

Village of Arcanum Council Meeting
November 25, 2025
7:00 p.m. Regular Session

Call to Order – Mayor Bonnie Millard opened the meeting with the Pledge of Allegiance along with all present members of Council.

Roll Call – The following council members were present: David Hartley, Eric VanHoose, Jerry Boolman, Tammy Bruner, Rick Genovesi, and Ryan Burns. Also in attendance were VA Marcus Ballinger, Admin Spec. Julie Miller and Ed Bruner.

Meeting Minutes – Corrections and Approvals –

Council Member Burns moved to approve the Meeting Minutes dated 11/10/2025. Council Member Hartley seconded. Councilman Genovesi abstained. All other present council members voted yea. Motion passed.

Amendments to Agenda – None.

Comments from the Public – None.

Administrative Reports –

Mayor:

- Mathias Property – Solicitor has the survey, and prior to setting a closing date, the survey needs to be recorded.
- Solicitor will administer the Oath of Office to those that were just re-elected at the Dec. 13th meeting, as well as the appointment for the open seat beginning Jan. 1, 2026.
- Organizational Meeting – Council agreed to setting the meeting on January 6th at 7pm.

Solicitor: Not present.

Village Administrator/ Police Chief: VA Report was provided in Council Packets.

- Utility Write-offs/assessments – Utility Clerk reported that there is a high number of homeowners that are delinquent on their electric final bills (\$4,158 total). VA would like Council to consider new homeowners being required to have a deposit for utility services. Mayor advised that historically Council has not done that for the possibility that the deposit could be on the Village books for 30+ years, and what happens to the deposit if the homeowners is deceased. VA stated that the Utility Clerk is willing to go the route of small claims court so that the Village can recoup some of the money owed. General discussion was had amongst Council Members. Council agreed for the Utility Clerk to go the route of small claims court, and sending the idea of requiring homeowner deposits to the Utility Committee for further discussion.
- Demolition Fund – It has been brought to the VA's attention that the Village could establish a demolition Fund. This fund would ensure that when a homeowner has fire damage to their home/property it is cleaned up in a reasonable amount of time. The insurance company would be required to have a percentage of the claim money placed into the Villages Demolition Fund, and those funds would be released to the homeowner once the clean up was done to the satisfactory of the Village. If the clean up was not done in a reasonable amount of time the Village could also use the funds to have the structure demolished/cleaned up. Further general discussion was had, with Council giving approval for the Solicitor to draw up legislation to establish a Demolition Fund.
- CodeRed – The VA is still having issues with CodeRed. The new platform that the Village has to begin using is not as smooth as before.
- Personnel – Utility employee Scout Spencer was going through training when the budget was being done, and it was not figured into the wages budget of him completing the training. The VA would like to move him to Step C of the wage scale for Apprentice instead of Step B, since he has completed his lineman training. This would affect the wage budget by \$1,800. Councilman Boolman asked how long an individual is considered an apprentice, which the VA stated that it is based on his skill level and when the Utility Superintendent feels he is ready to become a lineman. Councilman Burns asked if the individual is required to have a set amount of on-the-job training hours. VA stated that it has more to do with longevity and skill versus hours. Councilman Boolman questioned whether the lineman became certified by a third-party, at which the VA answered in the negative. General discussion followed on lineman training amongst Council and the VA. Councilwoman Bruner asked if it is in the Village policy that employees are guaranteed a raise after completion of a course. VA stated that it has been the practice, and the Mayor answered that it is not written in the Village policy. VA stated that retaining the core group of linemen that will be taking over from the seasoned lineman in the department is crucial. Council Member Hartley moved to approve Scout Spencer being moved to Apprentice Step C of the wage scale for 2026. Council Member Bruner seconded. All present council members voted yea. Motion passed.

Fiscal Officer: Check registers were provided in Council Packet.

- Authorized Expenditures 11/11/25-11/25/25
- Health Insurance has been finalized for 2026.

Fire Department: Not present.

Safety: Nothing to report.

Utility Committee: Nothing to report.

Finance, Audit, & Personnel: Report given by Jerry Boolman. Committee met on 11/13/2025.

- Discussed Street Supervisor wages, as the Utility Superintendent would like to see those wages increased. Other communities are currently paying that position at a higher wage. Committee recommends to move the current Street Supervisor up an additional step for 2026.
- Reviewed the 2026 Budget. The budget is balanced for the year.
- Health Insurance – 2nd round of health insurance options have come in quite a bit cheaper from the original proposal. The new rate will only be a 2% increase instead of 20%. Committee recommends Council pass the

budget as presented in legislation.

Street & Service Committee: Nothing to report.

Leisure: Nothing to report.

Planning: Report given by David Hartley. Committee met on 11/13 & 11/25.

- Reviewed plans & details for South High Street that were provided by Access Engineering. Project includes Blank Street down South High Street stopping at the Old Hardware Store. Some modifications were made including extension of sidewalk on S. High on the south end. There will be four different costs for the Village for a total estimated cost of \$315K if the Village moves forward with all the additions. Project will be placed out to bid in the coming weeks. Councilman Hartley stated that the additions to the project such as the ball diamond & downtown parking lot would really make the community nicer. Mayor stated that the Village is hoping that the bids come in lower than what is estimated. Once the bids come in the Village may have to make decisions on which additions to fund, and which ones don't make the cut at this time. If the Village moves forward with the whole project the completion deadline would be August of 2026.

