

Village of Arcanum Council Meeting
January 31, 2023
7:00 p.m. Regular Session

Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Fiscal Officer Toni Stanley, Solicitor Nicole Pohlman, Fire Chief Kurt Troutwine, Sandy Hartley, Bruce Shank, Missie Shilt and Abby Miller.

Meeting Minutes – Corrections and Approvals – Council Member Banks moved to approve the regular meeting minutes dated 1/10/2023. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – None.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Nothing to report.

Solicitor: Nothing to report.

Village Administrator: Report was provided in Council Packets.

- Grocery Store – The Orme Hardware property has been officially purchased and will be the new home of an IGA and inside eatery. VA will be working with the new owner on establishing electrical needs as well as financial incentives.
- WW Department – The communication monitoring system for the WW Department is antiquated and not meeting the departments needs as efficiently as it should. VA is having Protech Communications put together an appraisal of what all needs updated at the WW Department.
- Council Member Hartley moved to approve a sewer forgiveness for 404 West 1st Street (\$486.31) and 205 S. Albright Street (\$504.31). Council Member Burns seconded. All present council members voted yea. Motion passed.

Fiscal Officer:

- Acceptance of Properly Appropriated and Funded Expenditures.
- Financial Reports were provided in the Council packets.
- Village financials have closed 2022. General Fund had a carryover of \$1.5, with an overall carryover balance of \$5.6 million. The ¼% Fund report will be given at next meeting.
- Personnel - Fiscal Officer advised Council that she has tentatively accepted a job offer elsewhere but does not have a definitive start date. She advised that she is willing to help on some nights and weekends with the new Fiscal Officer. FO Stanley asked Council to allow her to carryover 108.50 hours of vacation time due to there being insufficient time for her to use it. Council Member Banks moved to approve Toni Stanley to carry over into 2023, 108.50 hours of vacation to be used while training the new fiscal officer. Council Member Burns seconded. All present council members voted yea. Motion passed.

Police Chief:

- Motorola Flex – Due to increased costs, Chief will be passing on the software.
- Taser Project – Department will be receiving new tasers as well as annual training for all officers.
- Police One Academy – Officers have begun using the software program for their continual education training. All officers but one completed their continual education training last year.

Fire Chief: Report was provided in the Council Packets.

- For 2022 the Fire Department had 192 calls and seen an increase in calls with assisting EMS. Chief Troutwine went over the statistics of the report with Council.
- Vehicles –
 - New vehicle is finished and is ready for inspection. Vehicle will be delivered within a few weeks after inspection. Chief Troutwine plans to train on the new vehicle for at least a month prior to putting the truck in service.
 - Old vehicle – There is a used truck dealer that would like to advertise and sell it for the Village. Chief would rather not put it on GovDeals as the Village will not receive what the vehicle is worth. Chief is looking into how we can get the best deal.
- Personnel – Chief Troutwine has instituted that every firefighter has to pass an Operator's Skill sheet to ensure that each firefighter can operate any vehicle under any classification.

Committee Reports

Safety: Next meeting is scheduled for 2/7/2023 at 5:00pm.

Utility Committee: Report given by Ryan Burns. Meeting was held on 1/23/2022.

- Dull Rd. Project – Committee recommends putting \$180,000 to the Dull Rd. Project instead of towards the AMI automated meter reader project. A new meter reader will be purchased instead. Council

Member Banks moved to allow the Utility Department to move forward with the Dull Road Project at the cost of approximately \$180,000.00. Council Member Boolman seconded. All present council members voted yea. Motion passed.

Finance & Audit: Next meeting is scheduled for 2/13/2023 at 5:00pm.

Service and Leisure: Nothing to report. Next meeting is scheduled for 2/2/2023 at 5:00pm.

- **Ballfields-**
 - AJBS – Would like the management agreement to reflect the same dates as last year, and the fields will need to be ready the first Sunday in March. Opening Day will be on May 6th. Payment will need made for the work down on the edge of the fields end of last fall. Fiscal Officer stated that payment has since been made.
 - Diamonds – Eagle fence will be fixing diamonds 2 & 3; pickleball court conversion project will begin as soon as the weather changes.
- **Pool** – Issues with the kiddie pool will need to be addressed this year; beginning to plan for the 2023 pool year; pool had \$24k carry over from '22.
- **Creek Sealing** – There are several areas in the Village that will need to have some creek sealing done. J&A Construction has quoted approximately \$21K. It is recommended that the money be used from the General Fund, due to the planned projects for the Street Fund. Council Member Hartley moved to appropriate \$20,499 from the General Fund to be used for creek sealing the streets in the Village. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
- **Splash Pad** – Parks & Rec Committee would like to have a Splash pad installed in the Village. VA would like to use this project towards applying for the Nature Works & Darke County Parks grants. Project cost would be approximately \$100K. Council Member Banks moved to allow the acting VA to apply for the Nature Works and Darke County Parks Grants. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
- **Street Department** – Utilities Superintendent is in need of the space in the front portion of the Street Department, that the Peewee Football and Garden Club is currently using. Contact will be made with each of the organizations.

Personnel: Nothing to report.

Planning: Nothing to report.

Old Business

1. **Ordinance 2022-50** - An Ordinance Setting Water Rates For The Village Of Arcanum. (3rd Reading). Council Member Banks moved to adopt Ordinance 2022-50. Council Member Hartley seconded. All present council members voted yea. Motion passed.

New Business

1. **Ordinance 2023-05** - An Ordinance Providing For Adoption Of A New Job Description For The Village Administrator. Exhibit A. (1st Reading).
2. **Ordinance 2023-06** - An Ordinance Providing For An Amendment To The Village Personnel Policies And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Ordinance 2023-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2023-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Ordinance 2023-06 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
3. **Resolution 2023-03** - A Resolution Authorizing The June 23, 2022 – Jan 17, 2023 Utility Write-Off Accounts And Declaring An Emergency. "Exhibit A". Council Member Hartley moved to waive the three-reading rule for Resolution 2023-03. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Resolution 2023-03. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Resolution 2023-03 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
4. **Resolution 2023-04**- A Resolution Authorizing Certification To The County Auditor For The Collection Of Delinquent Utility Bills And Declaring An Emergency. Exhibit A. Council Member Hartley moved to waive the three-reading rule for Resolution 2023-04. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Resolution 2023-04. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Resolution 2023-04 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
5. **Resolution 2023-05** - A Resolution Re-Appointing Phil Garbig To The Planning Commission Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2023-05. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-05. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council

Member Banks moved to declare Resolution 2023-05 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

6. **Resolution 2023-06** - A Resolution Authorizing The Village Of Arcanum To Enter Into A One Year Agreement With The Local Government Services Section (LGS) Of The Office Of The Auditor Of State And Declaring An Emergency. Exhibit A. Council Member Genovesi moved to waive the three-reading rule for Resolution 2023-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2023-06. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Resolution 2023-06 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Announcements – None.

Adjournment – Council Member Hartley moved to adjourn. Council Member VanHoose seconded. All present council members voted yea. Meeting adjourned at 7:44pm.

ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boodman, President Pro-Tem