

**Village of Arcanum Council Meeting
October 8, 2024
7:00 p.m. Regular Session**

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Jerry Boolman, Ryan Burns, Rick Genovesi, Eric VanHoose, and Tammy Bruner. Also in attendance were VA/Police Chief Marcus Ballinger, Fiscal Officer Karen Deao, Kevin Shawler, Fire Chief Mark Gibson, and Susan Laux, Agent for Darke Co. Commissioners.

Council Member Hartley moved to excuse Councilman Genovesi. Council Member Boolman seconded. All other present council members voted yea. Motion passed.

Meeting Minutes – Corrections and Approvals – Council Member VanHoose moved to approve the Meeting Minutes dated 9/24/2024. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Amendments to Agenda – None.

Comments from the Public – Susan Laux, Darke Co. Community Development Director – Presentation and discussion on Fair Housing, Lets Save Ohio Program, & Healthy Aging.

Administrative Reports –

Mayor:

- Village of Ithaca – Co. Auditor advised the Mayor that the only funds the village receives into their General Fund is \$1,310 annually. Solicitor will still be drafting and sending a letter in regards to the Fire Contract for 2024 and 2025 to the State and Ithaca's Mayor.
- Old Town Hall – Solicitor has sent the agreement to the Townships Solicitor for review. VA stated that the Township is asking to continue storing their utility truck in the bay of the Town Hall for the next 1-2 years until the township building can be built.

Solicitor: Not present.

Village Administrator/ Police Chief: VA Report was provided in Council Packets.

Fiscal Officer: Check Registers were provided in the Council Packet.

- Authorized Expenditures 9/25/24 – 10/8/24

Fire Chief:

- Fire Chief stated that Twin & VanBuren Townships were presented with their Fire Contracts commencing on 1/1/2025. Both Townships will review their proposed contracts and reach back out to the Fire Chief with any changes.

Safety:

- Traffic Light Project – VA stated that it is functioning very well in the afternoon. Morning sequence has had to be adjusted to allow for a better flow of traffic. Kids are slowly adjusting to using, as well as, having to wait for the crosswalk signs to activate to be able to cross the street. Councilman Boolman asked why the sequence stays on all the time, as the understanding was that during non-school hours the light would stay flashing. VA stated that having the light stay flashing would interfere with the crosswalk operation. VA discussed the traffic light sequences in general with Council.

Utility Committee: Report given by Ryan Burns. Next meeting is scheduled for 11/7/24 @ 6pm.

- Discussed Pole Agreements: Standard Agreement & Agreements with NKTelco. A negotiation with NKTelco reduces the pole lease amount \$5.81 per pole, in exchange they will be providing and maintaining a \$30K camera system and internet access to the Village, and after 10 years the pole lease amount will go back to the original fee amount. Camera System will be the property of the Village and the connection will be through the new fiber. System will be up in running within the next 9-12 months.
- Discussed a satellite office for NKTelco in Arcanum. Solicitor will be asked to review any agreements for this.
- Discussed the white-water tower and the maintenance that needs done. Committee recommends to Council to move forward with the USG 10-year agreement for water tower restoration and maintenance.
- Discussed possible water tower surcharges to customers.

Council Member Burns moved to authorize the VA to move forward with an agreement with USG for the white-water tower maintenance. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Finance & Audit: Nothing to report. Next meeting is scheduled for 11/12/24 @ 6pm.

Service and Leisure: Nothing to report.

- Mayor and VA have met with Phil Garbig to discuss a possible easement with Mr. Longnecker along the west side of the woods of the Nature Preserve. However, it is more likely that the Village would need to purchase 1.35 acres from Mr. Longnecker since the area would be blacktopped, and not really an easement. More research will be done by the VA on the matter.

Personnel: Nothing to report.

Planning: Report given by David Hartley.

- Zoning Book Issues –

- Accessory building sizes – Committee discussed the current maximum size allowed, and will recommend to the Planning Commission to lower the size from 800 sq. ft to 300 sq. ft. Additionally, the committee will recommend to the Commission to lower the maximum coverage of a rear yard from 35% to 30%.
- Approaches – How many approaches can a lot have, and where can those approaches be located. Issue with a local resident driving over the curb and sidewalk to park in the rear yard. Issue will be referred to the Planning Commission.
- Brick Streets – Replacement and repair are not an option. Stamp asphalt is a possibility. Issue has been tabled.
- Cisterns – Village has four underground cisterns that hold around 30,000 gallons each. A concern is that the cisterns may start leaking or collapse. Committee tabled the issue, but will reach out to insurance to see if they are able to be insured and for liability purposes.

