Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Solicitor Nicole Pohlman, Administrative Specialist Julie Miller and Missie Shilt.

Meeting Minutes – Corrections and Approvals – Council Member Banks moved to approve the regular meeting minutes dated 11/29/2022. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Addition of Resolution 2022-43.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Nothing to report.

Solicitor: Nothing to report.

Village Administrator:
- Village Administrator Report was provided in the Council packets.
- Personnel –
  - Randy Baker has 95 hours of vacation to carry over. Council Member Genovesi moved to approve Randy Baker to carry over into 2023, 95 hours of vacation to be used by the end of the 1st quarter. Council Member Burns seconded. All present council members voted yea. Motion passed.
  - Mitchell Montgomery has submitted his letter of resignation from the Utility Department. Council Member Genovesi moved to accept the resignation of Mitchell Montgomery effective December 30, 2022. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- AMP-
  - Old generator is being removed with the fence being left in place.
  - AMI- Council Member Boolman asked for more information on the Wireless Electronic Monitoring System. AMP is able to apply for a 50% grant from ARPA funds, with the Village funding the remaining portion, plus the yearly administration/user fees. VA Ballinger gave the pros and cons of the Village having the system, and advised Council that due to cost he doesn't feel that it would be a good choice, but there are other companies that offer this and still could be a good purchase down the road.
- Meter Reader – Needs to be replaced, however, Itron no longer provides parts or software updates for the model the Village has.
- Grocery Store Update – Due to the economy, the acquisition process has become more difficult and caused delays. However, the company is hoping to open around the first of May. Once the store begins renovations, electric upgrades will be needed to supply the building with adequate electric. Some transformers would have to be moved from the old Sutton's building to the new grocery store location, which will cause a power outage short term.

Fiscal Officer: Report given by Julie Miller.
- Acceptance of Properly Appropriated and Funded Expenditures.
- Financial Reports were provided in the Council packets.

Police Chief:
- Personnel –
  - Officer Wilt has 43 hours of vacation to carry over. Council Member Banks moved to approve Officer John Wilt to carry over into 2023, 43 hours of vacation to be used by the end of the 2nd quarter. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
  - Officer Wilt has returned to the SRO position.
  - 1 applicant to the department has withdrawn; 1 applicant is still moving forward.
- ARPA Officer Retention Bonuses – Check has been sent, but has not arrived yet. Chief Ballinger would request that, should the check not arrive in time for bonuses to be on the last pay of the year, Council approve the Fiscal Officer to advance the funds from the General Fund for the officer's bonuses until the ARPA check arrives. Council Member Genovesi moved to approve, if needed, the Fiscal Officer to advance General Fund funds to cover the ARPA Officer Retention Bonuses, until such time as the ARPA funds arrive to reimburse the General Fund. Council Member Banks seconded. All present council members voted yea. Motion passed.
- Department is providing 24-hour coverage with overtime being incurred.
- Traffic citation mitigation software is now affordable for the department to obtain.
- EMA is providing blood kits for each cruiser.

Committee Reports

Safety: Report given by Rick Genovesi. Next meeting is scheduled for 12/7/22 at 5:15pm.
- Fire Department-
  - New truck should be completed by the end of January.
  - Fire Chief applying for a grant to purchase a utility gator for transporting equipment.
  - 2024 Eclipse will bring additional visitors into Arcanum.
- Police Department-
  - Flock Safety – Council Member Genovesi gave detailed information on how the Flock system works and how it will help the Arcanum Police Department. In general, the Flock system is a license plate reader that records every license plate, make, model and color of vehicle that comes into the Village at every entrance point. The system will notify the PD if any license plate coming into the Village has been flagged by other agencies for stolen plates, Amber Alerts and various other criminal reasons. Chief Ballinger discussed further in detail several other pro's to having the system in Arcanum, as well as, the transparency of the system. General discussion and questions were asked from Council and answered by Chief Ballinger and Council Member Genovesi. The annual average cost for the system would be approximately $12,500.00, with grant funding available some years. Council Member Banks moved to approve Chief Ballinger to move forward in obtaining a contract with Flock Safety System for the Village. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Utility Committee: Report given by Ryan Burns.
- Water Study – Committee reviewed the results from Sawvell and discussed the plan to increase the service fee charge for all water. Committee discussed the reduction of water usage to a volumetric rate of 0.0282. Committee also discussed implementing the rate increases in the first quarter of 2023 and allowing a public comment period. It was advised that the rate increasement will show on the April bill.

Council Member Boolman asked what the status was on the water tower. VA/Chief Ballinger advised that the water tower is currently empty, but the company that is to be advising on the water tower repairs has still not arrived. VA/Chief Ballinger advised that he is not hopeful that much can be done to repair the water tower. He has contacted the EPA on the Villages current plans for the water tower, but has not had a reply back.

Finance & Audit: Nothing to report.

Service and Leisure: Nothing to report.

Personnel: Nothing to report. Next meeting is scheduled for 1/9/223 at 5:00pm.

Planning: Nothing to report.

Old Business
1. **Ordinance 2022-48** - An Ordinance Providing For Adoption Of New Village Personnel Policies. (2nd Reading). Council Member VanHoose moved to waive the three-reading rule for Ordinance 2022-48. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Ordinance 2022-48. Council Member Hartley seconded. All present council members voted yea. Motion passed.

New Business
1. **Ordinance 2022-50** - An Ordinance Setting Water Rates For The Village Of Arcanum. (1st Reading).
2. **Ordinance 2022-51** - An Ordinance Amending Ordinance 2022-39 Establishing New Waste Collection Rates For The Village Of Arcanum. (1st Reading). Council Member Banks moved to waive the three-reading rule for Ordinance 2022-51. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2022-51. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
3. **Ordinance 2022-52** - An Ordinance Providing For An Amendment To The 2022 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (General Fund, Street Fund, Sewer Fund And Electric Fund). Council Member Banks moved to waive the three-reading rule for Ordinance 2022-52. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2022-52. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Ordinance 2022-52 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
4. **Resolution 2022-43** - A Resolution Authorizing The Village Of Arcanum To Enter Into An Agreement With Custom Design Benefits, LLC For A Health Reimbursement Arrangement For Village Employees And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2022-43. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2022-43. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare

Resolution 2022-43 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Council Member Boolman asked general questions on what Custom Design Benefits was providing to the Village, as well as, who was responsible for the cost of their services. Julie Miller exampled the purpose of having Custom Design Benefits and advised that the company was retained by Phelan Insurance.

Announcements – None.

Adjournment – Council Member Banks moved to adjourn. Council Member Hartley seconded. All present council members voted yea. Meeting adjourned at 7:53pm.

ATTEST:

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Bonnie L. Millard, Mayor

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Jerry L. Boolman, President Pro-Tem

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Toni M. Stanley, Fiscal Officer