VA stated that discussions have already begun on the different ways to get the whole street done. The VA said that with the numerous streets within the Village that need attention, some hard decisions will need to be made in the next month or 2 on which streets get done and how they get done. Further general discussion was had amongst Council. Mayor stated that the Village should hear back soon on the Splash pad grant, and in talking to the Utility Superintendent, when the splash pad is installed would be the best time to do the ball diamond parking lot. VA stated there are several different options for the ball diamond parking lot.

Old Business –

- Ordinance 2025-29** - An Ordinance Establishing Fund 414 Of The Village Of Arcanum, Darke County, Ohio. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-29. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-29. Council Member VanHoose seconded. All present council members voted yea. Motion passed.
- Ordinance 2025-30** - An Ordinance Providing For The Appointment Of A Village Administrator/Chief Of Police. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-30. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-30. Council Member Hartley seconded. Councilman Burns and Councilman Genovesi Abstained. All other present council members voted yea. Motion passed.
- Ordinance 2025-31** - An Ordinance Confirming The Appointment Of Village Fiscal Officer. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-31. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-31. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Resolution 2025-26** - A Resolution Authorizing A Contract For The Fire Department To Provide Service To Twin Township, Darke County, Ohio. Exhibit A. (2nd Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2025-26. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2025-26. Council Member Hartley seconded. All present council members voted yea. Motion passed.

New Business –

- Ordinance 2025-32** - An Ordinance Providing For Wages For The Village Of Arcanum Employees For Calendar Year 2026. Exhibit A. (1st Reading).
- Ordinance 2025-33** - An Ordinance For Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County Ohio, During Fiscal Year Ending December 31, 2026. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-33. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-33. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Ordinance 2025-34** - An Ordinance Repealing Resolution 2024-25 And Ordinance 2025-20. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-34. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-34. Council Member Hartley seconded. All present council members voted yea. Motion passed.
- Ordinance 2025-35** - An Ordinance Providing For An Amendment To The 2025 Appropriations For Current Expenses And Other Expenditures Of The Village Of Arcanum, Darke County, Ohio And Declaring An Emergency (General Fund). Council Member Boolman moved to waive the three-reading rule for Ordinance 2025-35. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Ordinance 2025-35. Council Member VanHoose seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to declare Ordinance 2025-35 an emergency. Council Member VanHoose seconded. All present council members voted yea. Motion passed.


5. **Resolution 2025-27** - A Resolution Approving A Health Insurance Plan For Village Employees. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2025-27. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2025-27. Council Member Hartley seconded. All present council members voted yea. Motion passed.
6. **Resolution 2025-28** - A Resolution Authorizing The Village Of Arcanum To Enter Into An Agreement With Principal Life Insurance Company For Vision And Dental Insurance For Village Employees. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2025-28. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2025-28. Council Member Hartley seconded. All present council members voted yea. Motion passed.
7. **Resolution 2025-29** - A Resolution Authorizing The Village Administrator To Seek Bids For The 2026 Farm Ground Lease. Exhibit A. (1st Reading). Council Member Boolman moved to waive the three-reading rule for Resolution 2025-29. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Boolman moved to adopt Resolution 2025-29. Council Member Hartley seconded. All present council members voted yea. Motion passed.
8. **Resolution 2025-30** - A Resolution Authorizing The Village Administrator To Enter Into An Agreement With Artesian Of Pioneer, Inc. Exhibit A. (1st Reading). Council Member Burns moved to waive the three-reading rule for Resolution 2025-30. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member Burns moved to adopt Resolution 2025-30. Council Member Hartley seconded. All present council members voted yea. Motion passed.
9. **Resolution 2025-31** - A Resolution Authorizing The Village Administrator To Enter Into An Agreement With Tyler Technologies, Inc. For Utility Billing, Financial, And Payroll Software For The Village Of Arcanum, Ohio. Exhibit A. (1st Reading). Council Member VanHoose moved to waive the three-reading rule for Resolution 2025-31. Council Member Hartley seconded. All present council members voted yea. Motion passed. Council Member VanHoose moved to adopt Resolution 2025-31. Council Member Hartley seconded. All present council members voted yea. Motion passed.

Councilman Boolman advised that on legislation for contracts, he feels it's important that they go at least 1 reading, so that the constituents at least have a chance to review the agreement if they choose to, because it's their dollars being spent, and if the contract has a deadline, then it should be presented accordingly.

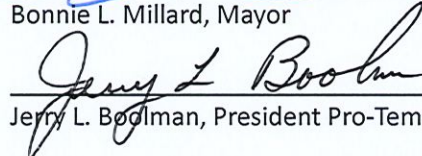
Announcements –

Adjournment – Council Member Hartley moved to adjourn. Council Member Bruner seconded. All present council members voted yea. Meeting adjourned at 19:46pm.

ATTEST:



Bonnie L. Millard, Mayor



Jerry L. Boolman, President Pro-Tem



Julie Miller, Deputy Clerk



Karen L. Deao, Fiscal Officer