Councilman Burns asked what the correct way would be to close a cistern. Access Engineering advised that no town ever keeps them and bulldozes them in, as they can be a liability and would suggest removing them. Wickert Insurance is researching whether or not they are even covered under our policy. VA would like to have a company to come in and inspect the cisterns for structural soundness. Fire Chief expressed that the fire department does not want the cisterns to be closed because it is a water resource for the department. Council asked if the cisterns are used for fires in town, especially with the most recent fire, at which the Fire Chief said that the cisterns were not used on the recent fire. Chief stated that when mutual aid from other departments assist Arcanum, they do use the cisterns to refill their tanks. Council tabled the discussion for a later time.

Old Business –

1. **Ordinance 2024-24** - An Ordinance Providing For A One Time Credit To Certain Village Residents For Lead Testing Performed By The Village. Exhibit A. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-24. Council Member Bruner seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-24. Council Member Bruner seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2024-26** - An Ordinance Amending The Planning And Zoning Code Of The Village Of Arcanum, Ohio. (2nd Reading).

New Business –

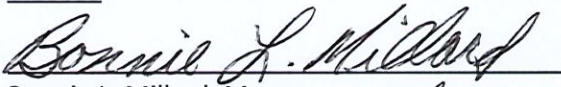
1. **Ordinance 2024-27** - An Ordinance Providing For An Amendment To The 2024 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (Water Meter Surcharge). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-27. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-27. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2024-27 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Ordinance 2024-28** - An Ordinance Establishing A CDL Sign On Bonus For The Village Of Arcanum. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-28. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-28. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2024-28 an emergency. Council Member Hartley seconded. All present council members voted yea. Motion passed.
3. **Ordinance 2024-29** - An Ordinance Establishing A Pole Attachment Agreement For The Village Of Arcanum, Ohio. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-29. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-29. Council Member Hartley seconded. All present council members voted yea. Motion passed.
4. **Ordinance 2024-30** - An Ordinance Providing For Adoption Of A New Job Description For The Village Water & Wastewater Lead. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-30. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-30. Council Member Hartley seconded. All present council members voted yea. Motion passed.
5. **Ordinance 2024-31** - An Ordinance Providing For Adoption Of A New Job Description For The Village Water & Wastewater Operator I. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-31. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-31. Council Member Hartley seconded. All present council members voted yea. Motion passed.
6. **Ordinance 2024-32** - An Ordinance Providing For Adoption Of A New Job Description For The Village Water & Wastewater Operator II. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-32. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-32. Council Member Hartley seconded. All present council members voted yea. Motion passed.

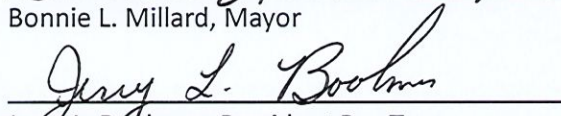
7. **Ordinance 2024-33** - An Ordinance Providing For Adoption Of A New Job Description For The Village Water & Wastewater Operator Apprentice. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2024-33. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2024-33. Council Member Hartley seconded. All present council members voted yea. Motion passed.
8. **Resolution 2024-29** – A Resolution Authorizing A Contract For The Fire Department To Provide Service To Van Buren Township, Darke County, Ohio. Exhibit A. (1st Reading).
9. **Resolution 2024-30** – A Resolution Authorizing A Contract For The Fire Department To Provide Service To Twin Township, Darke County, Ohio. Exhibit A. (1st Reading).
10. **Resolution 2024-31** – A Resolution Authorizing A Contract For The Fire Department To Provide Service To The Village Of Ithaca, Darke County, Ohio. Exhibit A. (1st Reading).
11. **Resolution 2024-32** - A Resolution Authorizing The Village Administrator To Enter Into A Pole Attachment Agreement With NKTelco, Inc. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2024-32. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2024-32. Council Member Hartley seconded. All present council members voted yea. Motion passed.
12. **Resolution 2024-33** - A Resolution Authorizing The Village Administrator To Enter Into A Transmission Site Lease Agreement With NKTelco, Inc. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2024-33. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2024-33. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Announcements – Mayor stated that Phil Garbig sends his praise to the Fire Department for putting the fire out and controlling it that occurred on his property.

Adjournment – Council Member Hartley moved to adjourn. Council Member Boolman seconded. All present council members voted yea. Meeting adjourned at 8:10 pm.

ATTEST:


Bonnie L. Millard, Mayor


Jerry L. Boolman, President Pro-Tem


Karen L. Deao, Fiscal Officer