

Village of Arcanum Council Meeting

July 30, 2024

7:00 p.m. Regular Session

**Call to Order** – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

**Roll Call** – The following council members were present: David Hartley, Jerry Boolman, Rick Genovesi, Ryan Burns, and Tammy Bruner. Also in attendance were VA/Police Chief Marcus Ballinger, Solicitor Nicole Pohlman, Admin. Specialist Julie Miller, Fire Chief Mark Gibson, and Kevin Shawler.

Council Member Hartley moved to excuse Councilman VanHoose. Council Member Boolman seconded. All other present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member Hartley moved to approve the Meeting Minutes dated 7/9/2024. Council Member Boolman seconded. All present council members voted yea. Motion passed.

**Amendments to Agenda** – Addition of an executive session during Safety Committee report.

**Comments from the Public** – None.

**Administrative Reports** –

**Mayor:** Nothing to report.

**Solicitor:** Nothing to report.

**Village Administrator/ Police Chief:** VA Report was provided in Council Packets.

- Police Department- Received Lexipol Silver Medals for excellence in Policy Management and Online Training Management.

**Fiscal Officer:** June Reconciliation, June Income Tax Receipts, YTD Fund Report, and Check Registers were provided in the Council Packet.

- Authorized Expenditures 7/10/24 – 7/30/24
- State mandating all employees to complete an online fraud training every four years.
- Tax Administrator – 77 Determination letters for '21 & '22 will be delivered by the police department over next few weeks. If all determination letters are paid it will bring in \$68,260. Tax Administrator has collected approximately \$1,500 in the past 2 weeks from those letters that have already been delivered.

**Safety:** Report given by Rick Genovesi. Next meeting is scheduled for 8/14/24 @6pm.

- Traffic light project. Poles are in and Capital Electric will be in by the 27<sup>th</sup> of August to finish the project.
- Discussed removing the stop sign on Trojan Way.
- Fire Department – New washing machine; contracts with Twin & Van Buren Township.

Chief Gibson –

- Employment – 1 member has left; 1 new hire.
- 6 calls in the last 3 days- 3 in Van Buren Twp; 1 Arcanum; 2 mutual aid calls.
- Contracts – Would like to do a 3-year contract with Twin & Van Buren Township.
- Grant received from Darke Rural Electric for a truck radio.
- Police Department – Striping of new vehicle; purchasing 3 new vests with a grant that is paying 75% of the cost.

Council Member Genovesi moved to enter into executive session to discuss personnel. Council Member Hartley seconded. All present council members voted yea. Motion passed. (7:14)

Council Member Genovesi moved to exit executive session where they discussed personnel, with no action taken. Council Member Hartley seconded. All present council members voted yea. Motion passed. (7:35)

Council Member Hartley moved to hire John Schweser as a Police Officer at Step B of the wage scale, effective August 5<sup>th</sup>. Council Member Genovesi seconded. All present council members voted yea. Motion passed.

**Utility Committee:** Report given by Ryan Burns.

- Personnel –
  - Rick Snyder will be retiring from the Water & Waste Water Department on August 4<sup>th</sup>. Council Member Burns moved to accept the resignation of Rick Snyder effective August 4, 2024. Council Member Hartley seconded. All present council members voted yea. Motion passed. Jared Stout will become lead of the Water Plant. The Sewer Plant requires a Class II Operators License; therefore, Rick Snyder will become an independent contractor for the Village working 20 hours per week per the EPA. VA will be sending in application into the EPA to try to get the required hours for the Class II Operator to 10 hours per week, since the Village does have a Class II Operator in training, and the plant is on an automatic monitoring system.
  - Council Member Genovesi moved to accept the resignation of Sheldon Hoffman from the Street Department effective July 26, 2024. Council Member Bruner seconded. All present council members voted yea. Motion passed.
  - Utility Superintendent is ready to hire an apprentice for the open position in the Utility Department. General discussion was held on the apprentice position. Council Member Hartley

moved to allow the Utility Superintendent to hire an apprentice for the Utility Department at \$20.17 per hour, effective August 13, 2024. Council Member Boolman seconded. All present council members voted yea. Motion passed.

