

Village of Arcanum Council Meeting

March 28, 2023

7:00 p.m. Regular Session

Call to Order – Council Member Jerry Boolman opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Eric VanHoose, Rick Genovesi, Jacob Banks, and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Solicitor Nicole Pohlman, Fire Chief Kurt Troutwine, Admin. Specialist Julie Miller, Missie Shilt, Donnie Vaughn, Marty Vaughn, Kyle Yount and John Wilt.

Meeting Minutes – Corrections and Approvals – Council Member Boolman moved to approve the regular meeting minutes dated 3/14/2023. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Council Member Hartley moved to nominate Council Member Banks to sign for the Fiscal Officer/Clerk to Council for the 3/28/2023 Council Meeting. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – None at this time.

Comments from the Public – None at this time.

Administrative Reports –

Mayor:

- Caps for Benches – With all the participation from the community, the Village was able to receive 6 park benches from the Darke County Solid Waste District. They should arrive within the next week or so.
- Mayor asked of the Solicitor updates on the Smith Annexation and Josh Hoke property. Solicitor advised on the Smith Annexation, once everything had been recorded payment to the Smiths could be made. On the Hoke property the original legislation may need repealed once she has all the necessary information.

Solicitor: None at this time.

Village Administrator/ Police Chief: Report was provided in Council Packets.

Chief Ballinger gave a presentation of achievement on Officer Kyle Yount.

- Council Member Genovesi moved to allow Chief Ballinger to promote Officer Kyle Yount to the position of Corporal retroactive to March 20th, 2023. Council Member Hartley seconded. All present council members voted yea. Motion passed. Oath of Office was administered to Officer Yount by Mayor Bonnie Millard.
- Violations – Will begin soon; possibly using a new process for violations.
- Old Town Hall – Yearly inspection has been done; company found several areas of repair that need to be addressed such as mortar, soffit, chimney, etc. Twin Township is willing to pay 1/3 of the needed repairs. Council Member Boolman moved to allow the VA to move forward with having repairs done to the Old Town Hall not to exceed \$5,000.00. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Council Member Banks did express that he did not feel that all the repairs were major issues.

- Water/Sewer Forgiveness – It was discovered that at a residential duplex the customer meters were improperly tagged to the correct unit, causing one tenant, who is also the owner, to be charged the other tenants' usage and vice versa since at least 2016.

Council discussed the best way to reimburse the owner as he has been paying over what his usage was. Council all agreed that the owner needs to be reimbursed the difference (approx. \$3,025.35) of what he has paid and what his actual usage was. Council discussed different ways to reimburse the owner and decided on just sending the owner a check. Council Member Genovesi moved to reimburse the owner of 208 S. East Street the difference between what has been paid and what should have been paid for water and sewer since 2016. Council Member Banks seconded. All present council members voted yea. Motion passed.

- Industrial Park – VA had an individual interested in the land, however, with it currently being zoned in a flood plain, it creates issues for prospective buyers. The VA suggests the Village see if FEMA, through a surveyor, would reduce the flood plain, to make the property more attractive to prospective builders. Council Member Banks moved to allow the VA to pursue quotes in having the industrial park surveyed for the reduction of the flood plain. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
- Real Estate – VA, Mayor, and Randy Baker met with Access Engineering in regards to the development of Long Property on N. Main Street with 13 residential lots. VA will keep Council informed of the development.
- Flock – System is already aiding the Sheriff and Police Department in resolving incidents.
- Grants- The COPS Grant is available to apply for; VA/PC would like permission to apply for the grant. Council Member Banks moved to allow the VA/PC to apply for the COPS Grant. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Fiscal Officer: Financial Reports and check registers were provided in Council packets.

- Acceptance of Properly Appropriated and Funded Expenditures.
- February Bank Reconciliation was provided.

Fire Chief: Presentation on Fire Chiefs Association desire to build a training facility in Darke County called the Chief's Campaign. The Association is looking for funding for the project through various avenues.

Committee Reports

Safety: Nothing to report.

Utility Committee: Nothing to report.

Finance & Audit: Nothing to report.

Service and Leisure: Report given by Jacob Banks. Next meeting is scheduled for 4/6/2023 at 5:00pm.

- AJBS – Discussed their plans for the opening day parade on May 6th.
- Swimming Pool –
 - Discussion on rates & hours, Little University discount day, possible adding shade sails, and a credit card machine being added.
 - With expanding the food options a microwave has been donated by a resident, as well as a freezer, however the freezer did not work and a new one from Lowes was purchased.
 - Committee further discussed the purchasing of swim suits for the life guards and all agreed to purchase a one-piece for the Lifeguards and those wanting a two-piece will need to pay for that on their own; seven Lifeguards are returning with four new applications.
 - Alychia Wright and Karson Wright will be attending CPO training.
- Park Expansion-
 - Sending out a survey to the community to choose the park name: Gunder Nature Preserve at Ivester Park, Painter Creek Nature Preserve at Ivester Park, and Arcanum Nature Preserve at Ivester Park.
 - Grants - NatureWorks Grant will not be a good fit with the Splash Pad due to the available funding. VA and Mayor will be looking at other funding for the Splash Pad. Darke Co. Park Grants possible project would be a connective path from the current walking path to the gazebo at Ivester Park.
 - Street Building – Football & Garden Club is in the process of removing their items from the building.
 - Violations – Using a new process for reporting violations this year.

