

Village of Arcanum Council Meeting
November 8, 2022
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Ryan Burns, David Hartley, Jerry Boolman, Eric VanHoose and Jacob Banks. Also in attendance were Village Administrator Bill Kessler, Fiscal Officer Toni Stanley, Police Chief Marcus Ballinger, Bruce Shank and Missie Shilt.

Council Member Boolman moved to excuse Council Member Genovesi. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member Hartley moved to approve the regular meeting minutes dated 10/25/2022. Council Member Banks seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Executive Session to discuss the possible employment of a public employee; Executive Session to discuss compensation of public employees; Addition of Resolution 2022-37 and 2022-38.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Nothing at this time.

Solicitor: Not in attendance

Village Administrator:

- Recently attended an EPA infrastructure funding seminar to see if the Village would qualify for debit forgiveness using the State Revolving Fund through the EPA; Village does not qualify since the Village has not had any violations against the water system. VA will be attending a Federal Infrastructure Seminar in November to look for alternate funding routes for the water system.
- **Council Member Banks moved to approve a sewer forgiveness for 208 West First Street in the amount of \$139.50. Council Member Hartley seconded. All present council members voted yea. Motion passed.**
- **Park Grant** – Projects at the park and ballfields have been completed; documents have been submitted for grant reimbursement in the amount of approximately \$11K. Mulch to be spread around the Mommy & Me Swing has been delivered.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- Financial Reports were provided in the Council packets.
- 2023 Budget and Personnel Policies and Procedures Manual are both still in progress.

Police Chief:

- Motorola Radios are being installed.
- **Traffic Light** – Along with VA met with Capital Electric to discuss the operation of the traffic light at Trojan and Main Street. Chief Ballinger gave council a brief description on how the traffic light will operate for cross traffic and pedestrians based on the requirements by ODOT. VA is preparing a narrative to be submitted to the State for approval. Installation of the light will be done sometime in the Spring/ Summer.

Council Members asked general questions regarding the operations and functionality of the traffic light.

Committee Reports

Safety: Nothing to report.

Utility Committee: Nothing to report. Next meeting is scheduled for 11/10/22 at 6:00pm.

- VA has spent time talking with Sawvel and is hoping to hear back from them soon.

Finance & Audit: Report given by Jerry Boolman.

- 11/1 meeting - Reviewed preliminary departmental budgets, as well as, reviewed the police budget for 2023 and discussed hiring of a full-time officer if the levy passes.
- 11/7 meeting – Committee reviewed again updated budgets and reached a consensus on a balanced preliminary budget to present to Council at the November 29th meeting.

Service and Leisure: Nothing to report. Scheduled 11/10/2022 meeting is cancelled and rescheduled for 11/16/2022 at 5:00pm.

Personnel: Report given by Eric VanHoose. Next meeting is scheduled for 11/14/2020 at 5:00pm.

- Reviewed the Personnel Policy and Procedure Manual.
- Discussion was held on moving the Administrative Specialist position from part-time to full-time.

Planning: Nothing to report.

New Business

1. **Ordinance 2022-38** - An Ordinance Providing For Adoption Of A New Job Description For The Village Administrative Specialist. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-38. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-38. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2022-39** - An Ordinance Establishing New Waste Collection Rates For The Village Of Arcanum. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-39. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-39. Council Member Banks seconded. All present council members voted yea. Motion passed.

Council Member Boolman discussed garbage rates and how the increased rates from Rumpke will not be passed on to residents.

3. **Ordinance 2022-40** - An Ordinance Regarding The Hiring Of The Village Solicitor. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2022-40. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2022-40. Council Member Hartley seconded. All present council members voted yea. Motion passed.
4. **Ordinance 2022-41** - An Ordinance Providing For An Amendment To The 2022 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (General Fund, Street Fund, ARPA Fund & State Highway Fund). Council Member VanHoose moved to waive the three-reading rule for Ordinance 2022-40. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Ordinance 2022-41. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to declare Ordinance 2022-41 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
5. **Resolution 2022-37** - A Resolution Authorizing The Mayor To Enter Into An Agreement With Arcanum-Butler Local School District For The Safe Crossing Project And Declaring An Emergency. Exhibit A. Council Member Banks moved to waive the three-reading rule for Resolution 2022-37. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-37. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2022-37 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
6. **Resolution 2022-38** - A Resolution Authorizing The Fiscal Officer To Enter Into An Agreement With CIVICA North America, Inc. And Declaring An Emergency. Exhibit A. Council Member Hartley moved to waive the three-reading rule for Resolution 2022-38. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Resolution 2022-38. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Resolution 2022-38 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Council Member Boolman moved to enter into executive session to discuss the possible employment of a public employee. Council Member Hartley seconded. All present council members voted yea. Motion passed. (7:23)

Council Member Hartley moved to exit executive session where they discussed the possible employment of a public employee, with no action taken. Council Member VanHoose seconded. All present council members voted yea. Motion passed. (7:44)

Council Member Boolman moved to have the Solicitor prepare an employment stipulation agreement for a potential waste water employee and also allow the VA to move forward with the hiring process of the potential employee. Council Member Hartley seconded. All present council members voted yea. Motion passed.

General discussion was had on the process of onboarding new employees.

Council Member Boolman moved to enter into executive session to discuss the compensation of public employees. Council Member Bruns seconded. All present council members voted yea. Motion passed. (7:53)

Council Member Boolman moved to exit executive session where they discussed compensation of public employees, with no action taken. Council Member VanHoose seconded. All present council members voted yea. Motion passed. (8:05)

Announcements – None at this time.

Adjournment – Council Member Hartley moved to adjourn. Council Member Bruns seconded. All present council members voted yea. Meeting adjourned at 8:07pm.

ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boorman, President Pro-Tem