

JOB DESCRIPTION
Village of Arcanum
An Equal Opportunity Employer

Title: **STREET LABORER**

Reports To: **VILLAGE ADMINISTRATOR**

Employment Status: **Full-Time**

FLSA: **Non-Exempt**

QUALIFICATIONS:

1. High school diploma or general education degree (GED)
2. Training and/or experience which evidences a basic knowledge of general maintenance and repair techniques.
3. Commercial Driver's License (CDL) with a class B endorsement.
4. Must possess a valid Ohio driver's license.

GENERAL DESCRIPTION:

Under general direction of the Village Administrator, performs a variety of semi-skilled and unskilled labor tasks in maintaining public streets and properties, and operation of light or heavy equipment may be required for the performance of such duties.

ESSENTIAL FUNCTIONS:

1. Performs a variety of manual and skilled labor tasks (e.g., plumbing, carpentry, electrical, fuse repair, landscaping, painting, cement, etc.)
2. Performs a variety of semi-skilled labor tasks (e.g., street repairs, street signs and markers, snow/ice removal, street sweeping, brush/limb collection, park maintenance, leaf/tree removal, catch basin repair, etc.)
3. Operates equipment (e.g., dump truck, front-end-loader, graders, rollers, backhoes, manual tools, power tools, etc.)
4. Performs routine maintenance or minor repairs to equipment.

OTHER DUTIES AND RESPONSIBILITIES:

1. Follows all department safety practices and procedures.
2. Attends safety meetings or seminars related to job duties.
3. Maintains required licenses and/or certificates
4. Demonstrates regular and predictable attendance.

5. Subject to being on call 24/7
6. Performs all assigned park and pool maintenance.
7. Constructs and maintains sidewalks, drive approaches, and curbs.
8. Performs other duties as assigned.

KNOWLEDGE, SKILL AND ABILITIES:

Knowledge of: Village policies and procedures, safety practices and procedures, road and general construction, maintenance, and repair, and tools and equipment used in maintenance and construction.

SKILLED IN: General painting, carpentry, masonry, and plumbing; operation of dump truck, backhoe, street sweeper, roller, snow plow, trencher, and power tools.

Ability to: interpret policies, procedures, and regulations; carry out simple instructions; deal with problems involving few variables within familiar context; recognize unusual or threatening conditions and take appropriate action, communicate effectively, recognize safety warnings, develop and maintain satisfactory working relationships, perform heavy labor (often for extended periods of time), perform duties in adverse conditions, travel and gain access to worksites, operate hand tools, work safely, service and maintain mechanical equipment, and exhibit and maintain satisfactory work ethics and public relations.

EQUIPMENT OPERATED:

Dump truck, front-end-loader, grader, roller, backhoe, pick-up truck, tractor, leaf machine, street sweeper, tow motor, snow plow, fork lift, digger, derrick truck, trencher, air compressor, mower, weed trimmer, brush/wood chipper, power tools, and any other equipment as trained by supervisor or assigned employee.

PHYSICALLY DEMANDING AND HAZARDOUS WORKING CONDITIONS INHERENT IN THIS JOB DESCRIPTION:

The employee must negotiate, use, or work with or in the vicinity of:

1. All OSHA safety requirements for personal protection.
2. Ladders, platforms, jack stands, cables, electrical wiring.
3. Industrial powered vehicles
4. Hand and portable tools and guarding of tools
5. Electrical, generation, transmission and distribution
6. Construction activities and equipment
7. Oxygen-fuel gas/arc welding and cutting
8. Compressed gases (argon), acetylene, flammable and combustible liquids, hazardous substances (used motor oil) lead based paints, etc.

GENERAL DUTY: SAFE AND HEALTHFUL WORKPLACE:

Employee may be exposed to potentially vicious animals, adverse weather conditions, hazardous driving conditions, second hand smoke, exhaust fumes and life threatening situations.

PERFORMANCE EVALUATION:

Per the Village Of Arcanum's policy Manual.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent who will be required by the position's supervisor, Village Administrator, Mayor or designee.

Approved by Mayor or Designee

Date

I understand, and will perform to the best of my ability, the job duties and requirements specified in this job description.

Employee Signature

Date