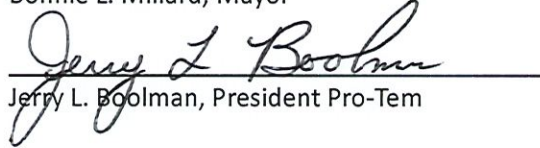
ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boolman, President Pro-Tem