

Village of Arcanum Council Meeting

May 9, 2023

7:00 p.m. Regular Session

**Call to Order** – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

**Roll Call** – The following council members were present: Jerry Boolman, Eric VanHoose, David Hartley, Jacob Banks, and Ryan Burns. Also in attendance were VA/Police Chief Marcus Ballinger, Admin. Specialist Julie Miller, and Missy Shilt.

Council Member Boolman moved to excuse Council Member Genovesi. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member VanHoose moved to approve the regular meeting minutes dated 4/25/2023. Council Member Hartley seconded. All present council members voted yea. Motion passed.

**Amendments to Agenda** – Addition of Ord.#2023-27

**Comments from the Public** – None currently.

**Administrative Reports** –

**Mayor:**

- Passed out a trail design for the Arcanum Nature Preserve that was done by Jim Dies of the Park & Rec Committee. Trails have been sprayed and Pheasants Forever will be assisting in planting the prairie.
- Mayor advised that the AABA Circus was well attended.

**Solicitor:** Not present.

**Village Administrator/ Police Chief:** Report was provided in Council Packets.

**Police Department**

- Awarded the Silver Plaque award from Lexipol for excellence.
- Continued Officer training for the Elks Grant.

**Village Administrator**

- Arcanum Nature Preserve –
  - The Village's portion of the seeding of the prairie will be \$2K. This is an activity that can be used towards in-kind work for the Clean Ohio Grant. Council Member Hartley moved to pay \$2,000.00 from the ¼% Fund for the seeding of the prairie preserve. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
  - Park & Rec Committee has made progress in clearing out portions of the trails; residents are beginning to use the cleared trails.

Council Member Hartley asked about spraying for ticks in the woods and if the trails would be handicap accessible. VA advised that they have only sprayed for ragweed and weeds and in his opinion a wheelchair designed for outdoors would be able to use the trails.

- Preserve Signage – Brian Short and Randy Stites have been asked to come up with a sign design for the Preserve.
- Park Committee would like to have a walking bridge from Ivester to the Preserve. Randy Baker stated that the Utility Department would likely be able to do this.
- Village received the Bugaboo grant from the Health Dept. to spray the Village 3 times this year.

**Fiscal Officer:** Check registers were provided in the Council packets.

- Acceptance of Properly Appropriated and Funded Expenditures.

**Committee Reports**

**Safety:** Nothing to report.

**Utility Committee:** Report given by Ryan Burns.

- Scada System – Reviewed the provided quote and discussed how to split the cost amongst all the departments. It was discussed that the Sewer Fund would pay entirely for their software and contribute only a portion to the remaining software.

Council asked the VA general questions on how the new software would work and how it would benefit the Village.

Council Member Hartley moved to upgrade to the new Scada Software for a cost of \$44,620 with the departments percentages as: Sewer Fund 40%, Water 10%, Admin 10%, and Electric/Utility 40%, with the Sewer Fund also having an additional standalone software at the cost of 100%. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

- Dull Road Project – Majority of the poles have been set; next step is to transfer the lines across the road to the new poles.
- Water Meters – Discussed having a system of replacing the water meters.
- Water Tower – Tower base has had many match repairs done over the years. Consolidated Tank recommends removing the base completely and installing new plates as a fix to the actual problem.

Council Member Banks moved to pay \$25K from the ¼% fund for repairs to the South Water Tower.

Council Member VanHoose seconded. All present council members voted yea. Motion passed.

- Waste Water Gear Box – discussed replacing or repairing the gear boxes, and committee decided to repair the gear boxes and add a reliability kit to the boxes.
- Sewer forgiveness – Main pipe burst at the residence. Council Member Hartley moved to allow a sewer forgiveness to 109 W. North Street in the amount of \$360.00. Council Member Boolman seconded. All present council members voted yea. Motion passed.