- White Water Tower – An issue that occurred has been resolved. Complete Restoration, LLC has provided a packet of recommendations, with some recommendations able to be done in house. Committee discussed the exterior painting of the tower in the next 18 months.
  - VA stated that Complete Restoration sent a quote of \$116K for repairs to the white water tower. Rick Snyder suggested the company USG out of Troy to provide a quote for the work as well. Company will be coming out in the middle of August to look at the white water tower.
- Scada – Upgrades will be taking place and should be finished within the next 6 weeks.
- Discussed the recent tampering of water pits and electrical seals involving residents and contractors. It was then discussed to have Sawvel look at, and amend the language to the electric rules manual to include all utility tampering not just electric.
  - VA stated that he spoke with the VA of Versailles, who has 2 separate policies for electric & water/sewer department. Versailles has sent those to the VA, and he is reviewing those. VA stated that the new rules & regulations can be done in house with having the policies that Versailles sent over. Utility Superintendent would like to be involved in the process.
- Sewer Plant – In order to pay for the new gear's, funds will need to be transferred from the miscellaneous line. Council Member Genovesi moved to allow the Fiscal Officer to transfer \$20K from the miscellaneous line to the Capital Equipment line to pay for the new gears. Council Member Boolman seconded. All present council members voted yea. Motion passed.
- Village Wells – The Village was awarded a reimbursable grant in the amount of \$18K to close 6 wells within the Village. The Village currently does not have the funds set aside for this; Fiscal Officer is looking at where to pull the money from to cover the expense until the grant can reimburse the Village.

**Finance & Audit:** Nothing to report. Next meeting is scheduled for 8/12/24 @5:30pm

- Budget time is near; Department heads need to be working on their "wants" for next year.

**Service and Leisure:** Report given by Tammy Brunner. Next meeting is scheduled for 8/13/24 @6pm.

- Discussed trail names for the Preserve trails. Survey will be sent out Aug. 1<sup>st</sup>.
- Parks & Recreation Committee will be launching another tree sponsorship for Ivester Park from Aug. 1 – Sept. 30<sup>th</sup>. Trees will be purchased and planted by the end of November.
- Prairie Preserve – Looking into the possibility of placing a pond in the prairie section of the preserve.
- Pickleball Courts- Stationary nets have arrived. Looking at placing hopscotch on the courts at the ball diamonds.
- Street repaving – Extra asphalt from South Street maybe placed on N. West Street. Committee discussed options for property owners to pay for the curb placement.
- Campers – Providing a storage area for residents is not financially feasible. Committee will continue discussions on whether campers, boats, or extra vehicles will be allowed to be parked in the village at all.
- Rumpke contract was discussed as the contract ends in December.
- Committee discussed briefly the ongoing stray cat situation.

Council discussed whether there should be a limit on what the Village will contribute to the Garden Club for the flowers planted around the Village each year. Council Member Hartley moved to reimburse the Arcanum Garden Club yearly up to \$700.00 for flowers planted around the Village. Council Member Boolman seconded. All present council members voted yea. Motion passed.

**Personnel:** Nothing to report.

**Planning:** Nothing to report.

**New Business –**

1. **Ordinance 2024-19** - An Ordinance Adopting A Moratorium On Applications For, And The Granting Of, Zoning Certificates For Any Building, Structure, Use Or Change Of Use, Or Any Other Authorization, That Would Enable The Cultivation, Processing, Distribution Or Sale Of Adult Use Cannabis. (1<sup>st</sup> Reading).
2. **Ordinance 2024-20** - An Ordinance Authorizing The Transfer Of Funds To Various Funds As Provided In The 2024 Annual Appropriations Ordinance, And Declaring An Emergency. Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-20. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-20. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2024-20 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
3. **Resolution 2024-22** - Authorize Application To The Ohio Public Works Commission For Funding For The South High Street Reconstruction Project In The Village. (1<sup>st</sup> Reading).
4. **Resolution 2024-23** - A Resolution In Support Of A Convention Of States Pursuant To Article V Of The United States Constitution. (1<sup>st</sup> Reading).
5. **Resolution 2024-24** - A Resolution Authorizing The Mayor To Enter Into A Personal Services Contract For The Operation Of Village Water And Sewer Facilities And Declaring An Emergency. (Exhibit A). Council Member Boolman moved to waive the three-reading rule for Resolution 2024-24. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman

moved to adopt Resolution 2024-24. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Resolution 2024-24 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.

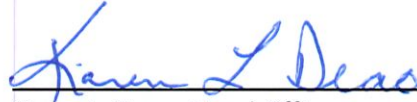
**Announcements** – None.

**Adjournment** – Council Member Hartley moved to adjourn. Council Member Boolman seconded. All present council members voted yea. Meeting adjourned at 8:01 pm.

**ATTEST:**



Bonnie L. Millard, Mayor



Karen L. Deao, Fiscal Officer



Jerry L. Boolman, President Pro-Tem