

Village of Arcanum Council Meeting
May 27, 2025
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: Eric VanHoose, David Hartley, Ryan Burns, Jerry Boolman, Rick Genovesi, and Tammy Bruner. Also in attendance were VA/Police Chief Marcus Ballinger, and Admin. Spec. Julie Miller.

Meeting Minutes – Corrections and Approvals –

Council Member Boolman moved to approve the Meeting Minutes dated 5/13/2025. Council Member Hartley seconded. Council Member Burns abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – None.

Comments from the Public – None.

Administrative Reports –

Mayor:

- Sidewalk Assessment/Tom Brown (previous meeting) – From the Mayor’s understanding the sidewalk assessment was not part of the closing on the property. Councilman Boolman stated that he empathizes with the resident, but he doesn’t believe Council should set a precedence of monthly payments for assessments. Councilman Hartley & Councilman Genovesi concurred with Councilman Boolman. Councilman Hartley believes that the assessment should be sent to the County Auditor’s to be placed on the property. Mayor stated that the Solicitor advised against setting up monthly payment plans for assessments. Council Member Hartley moved to file with the County Auditor the sidewalk assessment for 210 E South Street in the amount of \$2,640. Council Member Genovesi seconded. Councilman Burns abstained. All other present council members voted yea. Motion passed.
- State Audit – Audit has been completed, and there were very few findings, and a few recommendations. Mayor reviewed the items that were noted on the audit. The Interest Allocation legislation will need to be amended at the Auditor’s request.

Solicitor: Not present.

Village Administrator/ Police Chief: VA Report was provided in Council Packets.

- Personnel – VA would like to rehire Austin Frech for the Water & Wastewater II position. Austin worked in the department several years ago, and would like to return. VA would like to hire him immediately on a part-time status, and then go to full-time status beginning June 30th.
 - Council Member Burns moved to rehire Austin Frech as a part-time laborer beginning May 28th – June 29th for the Water & Wastewater Departments. Council Member Hartley seconded. All present council members voted yea. Motion passed.
 - Council Member Burns moved to hire Austin Frech to the position of Water & Wastewater II position beginning June 30th at step D of the wage scale. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Fiscal Officer: Nothing to report.

Fire Chief: Nothing to report.

Safety: Nothing to report.

Utility Committee: Report given by Ryan Burns. Committee met on 5/20/2025.

- Yard Maintenance & Infrastructure Improvements pamphlet is being created for residents.
- Discussed 2025-2033 infrastructure agenda.
- Unpaid utilities by tenants – When moving out tenants are not always paying their utility bills, leaving the Village to eat the cost. Committee would like to start having those unpaid utility bills left by tenants to be transferred to the landlord. Committee recommends Council amend the Electric & Sewer Regulations to include language that outlines the responsibilities of a landlord, but also to include a section that puts the tenant on the account with the landlord. Letters will be mailed out to landlords in town to notify them of this change and the VA will draft a letter for the Council to review prior to sending out to the landlords.
- CMI – VA would like to explore other software companies for utility due to so many issues with CMI. Committee recommends that the VA explore other software companies for utilities.
- New Water Tower – Specs, drawings, and location have been reviewed by Utilities Superintendent and Jared Stout, with no issues from either of them. There is a mixer option available for the new water tower, which Jared Stout advised was not necessary. Valves are recommended to separate the two water towers in town, making it easier to shut one tower down when needed, while leaving the other tower working. Committee discussed the exterior look of the new tower being white, with letters being orange with black outline in Village font.
- Green Water Tower – Removal of the tower would only take just a few days, and it would be done by an outside company. Residents would have brief electrical outages during those days.

Council Member Burns moved to approve legislation to be prepared to amend the Electric & Sewer Regulations to include language for tenant and landlord responsibilities. Councilman Hartley seconded. All present council members voted yea. Motion passed.

Council Member Burns moved to allow the VA to begin exploring other software companies to replace CMI in the utility department. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Council Member Burns moved to approve the new water tower to be white with orange lettering outlined in black with the Village font. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Finance, Audit, & Personnel: Nothing to report.

Discussed having a meeting to review changes needing to be made to the Water & Wastewater II job description. It was determined that Julie would just email the proposed changes, and legislation would be prepared if by email the committee members had no issues.

Street & Service Committee: Nothing to report.

Leisure: Nothing to report.

Planning:

- The deed for the Old Town Hall is moving along, and should be completed hopefully by June 10th.
- Council was given a draft of a proposed Ordinance of support for the Preservation Society. Councilman Hartley stated that the committee was wanting a time table on the ordinance, but the Solicitor stated that it would then be making it a contract. Mayor stated that Council could put that on the ordinance if they want to, but that doesn't mean the Solicitor won't strike it. VA stated that the draft states that it can be revisited at any time if the Village feels the Preservation Society needs to take over the financials, but haven't. VA stated that the Village will be meeting with them bi-quarterly. Councilman Hartley stated that it is an ordinance and is basically a promise. Councilman Genovesi asked if you can put an expiration date on an ordinance. General discussion was had on whether to include an expiration date.

Council Member Hartley moved to approve the draft ordinance of support for the Preservation Society to be sent to the Solicitor for review. Council Member Bruner seconded. All present council members voted yea. Motion passed.

Old Business –

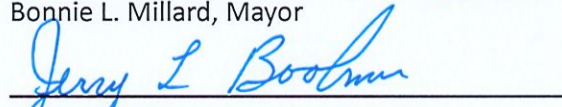
1. **Resolution 2025-13** - A Resolution Of Necessity To Levy A Tax In Excess Of The Ten-Mill Limitation For The Current Operating Expenses Of The Village Of Arcanum, Ohio. (3rd Reading). Council Member Boolman moved to adopt Resolution 2025-13. Council Member Hartley seconded. All present council members voted yea. Motion passed.
2. **Resolution 2025-14** - A Resolution Amending A Maximum For Blanket Purchase Orders For The Village Of Arcanum, Ohio. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2025-14. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2025-14. Council Member VanHoose seconded. All present council members voted yea. Motion passed.

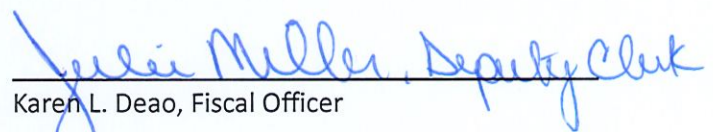
Announcements – Public Hearing is scheduled for June 24th @ 6:45.

Adjournment – Council Member Hartley moved to adjourn. Council Member Genovesi seconded. All present council members voted yea. Meeting adjourned at 7:36pm.

ATTEST:


Bonnie L. Millard, Mayor


Jerry L. Boolman, President Pro-Tem


Karen L. Deao, Fiscal Officer