VA updated Council on the changes and progress made in updating the Pool and the new concession area. VA advised Council of moving towards acquiring a food license to be able to provide hot food items. Due to all the additional upgrades for the food license, VA asked to raise the original amount allowed to spend on pool updates from \$1,000.00 to \$2,500.00. Council Member Banks moved to increase the pool upgrade allowance not to exceed \$2,500.00. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

Personnel: Nothing to report.

Planning: Nothing to report.

Old Business

1. **Resolution 2023-10** - A Resolution To Authorize The Filing Of An Application With The Ohio Department Of Natural Resources For Financial Assistance For Public Recreation Purposes. (3rd Reading). Council Member Banks moved to adopt Resolution 2023-10. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Resolution 2023-11** - A Resolution Of Necessity To Levy A Replacement Tax In Excess Of The Ten-Mill Limitation For The Current Operating Expenses Of The Village Of Arcanum, Ohio. (2nd Reading). Council Member Hartley moved to waive the three-reading rule for Resolution 2023-11. Council Member Genovesi seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Resolution 2023-11. Council Member Genovesi seconded. All present council members voted yea. Motion passed.
3. **Resolution 2023-12** - A Resolution Of Necessity To Levy A Replacement Tax In Excess Of The Ten-Mill Limitation For The Current Operating Expenses Of The Village Of Arcanum, Ohio (2nd Reading). Council Member Genovesi moved to waive the three-reading rule for Resolution 2023-12. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Resolution 2023-12. Council Member Hartley seconded. All present council members voted yea. Motion passed.

New Business

1. **Ordinance 2023-11** - An Ordinance Establishing 2023 Community Pool Rates For The Village Of Arcanum And Declaring An Emergency. Council Member VanHoose moved to waive the three-reading rule for

- Ordinance 2023-11. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Ordinance 2023-11. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to declare Ordinance 2023-11 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed
2. **Ordinance 2023-12** - An Ordinance Providing For Adoption Of A New Job Description For The Village Administrative Specialist. Exhibit A. (1st Reading). Council Member Genovesi moved to waive the three-reading rule for Ordinance 2023-12. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Genovesi moved to adopt Ordinance 2023-12. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
 3. **Ordinance 2023-13** - An Ordinance Providing For Adoption Of A New Job Description For The Village Administrator/Chief Of Police And Declaring An Emergency. Exhibit A. Council Member Boolman moved to waive the three-reading rule for Ordinance 2023-13. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2023-13. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2023-13 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed
 4. **Ordinance 2023-14** - An Ordinance Providing For Adoption Of A New Job Description For The Village Water/Waste Water Co-Op. Exhibit A. (1st Reading).
 5. **Ordinance 2023-15** - An Ordinance Now Providing For Wages Then For The Village Of Arcanum Employees For Calendar Year 2023. (1st Reading). Council Member Hartley moved to waive the three-reading rule for Ordinance 2023-15. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2023-15. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
 6. **Ordinance 2023-16** - An Ordinance Now Providing For The Appointment Of A Village Administrator/Chief Of Police Then And Declaring An Emergency. Council Member Boolman moved to waive the three-reading rule for Ordinance 2023-16. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2023-16. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2023-16 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed

Council Member Genovesi moved to allow the Mayor to write an agreement with Marcus Ballinger allowing him to retain his position as Police Chief, should he no longer hold the position of Village Administrator. Council Member Hartley seconded. All present council members voted yea. Motion passed.

7. **Resolution 2023-17** - A Resolution Authorizing Certification To The County Auditor For The Collection Of Delinquent Utility Bills And Declaring An Emergency. Exhibit A. Council Member Boolman moved to waive the three-reading rule for Ordinance 2023-17. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2023-10. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Ordinance 2023-10 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed
8. **Resolution 2023-18** - A Resolution Authorizing The Hiring Of A Pool Manager And Two Assistant Pool Managers. (1st Reading)
9. **Resolution 2023-19** - A Resolution Authorizing The Village Of Arcanum To Enter Into An Agreement With Principal Life Insurance Company For Vision And Dental Insurance For Village Employees And Declaring An Emergency. Council Member Hartley moved to waive the three-reading rule for Resolution 2023-19. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Resolution 2023-19. Council Member Banks seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Resolution 2023-19 an emergency. Council Member Banks seconded. All present council members voted yea. Motion passed
10. **Resolution 2023-20** - A Resolution Authorizing An Application To Darke County For The CDBG Community Development Critical Infrastructure Program For The Funding Of The Village Of Arcanum Improvements Project And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2023-20. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-20. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2023-20 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed
11. **Resolution 2023-21** - A Resolution Authorizing An Application To Ohio Department of Natural Resources Recreational Trails Program For The Funding Of The Village Of Arcanum And Declaring An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2023-21. Council Member

Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-21. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2023-21 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed

Announcements – None.

Adjournment – Council Member Boolman moved to adjourn. Council Member Hartley seconded. All present council members voted yea. Meeting adjourned at 8:20 pm.

ATTEST:



Bonnie L. Millard, Mayor



Karen L. Deao, Fiscal Officer



Jerry L. Boolman, President Pro-Tem