

Village of Arcanum Council Meeting
March 14, 2023
7:00 p.m. Regular Session

Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks, and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Solicitor Nicole Pohlman, Admin. Specialist Julie Miller, and Missy Shilt.

Meeting Minutes – Corrections and Approvals – Council Member Hartley moved to approve the regular meeting minutes dated 2/28/2023. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – None at this time.

Comments from the Public – None at this time.

Administrative Reports –

Mayor:

- Council Member Banks moved to nominate Council Member Hartley to sign for the Fiscal Officer/Clerk to Council for the 3/14/2023 Council Meeting. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

Solicitor: None at this time.

Acting Village Administrator: Report was provided in Council Packets.

- Upcoming Meetings - Robertson Family concerning a land purchase agreement; Individual interested in the industrial park.
- Grants – Village did not receive the ODNR Park Grant. Access will be applying for an ODNR Recreational Trails Grant in May.
- Park Expansion – VA & Mayor met with Access on the park expansion; Access does not recommend starting any projects, other than work in the wooded area, until additional funding can be secured.
- West South Street – Access advised that an environmental study needed to be completed.
- Personnel - Council Member Boolman moved to allow Greg Baker to use 80 unused vacation hours and biweekly payroll deductions of \$117.38 while working part-time to go towards his reimbursement agreement. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Council Member Boolman asked about the plans for the storm sewers on Albright Street. Wagner Paving will be handling the storm sewers this spring, as well as, a section in Harvest Fields and installing an asphalt salt pad.

Police Chief:

- Flock cameras have been installed.

Council Member Boolman stated that he had not seen the speed signs. Chief advised that they will be back out soon.

Fiscal Officer: Financial Reports and check registers were provided in Council packets.

- Acceptance of Properly Appropriated and Funded Expenditures.
- Community Shred-It Event - Council Member Banks moved for Julie Miller to move forward with setting up a community shred event using the company Shred-It. Council Member Boolman seconded. All present council members voted yea. Motion passed.

Committee Reports

Safety: Nothing to report.

Utility Committee: Nothing to report.

Finance & Audit: Report given by Jerry Boolman.

- Personnel – Mayor recommended to the Finance Committee to combine the VA and Police Chief position.
 - Council Member Boolman moved to promote Marcus Ballinger to Village Administrator/Police Chief at a contractual rate of \$93K effective March 20th. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
 - Council Member Boolman moved to allow the Police Chief to promote Kyle Yount to the position of Corporal at Step C of the wage scale effective March 20th. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
 - Council Member Boolman moved to set the VA/Police Chief's salary split amongst the Village Department as 35% Police Department, 30% Electric, 5% Sewer, 5% Water, 5% Street, and 20% General Fund. Council Member Hartley seconded. All present council members voted yea. Motion passed.
 - Discussed hiring a high school student for a Water/Waste Water Co-Op position to work M-F 4 hours per day for next year's budget.

- Discussed the Water/Waste Water Lead position. Current employee is not interested in the position. Council Member Boolman moved to advertise for the position of Water/ Waste Water Lead with a starting salary of \$73K. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Pool – Discussed several items that need purchased for the pool concessions that total less than \$1K. Committee was okay with the needed expenditures.
- Pool Personnel – Committee agreed to the following: Alychia Wright will continue to serve as the Pool Manager with a \$5K stipend; 2 assistant pool managers at \$12.00 per hour not to exceed a combined \$4K; Lifeguards will be paid \$11.00 per hour and Cashiers will be paid the current minimum wage.

Service and Leisure: Report given by Jacob Banks. Next meeting is scheduled for 3/16/2023 at 5:00pm.

- Pool –
 - Proposed eliminating the non-resident rates and only have one set of rates. Suggested rates would be Single (\$60); Family (\$115); Seniors (\$45); Rental (\$225); Lessons (\$50).

