

Village of Arcanum Council Meeting
February 14, 2023
7:00 p.m. Regular Session

Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Fiscal Officer Toni Stanley and Missie Shilt.

Meeting Minutes – Corrections and Approvals – Council Member VanHoose moved to approve the regular meeting minutes dated 1/31/2023. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – Addition of Ord.#2023-08; Ord.#2023-09; Res.#2023-07

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Nothing to report.

Solicitor: Not in attendance.

Village Administrator: Report was provided in Council Packets.

- 2023 AMP Scholarship Nominee has taken her test and is waiting to hear if she was chosen.
- A liquor permit has been received for the Arcanum IGA. There was general discussion on what type of liquor would be sold and how many establishments currently sell alcohol in the Village.
- AABA will be hosting the Culpepper & Merriweather Circus on May 3rd at the ball diamonds. VA requests that the Village rent a 4 yard dumpster for the event. Council Member Hartley moved to approve renting a 4-yard dumpster for the circus on May 3rd. Council Member Burns seconded. All present council members voted yea. Motion passed.
- Park - Utility Department was able to remove several trees and the Street Department is working on repairing the picnic tables.
- There will be a Flock meeting on 2/15 with a full launch in March.
- Utilities – Beginning prep work for the Dull Road project; Consolidated is coming to look at the maintenance for the water tower. VA has spoken with the company on their lack of commitment in reviewing the water towers in a timely fashion.
- Council Member Banks moved to approve a sewer forgiveness for 4 Wheatland Drive (\$285.92). Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Police Chief: Year End Report was a handout to Council Members.

- 2022 Year End Report –Chief was happy with overall data in the Year End Report, but did have 5 unsolved cases.
- 2023 – Council will see more reports generated this year for incident reports as the Sheriff's Office begins changing the way documentation is done. Department will be developing their own continuing education to save the department money.
- Personnel – 2 applications for full-time employment have been received; interviews will start within the next few days and it will be a fast-track hiring process.

Fiscal Officer: Financial Reports were provided in the Council packets.

- Acceptance of Properly Appropriated and Funded Expenditures.
- January Reconciliation and Income Tax Receipts Year End were provided. Year end financials were discussed.
- State Auditors will begin the 2022 audit within the next 2 weeks. Council verbally agreed not to have a formal meeting with the State Auditors.
- Personnel – 9 applicants have applied for the Fiscal Officer position and the interview process will begin yet this week. Council Member Hartley moved to accept Fiscal Officer Toni Stanley's resignation with her last day full-time being February 24, 2023. Council Member Burns seconded. Council member David Hartley voted no, with all other council members voted yea. Motion passed.

Committee Reports

Safety: Report given by Rick Genovesi.

- Light Project – Crossing lights for Sierra & Trojan are in place and the project is projected to begin in June.
- Fire Department – Several firefighters and Chief Troutwine went to South Dakota to inspect the new fire truck. Chief Troutwine has applied for a grant to purchase a Utility ATV.
- Police Department – Committee discussed the Flock installation progress, Officer CPT training.

Utility Committee: Nothing to report.

Finance & Audit: Report given by Jerry Boolman.

- Social Media/Public Record Archiving – Committee discussed the need to archive live and deleted

comments on the Village Facebook. VA provided 3 quotes to the committee for a social media archiving company. Committee feels that it may be best to do away with Facebook all together instead of hiring a social media archive company.

VA gave Council a third option of turning off comments on the Facebook pages. Council Member Hartley stated that the Village currently has a website and that Facebook page isn't completely needed. Resident Missy Shilt was opposed to shutting down the Village Facebook pages, as it is the most versatile way to share information today and it is easier for residents to visit the Facebook pages. Council held general discussion on the pros and cons of turning off the comments on both Facebook pages or hiring a social media company. Council Member Banks moved to approve the VA to pursue a contract with PageFreezer for social media archiving. Council Member Genovesi seconded. Council Member Hartley voted no, and all other council members voted yea. Motion passed. Council Member Genovesi stated that the Village needs to do whatever is necessary to stay up with the times and how information is shared.

- Grocery Store – Reviewed the incentive breaks given to the owner of Arcanum IGA, totaling approximately \$84K.
- Water Plant – 3 new water plant projects need done costing approximately \$35K.
- SCADA monitoring system – System is outdated and antiquated and needs to be updated at a cost of approximately \$10K-\$15K for the water tower and wells. Additionally, the sewer plant and generators should be placed on the monitoring system.
- Internet/Network – Committee recommends that Council spend \$3,800 to have Doss Systems work on the Village's network and to switch providers from Hometown to Spectrum. Money would need to be appropriated to Admin from the General Fund.
- Committee discussed the finances needed to add a splash pad to the community.

Service and Leisure: Nothing to report. Next meeting is scheduled for 2/16/2023 at 5:00pm.

Personnel: Nothing to report.

Planning: Nothing to report.

Old Business

1. **Ordinance 2023-05** – An Ordinance Providing For Adoption Of A New Job Description For The Village Administrator. Exhibit A. (2nd Reading). Council Member Genovesi moved to waive the three-reading rule for Ordinance 2023-05. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2023-05. Council Member Hartley seconded. All present council members voted yea. Motion passed.

New Business

1. **Ordinance 2023-07** – An Ordinance Providing For The Regulation Of Peddlers/Solicitors In The Village Of Arcanum, Ohio. (1st Reading).
2. **Ordinance 2023-08** - An Ordinance Providing For An Amendment To The 2023 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (General Fund And Fire Fund). Council Member Genovesi moved to waive the three-reading rule for Ordinance 2023-08. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2023-08. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Ordinance 2023-08 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
3. **Ordinance 2023-09** - An Ordinance Amending Ordinance No. 2022-45 To Correct A Clerical Error And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Ordinance 2023-09. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Ordinance 2023-09. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Ordinance 2023-09 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
4. **Resolution 2023-07** - A Resolution Accepting The Bid For The Lease Of Certain Real Estate. Exhibit A. (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2023-07. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2023-07. Council Member Hartley seconded. All present council members voted yea.

Announcements – None.

Adjournment – Council Member Hartley moved to adjourn. Council Member VanHoose seconded. All present council members voted yea. Meeting adjourned at 7:42pm.

ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boolman, President Pro-Tem