**Finance & Audit:** Nothing to report.

**Service and Leisure:** Report given by Jacob Banks. Next meeting is scheduled for 5/18/2023 at 5:00pm.

- Crack Seal – Completed, but wanting additional streets in the Village to be done.
- Parks Grant- Quotes received for the gazebo walking path & fence at the ballpark.
- Pickleball Courts – Will be done sometime in June.
- Pool – Passes are being sold; April discount month did not generate as much as expected. Kiddie pool leak still needs to be fixed and then it will be painted. Food license has been submitted and a new cash register has been ordered. A keypad for the pumphouse has been installed. Painting of the floors is still on the agenda; however, it needs to be a consistent temperature for the painting to be done.
- Park Expansion – Discussed the planting of grass seed and Pheasants Forever will help plant the seed and pay for a portion of the seed.
- Ivester Park – Vandalism has been taking place in the bathrooms.
- Violations – Remaining property and sidewalk violations have been delivered.

VA spoke on the reimbursable park grant that totals \$27K between the two projects that have been chosen. VA would like to use the ¼% Fund to pay for these up-front costs, instead of the Park Levy Fund. Council Member Banks moved to use funds from the ¼% Fund for the upfront cost of the park grant projects, not to exceed \$27K. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Grocery Store – VA advised Council that the Utility Department is ready to switch out the needed transformers; owner stated that he is working on his food license at this time for the property. VA states that there has been some work done on the inside of the building.

**Personnel:** Nothing to report from Committee.

VA has several personnel announcements. Previous employee Austin Frech turned down the VA's proposed job offer; however, previous employee Jared Stout has accepted a proposed job offer.

Council Member Hartley moved to hire Jared Stout as a W&W I at Step D of the wage scale beginning June 5<sup>th</sup>, and additionally Mr. Stout will advance to \$28.50 once he obtains his sewer license. Council Member Banks seconded. All present council members voted yea. Motion passed.

Council Member Hartley moved to hire Sheldon Hoffman to the Street Department as a Street Laborer at Step D of the wage scale with a start date of May 15<sup>th</sup>. Council Member Banks seconded. All present council members voted yea. Motion passed.

**Planning:** Nothing to report.

#### Old Business

1. Ordinance 2023-25 - An Ordinance Providing For An Amendment To The Village Wages For The Village Of Arcanum Employees For Calendar Year 2023 And Declare An Emergency. Council Member VanHoose moved to waive the three-reading rule for Ordinance 2023-25. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Ordinance 2023-25. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to declare Ordinance 2023-25 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed
2. Ordinance 2023-26 - An Ordinance Providing For An Amendment To The 2023 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Sewer Fund & Arcanum Community Pool). Council Member Hartley moved to waive the three-reading rule for Ordinance 2023-26. Council Member Burns seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to adopt Ordinance 2023-26. Council Member Burns seconded. All present council members voted yea. Motion passed. Council Member Hartley moved to declare Ordinance 2023-26 an emergency. Council Member Burns seconded. All present council members voted yea. Motion passed
3. Ordinance 2023-27 - An Ordinance Repealing Ordinance 2022-32. (1<sup>st</sup> Reading). Council Member Banks moved to waive the three-reading rule for Ordinance 2023-27. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt

Ordinance 2023-27. Council Member Hartley seconded. All present council members voted yea. Motion passed.

4. **Resolution 2023-22** - A Resolution To Proceed With Submission Of The Question Of Levying A(N) Replacement Tax In Excess Of The Ten-Mill Limitation For The Purpose Of Current Expenses For The Village. (1<sup>st</sup> Reading).
- a. **Resolution 2023-23** - A Resolution To Proceed With Submission Of The Question Of Levying A(N) Replacement Tax In Excess Of The Ten-Mill Limitation For The Purpose Of Current Expenses For The Village. (1<sup>st</sup> Reading).
5. **Resolution 2023-24** - A Resolution Authorizing The Village Administrator To Prepare And Submit A Grant Application To The Darke County Park District And Declare An Emergency. Council Member Banks moved to waive the three-reading rule for Resolution 2023-24. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to adopt Resolution 2023-24. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Banks moved to declare Resolution 2023-24 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed

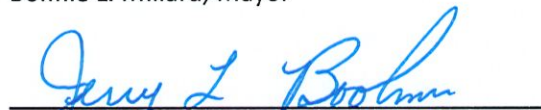
**Announcements** – None.

**Adjournment** – Council Member Hartley moved to adjourn. Council Member Banks seconded. All present council members voted yea. Meeting adjourned at 7:51 pm.

**ATTEST:**

  
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Bonnie L. Millard, Mayor

  
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Karen L. Deao, Fiscal Officer

  
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Jerry L. Boolman, President Pro-Tem