

Village of Arcanum Council Meeting
February 28, 2023
7:00 p.m. Regular Session

Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Solicitor Nicole Pohlman and Julie Miller.

Meeting Minutes – Corrections and Approvals – Council Member Hartley moved to approve the regular meeting minutes dated 2/14/2023. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Council Member VanHoose moved to approve the special meeting minutes dated 2/17/2023. Council Member Hartley seconded. Council Member Genovesi abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – None at this time.

Comments from the Public – None at this time.

Administrative Reports –

Mayor: Council Member Jerry Boolman spoke in place of the Mayor.

- Personnel – The Mayor is requesting that Council approve her candidates to the position of Fiscal Officer and Tax Administrator.
 - Council Member Genovesi moved to advance Karen Deao to the position of Fiscal Officer effective March 1, 2023 with a salary of \$56,000 annually with the 6-month potential bonus of \$1,000.00 and 1-week additional vacation. Council Member Hartley seconded. All present council members voted yea. Motion passed.
 - Council Member Banks moved to hire Alychia Wright to the position of Tax Administrator effective no later than March 27, 2023 at Step A of the wage scale and additionally will be paid at her part time rate for any hours prior to becoming full time. Council Member Hartley seconded. All present council members voted yea. Motion passed.
 - Council Member Banks moved to allow Toni Stanley to perform the duties of the fiscal officer in the absence of the new fiscal officer from March 1, 2023 – March 8, 2023. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Solicitor:

- Discussed and advised Council on the duties of the Fiscal Officer/Clerk at Council meetings, as well as, in the absence of the Clerk what procedures need to be followed per O.R.C. The question was asked if the Admin. Specialist could be the back-up for the Clerk and possibly alternate with the Clerk for Council meetings. Solicitor advised that could happen, but a job description amendment would then need to be made for the Admin Specialist to allow that, or at each meeting when the Fiscal Officer/Clerk could not be present Council would need to vote for another member of Council to sign in place of the Fiscal Officer for that night. Council decided to take the matter to the Personnel Committee for further review.
 - Council Member Banks moved to have Council Member Genovesi to sign for the Fiscal Officer for the 2/28/2023 Council Meeting. Council Member Hartley seconded. Council Member Genovesi abstained. All other present council members voted yea. Motion passed.

Village Administrator: Report was provided in Council Packets.

- Council Member Hartley moved to accept the resignation of Greg Baker (Street Department) effective March 17, 2023. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
- Council Member Boolman moved to approve a sewer forgiveness for 103 N. Main Street (\$108.00). Council Member VanHoose seconded. All present council members voted yea. Motion passed.
- Access Engineering has been trying to determine if a new retention pond at Alt. 49 will be needed.
- Sawvel has advised to keep the current PCA charge for the next billing cycle.
- Utility Dept. – Has been doing work on the transformers at Park National and Dollar General in preparation of the 7200 switch over.
- Scada System – Company is seeing if it is possible to add the generator to the system without upgrading the software.
- Grants – The Village did not receive the ODNR grant; will apply again next year. VA & Mayor would like to look at some projects that could be done using the Clean Ohio Grant funds.

Police Chief:

- Flock - System will be installed on March 3rd and the Chief is working on a policy that will instruct officers on when and how they can use the system. Officer's will be required to obtain a Flock training certification.
- Personnel – In the last stages of hiring a new full-time officer. Chief asked Council for a motion to hire

pending completion of the background check. Council Member Genovesi moved to offer employment to Taton Bertsch for the position of full-time Patrol Officer at Step A of the wage scale, pending completion of the background check. Council Member Hartley seconded. All present council members voted yea. Motion passed.

- Police Incident – An Officer had a brief traffic pursuit over the weekend; officer showed good judgment by discontinuing pursuit outside of town due to unsafe traffic conditions. Chief reviewed with Council the Police Departments pursuit policy. Department was unable to identify the driver due to equipment malfunction.
- On 2/26/23 a meteorite was discovered by a resident and Police Officer to have struck the ground behind the football stadium. Incident was covered by a local news channel and a NASA representative was sent to investigate the incident.

Fiscal Officer: Financial Reports and check registers were provided in the Council packets.

- Acceptance of Properly Appropriated and Funded Expenditures.
- January Reconciliation and Income Tax Receipts Year End were provided.
- Community Shred Event – Julie Miller stated that she has 15-16 boxes of documents to shred that have met the Village's retention policy, and the Mayor had asked about doing a Community Shred Event. The Shred-It Company provided a quote of \$1,050.00 approximately and the availability in early April. Council asked that Julie obtain a few additional quotes from other companies to present at the next Council meeting.

Committee Reports

Safety: Nothing to report.

Utility Committee: Nothing to report.

Finance & Audit: Nothing to report.

Service and Leisure: Report given by Jacob Banks. Next meeting is scheduled for 3/2/2023 at 5:00pm.

- Presentation by Max Wireless (wireless internet).
- AJBS – Asked to put up a batting cage; Utility Department does have some old utility poles that could be used for the project. Opening day is April 6th.
- Splash Pad – Looking into different funding options.
- Park Expansion - Park & Rec Committee suggests the name Arcanum Nature Preserve at Ivester Park. Service & Leisure proposed Painter Creek Preserve back to Park & Rec. Utility Dept. has begun removing several trees marked by the Park & Rec Committee of the trails.

Personnel: Nothing to report. Next meeting is scheduled for 3/7/2023 at 5:00pm.

Planning: Nothing to report.

Old Business

1. **Ordinance 2023-07** – An Ordinance Providing For The Regulation Of Peddlers/Solicitors In The Village Of Arcanum, Ohio. (2nd Reading). Council Member Hartley moved to waive the three-reading rule for Ordinance 2023-07. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2023-07. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

New Business

1. **Resolution 2023-08** – A Resolution Authorizing The Village Of Arcanum To Enter Into A Contract With The Arcanum Junior Baseball Association For The Year 2023 Operation And Management Of The Village Baseball Facility And Declaring An Emergency. Exhibit A. Council Member Banks moved to waive the three-reading rule for Resolution 2023-08. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-08. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2023-08 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
2. **Resolution 2023-09** - A Resolution Authorizing The Village Administrator To Enter Into An Agreement With PageFreezer Software, Inc. And Declaring An Emergency. Exhibit A. Council Member Banks moved to waive the three-reading rule for Resolution 2023-09. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-09. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2023-09 an emergency. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
3. **Resolution 2023-10** - A Resolution To Authorize The Filing Of An Application With The Ohio Department Of Natural Resources For Financial Assistance For Public Recreation Purposes. (1st Reading).

Announcements – None.

Adjournment – Council Member VanHoose moved to adjourn. Council Member Genovesi seconded. All present council members voted yea. Meeting adjourned at 7:43pm.

ATTEST:



Bonnie L. Millard, Mayor



Toni M. Stanley, Fiscal Officer



Jerry L. Boolman, President Pro-Tem