Mayor expressed concern on non-residents being charged the same rates as residents. General discussion on the pros and cons were heard on the topic, as well as, offering an early bird special. Council Member Hartley moved to approve the proposed 2023 pool rates, eliminating non-residential rates, and an April special of \$10.00 off any membership. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council asked for Julie to have flyers made for students at Arcanum & FM Schools.

- Concession Stand – Discussed adding new food items to the menu.
- Pool CPO – Discussed having the pool manager and street department employee become CPO's. Council Member Banks moved to send Alychia Wright and Karson Wright to Certified Pool Operating training at the approximate cost of \$500.00 per person. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
- Baby pool will have a special paint application applied by the Utility Department.
- Broadband presentation.
- Grants - Discussed the grant for the splash pad; VA attending a meeting for the Parks Grant. Nature Works Grant has \$29K to be split amongst all that applied in the County.
- AJBS – For the batting cages the Utility Department does have some poles that can be used; Restrooms had a few busted pipes from the winter that are being fixed.
- Preservation Society – Asked to hold their 4th of July parade in Ivester Park again this year; work has begun on the Mayor's Office in the old town hall.

Personnel: Report given by Eric VanHoose.

- Discussed amendments to the job description of the Administrative Specialist.
- Reviewed a draft job description of a Water/ Waste Water Co-Op position.
- Reviewed job description for the position of VA/Chief of Police.

Planning: Nothing to report.

Old Business

1. **Resolution 2023-10** - A Resolution To Authorize The Filing Of An Application With The Ohio Department Of Natural Resources For Financial Assistance For Public Recreation Purposes. (2nd Reading)

New Business

1. **Ordinance 2023-10** - An Ordinance Confirming The Appointment Of Village Fiscal Officer And Declaring An Emergency. Council Member Hartley moved to waive the three-reading rule for Ordinance 2023-10. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2023-10. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Ordinance 2023-10 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
2. **Resolution 2023-11** - A Resolution Of Necessity To Levy A Replacement Tax In Excess Of The Ten-Mill Limitation For The Current Operating Expenses Of The Village Of Arcanum, Ohio. (1st Reading).
3. **Resolution 2023-12** - A Resolution Of Necessity To Levy A Replacement Tax In Excess Of The Ten-Mill Limitation For The Current Operating Expenses Of The Village Of Arcanum, Ohio (1st Reading).
4. **Resolution 2023-13** - A Resolution Authorizing The Village Administrator To Enter Into An Agreement With J&A Construction, Inc. For The Crack Sealing Of Certain Streets Within The Village. (1st Reading). Council Member Banks moved to waive the three-reading rule for Resolution 2023-13. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-13. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
5. **Resolution 2023-14** - A Resolution Authorizing Toni Stanley To Provide Training Services To The Village Fiscal Officer And Declaring An Emergency. Council Member Genovesi moved to waive the three-reading rule for Resolution 2023-14. Council Member Hartley seconded. All present council members voted yea.

- Motion passed. Council Member Genovesi moved to adopt Resolution 2023-14. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Resolution 2023-10 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
6. **Resolution 2023-15** - A Resolution Authorizing The Village Administrator To Offer Certain Incentives To Arcanum IGA, Inc. And Declaring An Emergency. Council Member Genovesi moved to waive the three-reading rule for Resolution 2023-15. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2023-15. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to declare Resolution 2023-15 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
7. **Resolution 2023-16** - A Resolution Accepting Annexation Of Certain Real Property From Twin Township To The Village Of Arcanum And Declaring An Emergency. Council Member Boolman moved to waive the three-reading rule for Resolution 2023-16. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2023-16. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Resolution 2023-16 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Announcements – None.

Adjournment – Council Member Boolman moved to adjourn. Council Member Hartley seconded. All present council members voted yea. Meeting adjourned at 7:55pm.

ATTEST:



Bonnie L. Millard, Mayor



Karen L. Deao, Fiscal Officer



Jerry L. Boolman, President Pro-Tem